



**TOWN COUNCIL
WATERTOWN, CONNECTICUT
MONDAY, MARCH 7, 2011
REGULAR MEETING - 7:30 P.M.**

**WATERTOWN HIGH SCHOOL
LECTURE ROOM
324 FRENCH STREET
WATERTOWN, CT 06795
MINUTES**

- PRESENT:** Elaine Adams
Katherine Duplissie
Richard Fusco
Linda Masayda
Raymond Primini, Chairman
Paul Rinaldi
Thomas Winn
- ABSENT:** Richard DiFederico
Mary Ann Rosa, Vice Chairman
- OTHERS PRESENT:** Chuck Frigon, Town Manager

1. Call Meeting to Order

Mr. Primini, Chairman called the meeting to order at 7:30 p.m.

2. Roll Call

Ms. King, Secretary executed the roll call.

Pledge of Allegiance

3. Public Participation

Francis Kaminski – 15 Otis Street

Mr. Kaminski is here to ask about replacing 3 trees located on Main Street in Oakville in front of Anthony's Pizza, a salon, and A & M Computer. The reason for removal of trees they have lifted the sidewalk up a ½ inch and people have brought to him complaints of tripping. Due to the increased size of the tree limbs they block the business signs and drop leaves and debris on the roof which clog the drains. The tree removal will cost approximately \$980.00 and asked the Town Council to consider this request.

Mr. Primini referred him to Public Works Subcommittee meeting for the 2nd Monday of the month at 7:15 at the Town Annex.

Al Mickel – 95 Woodvine Avenue

Mr. Mickel asked if the Town Hall Subcommittee agenda will address how much it is going cost to move the Town Hall and Heminway Park School conversion to town offices? Mr. Mickel asked if the Finance Subcommittee meeting is going to be under Public Buildings for the March 10th meeting at the Town Hall with discussions on the Old Town Hall in the budget process.

Judy Wick – 1051 Northfield Road

Ms. Wick talked about a letter in the packet regarding Mr. Minnich's interpretation of the most recently decided lawsuit against Planning & Zoning on Route 262 zone. Mr. Wick wanted to correct for the record concerning those results. Ms. Wick said that Planning & Zoning did not follow their own requirements in establishing a zone and made changes to the rules after the public hearing was closed. Ms. Wick asked the Town Council to encourage Planning & Zoning to rescind the zone change and to do it over and do it right.

4. Minutes

a. Regular Meeting – February 22, 2011

a. (Richard Fusco sec. Kace Duplissie) I move to accept the minutes of the Regular Meeting – February 22, 2011 as written.

Discussion: none

Aye: 6 Adams, Duplissie, Fusco, Masayda, Primini, Rinaldi,

Nay: 0

Abstain: (1) Winn

MOTION PASSED

5. Chairman's Report - none

6. Town Manager's Report

Mr. Frigon reported:

Finance – meeting this Wednesday at Town Hall Annex to begin review of 2011-2012 fiscal year budget.

FEMA – moving forward with bill signed by the President to realize expenses occurred with snowstorms on January 11th and 12th with a total application amount for \$85,442.34.

Yesterday and Last Night's Rain Storm – public spaces fared well, significant flooding in basements of private homes with 91 calls for assistance.

7. Subcommittee Report

a. Town Hall Subcommittee (refer to 8c)

b. Crestbrook Subcommittee – next meeting discussions on who is in charge of golf course.

c. Shared Service Subcommittee – meeting tonight – asking Town Manager to come up with a policy to provide guidelines for the Board of Education and the Town Manager regarding school buildings and grounds for repairs working in conjunction with Public Works Department.

Discussion:

Mr. Rinaldi was concerned about Public Works small staff with a list of projects for next year and having a problem pushing projects out as it is and would like to see numbers to make a decision.

Mr. Winn replied they will ask Roy Cavanaugh to make that determination whether they have the man power to do that without affecting their responsibility to the town.

d. Steele Brook Greenway – Tuesday evening a presentation to the public from 6:30 to 9:00 at the Watertown High School Library with John Monroe from the National Park Service, the public, and the State of Connecticut.

8. New Business

a. Consider a bid waiver request for the purchase of furniture for Polk Elementary School from Virco through U.S. Communities for an amount not to exceed \$69,983.75.

(Kace Duplissie sec. Elaine Adams) I move to approve a bid waiver request for the purchase of furniture for Polk Elementary School from Virco through U.S. Communities for an amount not to exceed \$69,983.75.

Discussion: **Karen Baldwin – Superintendent of Schools**

Ms. Baldwin said this is the final purchase of furniture, fixtures and equipment for the Polk Elementary Schools closing out this project for student desks, chairs, art tables, music classroom chairs and desks. It was approved by the Board of Education and the Public Building Committee in accordance with all other purchases.

MOTION PASSED UNANIMIOUSLY

b. Consider a bid waiver request for the purchase of a Masimo Rad-57 handheld Oximeter to be purchased from Masimo Corporation for the Watertown Fire Department for an amount not to exceed \$5,300.

(Kace Duplissie sec. Elaine Adams) I move to approve a bid waiver request for the purchase of a Masimo Rad-57 handheld Oximeter to be purchased from Masimo Corporation for the Watertown Fire Department for an amount not to exceed \$5,300.

Discussion: **Charles Frigon – Town Manager**

The Fire Department is looking for approval to purchase through a bid waiver a carbon monoxide hemoglobin/pulse/oxygen tester. It will measure the levels present of carbon monoxide or dioxide in the blood which will be used for CO calls which will help to determine the designation site for the patient.

MOTION PASSED UNANIMOUSLY

**c. Update on progress of Heminway Park School conversion to Town offices.
Charles Berger reported:**

Highlights for Phase I:

Outside Improvements

- Construction of new access driveway from Echo Lake Road
- Paving overlay
- Modifications for parking
- Drainage incorporated
- Landscaping
- Improve downstairs entrance doors

Inside Improvements

- Division walls furthest right classroom with electrical outlets and data drops
- Carpet 1st floor
- Remove lockers
- Painting
- Air conditioning
- Removal of woodwork in one room.

Discussion on design layout of offices moving in for Phase I.

Total cost for Phase I \$450,000

Suggestions from Commission:

Color rendition and pictures of Heminway for public hearing

Have actual cost and savings for public hearing

Clarification on floor levels

Clarification on official designation of building for Town Hall

d. Consider re-setting Special Town Meeting date, time and place to consider an appropriation in the amount of \$66,000 from the Water Operations Fund to the Water Extension Fund for the Shaw Farm/Emile Avenue Easement(s).

(Kace Duplissie/Elaine Adams) I move to set a special town meeting to be held on March 21, 2011 at 7:15 p.m. at Watertown High School in the Technology room to consider an appropriation in the amount of \$66,000 from the Water Operations Fund to the Water Extension Fund for the Shaw Farm/Emile Avenue Easement(s).

Discussion: none

MOTION PASSED UNANIMOUSLY

e. Consider the adoption of a Fair Housing Resolution.

(Kace Duplissie/Elaine Adams) I move to adopt the Town of Watertown Fair Housing Resolution as presented.

Discussion: **Charles Frigon – Town Manager**

We vote on it every year it is required for our annual application for small cities grant in compliance with their regulations.

FAIR HOUSING RESOLUTION

WHEREAS, all persons are afforded a right to full and equal housing opportunities in the neighborhood of their choice; and

WHEREAS, Federal fair housing laws require that all individuals, regardless of race, color, religion, sex, handicap, familial status or national origin, be given equal access to all housing related opportunities, including rental and homeownership opportunities and be allowed to make free choices regarding housing location; and

WHEREAS, Connecticut fair housing laws require that all individuals, regardless of race, creed, color, national origin, ancestry, sex, marital status, age, lawful source of income, familial status, learning disability, physical or mental disability, sexual orientation, be given equal access to all housing related opportunities, including rental and homeownership opportunities, and be allowed to make free choices regarding housing location; and

WHEREAS, the Town of Watertown is committed to upholding these laws and realizes that these laws must be supplemented by an Affirmative Statement publicly endorsing the rights of all people to full and equal housing opportunities in the neighborhood of their choice.

NOW THEREFORE, BE IT RESOLVED, that the Town Council and the Town of Watertown hereby endorses a Fair Housing Policy to ensure equal opportunity for all other housing related services of their choice on a non-discriminatory basis as provided by state and federal law; and

BE IT FURTHER RESOVED that the Town Manager of the Town of Watertown or his designated representative is responsible for responding to and assisting any person who alleges to be the victim of illegal discriminatory housing practice in the Town of Watertown and for advising such person of the right to file a complaint with the State of Connecticut Commission on Human Rights and Opportunities (CHRO) or the U.S. Department of Housing and urban Development (HUD) or to seek assistance with the CT Fair Housing Center, legal services, or other fair housing organizations to protect his or her right to equal housing opportunities.

Adopted by the Watertown Town Council this 7th day of March, 2011.

MOTION PASSED UNANIMOUSLY

9. Public Participation

Al Mickel – 95 Woodvine Avenue

Mr. Mickel said the presentation for the Town Hall was very good and the prices seem reasonable and personally I would support it.

12. Adjournment

Motion: (Raymond Primini sec. Paul Rinaldi) to adjourn the Regular Meeting at time 8:35 p.m.

Discussion: none

MOTION PASSED UNANIMOUSLY