MINUTES
TOWN COUNCIL
WATERTOWN, CONNECTICUT
MONDAY, DECEMBER 16, 2013
REGULAR MEETING - 7:30 P.M.

WATERTOWN HIGH SCHOOL
LECTURE ROOM
324 FRENCH STREET
WATERTOWN, CT 06795

PRESENT: Raymond Primini, Chairman
Joseph Polletta, V. Chairman (arrived 7:32)
David Demirs
Kace Duplissie
Ed Lopes
Jonathan Ramsay
Louis Razza
MaryAnn Rosa

ABSENT: Thomas Winn

OTHERS PRESENT: Charles Frigon, Town Manager
Frank Nardelli, Assistant Town Manager/Finance Director

1. Call Meeting to Order
Chairman Raymond Primini called the meeting to order at 7:30 p.m.

Pledge of Allegiance

2. Roll Call
The roll call was executed.

3. Public Participation
William Donston, 105 Dunrobin Lane, Chairman of Park & Recreation I am here tonight to ask for your endorsement of the lease for the restaurant at Crestbrook. The process has taken a little over a year and we started out doing it within the town and did not get too far. At which point we hired professional realtors which was the best thing we could have done. We had over nine candidates and it was down to the final two. They both had great ideas and a great vision of what the restaurant at Crestbrook should be. It was a very hard choice for the people that were involved in it. Last Thursday night at the Park & Recreation
Commission special meeting in a unanimous vote we endorsed the party that is being put before you tonight. They are local people and they have a great vision along with the best aptitude and the best resources for what we were looking for. We have talked about a renaissance at the golf course as far as the Park & Recreation Commission is concerned this is the final piece of the renaissance. We got the golf pro on board, we got the facilities on board, we have competitive rates and now the restaurant is the final key. We can start attracting more tournaments and get more people to use the park not just for golf, we have the swimming pool and we have the tennis courts up there. Believe it or not checking the bridge which was done on time I see people cross country skiing up there they have no place to go. Again I ask you to please endorse the people that the Park & Recreation Commission has unanimously endorsed, thank you.

4. Minutes
   a. Regular Meeting – December 2, 2013
      Motion: (Mary Ann Rosa sec. Kace Duplissie) I move to accept the Regular Meeting minutes dated December 2, 2013 as presented.
      Discussion: none
      Motion passed unanimously

b. Special Meeting – December 2, 2013
   Motion: (Mary Ann Rosa sec. Kace Duplissie) I move to accept the Special Meeting minutes dated December 2, 2013 as presented.
   Discussion: none
   Motion passed unanimously

5. Chairman’s Report
   a. Correspondence
      2. Received confirmation from Catherine Dinsmore at the Senior Center all Town Council members are invited for a meeting Thursday, January 30th at 9:30 am.
      3. Finance Committee – Will have a meeting with the Board of Education members to go over finances and to have an itemized line item budget.
      4. Chairman Primini will start a subcommittee for the Town Manager search appointing Joseph Polletta, Louis Razza, Kace Duplissie and himself. 
      
      **Kace Duplissie** Lisa Carew, Park & Recreation Director has a flyer celebrating the 20th Anniversary of the Oakville Green with engraved pavers the deadline is March 31, 2014.
6. **Town Manager’s Report**
   
   Now that all of the subcommittees have been named I would like to report on four of them that do require some immediate attention.

   1. **Finance Subcommittee** – The committee will be meeting this Wednesday, December 18\textsuperscript{th} looking at the existing calendar dates and structure for budget presentations this year.
   
   2. **Citation Subcommittee** – Policies need to be put together and the committee will be meeting Tuesday, January 14\textsuperscript{th} at 7:00 at the Town Annex.
   
   3. **Facilities Subcommittee** – The committee will go over the continual build out of Heminway School and the rehabilitation of Crestbrook Restaurant and will meet Wednesday, January 22\textsuperscript{nd} 7:00 p.m. at the Town Annex.
   
   4. **Ordinance Subcommittee** – The State of Ct has established a task force to examine procedural problems with blight at the municipal level. We will wait for the report from them before going forward with the ordinance after February 5\textsuperscript{th}.

7. **New Business**

   a. **Consider appointments to Boards and Commissions.**

   **COMMISSION ON AGING**

   Motion: (Mary Ann Rosa sec. Joseph Polletta) I move to nominate Carol Stepanek, 75 Highland Avenue, Watertown to be reappointed a regular member of the Commission on Aging for a term to expire January 31, 2016.
   
   Motion passed unanimously

   Motion: (Mary Ann Rosa sec. Joseph Polletta) I move to nominate Loretta Lambert, 28 Cottage Place, Oakville to be reappointed a regular member of the Commission on Aging for a term to expire January 31, 2016.
   
   Motion passed unanimously

   Motion: (Mary Ann Rosa sec. Joseph Polletta) I move to nominate Kathleen Goulet, 49 Farndale Road, Watertown to be reappointed a regular member of the Commission on Aging for a term to expire January 31, 2016.
   
   Motion passed unanimously

   Motion: (Mary Ann Rosa sec. Joseph Polletta) I move to nominate Margaret Durkee, 417 Hamilton Avenue, Watertown to be reappointed a regular member of the Commission on Aging for a term to expire January 31, 2016.
   
   Motion passed unanimously
Democratic Appointments

Motion: (Mary Ann Rosa sec. Joseph Polletta) I move to nominate June Legge, 131 Oak Drive Watertown to be appointed a member of the Commission on Aging to replace James Gambardella who resigned for a term to expire January 31, 2015.

Motion passed unanimously

CONSERVATION COMMISSION

Motion: (Mary Ann Rosa sec. Joseph Polletta) I move to nominate Michael A. Genovese, 24 Lockwood Drive Watertown to be reappointed a regular member of the Conservation Commission for a term to expire January 31, 2017.

Motion passed unanimously

Motion: (Mary Ann Rosa sec. Kace Duplissie) I move to nominate Edwin Undercuffler, 86 Hamilton Avenue, Watertown to be reappointed a regular member of the Conservation Commission for a term to expire January 31, 2017.

Motion passed unanimously

Motion: (Mary Ann Rosa sec. Joseph Polletta) I move to nominate Edwin Dalton, 83 Bryant Road, Watertown to be appointed a regular member of the Conservation Commission for a term to expire January 31, 2015 to replace Amy Beland who has resigned.

Motion passed unanimously

CONSTABLE

Motion: (Mary Ann Rosa sec. Joseph Polletta) I move to nominate Robert B. Colangelo, 612 Middlebury Road, Watertown to be reappointed a constable for term to expire January 31, 2016.

Motion passed unanimously

Democratic appointments

Motion: (Mary Ann Rosa sec. Joseph Polletta) I move to nominate Michael Brown, 348 Lovely Drive Watertown to be reappointed a constable for a term to expire January 31, 2016.

Motion passed unanimously
Motion: (Mary Ann Rosa sec. Joseph Polletta) I move to nominate Mark Wilion, 40 Hillside Avenue, Oakville to be appointed a constable to fill the expired term of Heather Irwin to expire January 31, 2016.

Motion passed unanimously

Motion: (Mary Ann Rosa sec. Joseph Polletta) I move to nominate Louis Esposito, 1346 Litchfield Road Watertown to be appointed a constable to fill the expired term of Alfred Sprano to expire January 31, 2016.

Motion passed unanimously

**ECONOMIC DEVELOPMENT COMMISSION**

Motion: (Mary Ann Rosa sec. Joseph Polletta) I move to nominate Theodore Migliarese, 160 Warwick Road, Watertown to be reappointed a regular member of the Economic Development Commission for a term to expire January 31, 2019.

Motion passed unanimously

Motion: (Mary Ann Rosa sec. Joseph Polletta) I move to nominate John Manno, 9 Golfview Drive, Watertown to be reappointed a regular member of the Economic Development Commission for a term to expire January 31, 2019.

Motion passed unanimously

**Democratic appointments**

Motion: (Mary Ann Rosa sec. Kace Duplissie) I move to nominate George Sacchi, 320 Georgetown Drive, Watertown to be appointed an alternate member of the Economic Development Commission to fill a vacancy for a term to expire January 31, 2015.

Discussion: Mary Ann Rosa I believe this position is a Republican position and we have not nominated anyone.

Mary Ann Rosa and Kace Duplissie withdrew their motions.

**PARKS AND RECREATION COMMISSION**

Motion: (Mary Ann Rosa sec. Joseph Polletta) I move to nominate William Donston, 105 Dunrobin Lane, Watertown to be reappointed a member of the Parks and Recreation Commission for a term to expire January 31, 2017.

Motion passed unanimously
Motion: (Mary Ann Rosa sec. Joseph Polletta) I move to nominate Mary Colangelo, 612 Middlebury Road, Watertown to be reappointed a member of the Parks and Recreation Commission for a term to expire January 31, 2017.

Motion passed unanimously

**PLANNING AND ZONING COMMISSION**

Motion: (Mary Ann Rosa sec. Joseph Polletta) I move to nominate Erik Markiewicz, 1053 221, Artillery Hill Road, Watertown to be reappointed a regular member of the Planning and Zoning Commission for a term to expire January 31, 2020.

Motion passed unanimously

Motion: (Mary Ann Rosa sec. Kace Duplissie) I move to nominate Marie Genovese, 24 Lockwood Drive, Watertown to be reappointed a regular member of the Planning and Zoning Commission for a term to expire January 31, 2020.

Motion passed unanimously

**PUBLIC BUILDINGS COMMITTEE**

Motion: (Mary Ann Rosa sec. Joseph Polletta) I move to nominate John Waiculonis, 1053 Woodbury Road, Watertown to be reappointed a member of the Public Building Committee for a term to expire January 31, 2017.

Motion passed unanimously

Motion: (Mary Ann Rosa sec. Joseph Polletta) I move to nominate Michael Magas, III, 46 Mt. Fair Drive, Watertown to be reappointed a member of the Public Buildings Committee for a term to expire January 31, 2017.

Motion passed unanimously

Motion: (Mary Ann Rosa sec. Joseph Polletta) I move to nominate Robert M. Porter, 71 Cherry Avenue, Watertown to be reappointed a member of the Public Buildings Committee for a term to expire January 31, 2017.

Motion passed unanimously
TORRINGTON AREA HEALTH DISTRICT

Motion: (Mary Ann Rosa sec. Kace Duplissie) I move to nominate Erin Walsh, 88 Longview Avenue, Watertown to be appointed a Town of Watertown representative on the Torrington Area Health District Board to replace Thomas Winn for a term to expire January 31, 2016.

Motion passed unanimously

Democratic Appointment

Motion: (Mary Ann Rosa sec. Kace Duplissie) I move to appoint Ronald Russ, 135 Porter Street, Watertown appointed as a Town of Watertown representative on the Torrington Area Health District to fill the expired term of Alan Mickel to expire January 31, 2017.

Motion passed unanimously

WATER AND SEWER AUTHORITY

Motion: (Mary Ann Rosa sec. Kace Duplissie) I move to nominate William Hedberg, 259 Franson Road, Watertown, Connecticut to be reappointed a member of the Water and Sewer Authority for a term to expire January 31, 2017.

Motion passed unanimously

WATERTOWN HISTORIC DISTRICT

Democratic Appointment

Motion: (Mary Ann Rosa sec. Kace Duplissie) I move to appoint Rick Sarandrea, 21, Emile Avenue, Oakville to be appointed a member of the Watertown Historic District Commission to fill the expired term of Cynthia Tun for a term to expire January 31, 2019.

Motion passed unanimously

CABLEVISION ADVISORY BOARD

Democratic Appointment

Motion: (Mary Ann Rosa sec. Kace Duplissie) I move to appoint Denise Russ 135 Porter Street, Watertown as a member of the Cablevision Advisory Board to fill the expired term of Greg Hawes to expire January 31, 2015.

Motion passed unanimously
ZONING BOARD OF APPEALS

Democratic Appointment

Motion: (Mary Ann Rosa sec. Joseph Polletta) I move to nominate Gary Swingle, 2578 Litchfield Road, Watertown, to be reappointed an alternate member of the Zoning Board of Appeals for a term to expire January 31, 2018.

Motion passed unanimously

b. Consider authorizing the Town Manager to initiate an agreement with A.T. & T to proceed with the Connecticut Siting council approvals for a lease of Town of Watertown property located on Buckingham Street (Company #2) and Old Baird Road.

Motion: (Mary Ann Rosa sec. Joseph Polletta) I move to authorize the Town Manager and Town Attorney to negotiate lease agreements with A.T. & T for a cell tower on Town of Watertown property located at Buckingham Street (Company #2) and a cell tower on Old Baird Road, subject in each case to 8-24 approval from the Planning and Zoning Commission.

Discussion: **Lucia Chiocchio, Attorney** AT & T is proposing to install and operate wireless telecommunications facilities in two locations on town owned property. Because the proposals are what we call “raw land” the Connecticut Siting Council which is a state agency has exclusive jurisdiction which means ultimately they decide and issue approvals for the tower. Unlike a roof top facility or a facility with antennas on a smoke stack we would not be seeking approvals from the Planning & Zoning agency. However because it is town owned land we are talking to you about it and we would also request tonight if you could refer us to the Planning & Zoning Commission for a report and we would be presenting this information. The Siting Council has jurisdiction and I am not sure if you are familiar with the Siting Council process. Once we get through this process with the town after any questions the Town Council might have, if the designed has been changed a little bit based on your comments, once we finalize it then we would submit an application for certificate to the Siting Council. That application would be provided to the town as well. The Siting Council would schedule a hearing in the Town of Watertown. All of this is noticed before we file with the Siting Council and will schedule a public hearing here in town. The Siting Council hearing consists of a field visit at the site and a public hearing. So we are in the beginning of the process there is a lot of information involved hopefully we can answer all your questions tonight about the site.

**Lucia Chiocchio** Showed diagrams of the cell towers for Buckingham Street and Old Baird Road.

**David Demirs** How tall is the tower?
Lucia Chiocchio The Buckingham Street tower proposed is 100 feet to the top with antenna equipment at the very top.

David Demirs Is it visible to residences?

Lucia Chiocchio It will be visible because it needs to go above the tree line. Part of the Siting Council application that we will provide is a comprehensiveness analysis. What happens is our official consultant will go out and fly a balloon. They will take a photo from several locations and then they will do photo simulation. There is what we call stealth options like the fake trees not sure if it would work here or not that is something our consultant will address.

Kace Duplissie The old pole is that yours as well?

Lucia Chiocchio No

Kace Duplissie Is there any sound at all?

Lucia Chiocchio We would have to be within state requirements for sound with residential. If need be we would install sound baffle.

Kace Duplissie Would all that be grounded including the pipe?

Lucia Chiocchio Yes

Ed Lopes How long is the balloon up prior to the public hearing.

Lucia Chiocchio On the day of the Siting Council hearing typically they require it from 8am to 5 pm. the same day of the hearing.

Chairman Raymond Primini Are there fall down requirements for the towers.

Lucia Chiocchio It is very unlikely that a tower does fail if it did it would collapse upon itself.

Chairman Raymond Primini When the day comes when you want to move the site out are they responsible for moving anything?

Lucia Chiocchio Yes, if we were issued a certificate by the Siting council it is also a condition.

Jonathan Ramsay Why should we use AT&T versus any other carrier?
Lucia Chiocchio AT & T is identified to use in this area and we want to work with the town to develop the site. We have to accommodate the locations by other carriers. If another carrier showed an interest they would either intervene or once the site is built seek to use it.

Charles Frigon To expand a little bit Verizon did have an option to use the Old Baird site that option expired they did not choose to use it. The Siting Council as you recall from the Crestbrook Park tower that was being proposed strongly encourages any tower being constructed to go on municipal property.

Motion passed unanimously

c. Consider an appropriation in the amount of $6,568.25 from the Sidewalk Fund for the Main Street Sidewalk Project.

Motion: (Mary Ann Rosa sec. Kace Duplissie) I move to authorize an appropriation in the amount of $6,568.25 from the Sidewalk Fund for the Main Street Sidewalk Project.

Discussion: Charles Frigon, Town Manager The Main Street sidewalk was recently constructed and completed. We did experience some overage our Public Works Department has identified that amount.

Motion passed unanimously

d. Consider approval of a revised job description for Chief Mechanic.

Motion: (Mary Ann Rosa sec. Joseph Polletta) I move to approve a revised job description for Chief Mechanic.

Discussion: Charles Frigon, Town Manager Our Chief Mechanic is retiring as of this January 3, 2014. We are using his retirement has an opportunity to update our job description and make it more current with the work required in that position.

Joseph Polletta left the meeting at 8:21 pm.

Motion passed unanimously

e. Consider tax refunds.

RESOLUTION

WHEREAS, Taxpayers have made application for the property tax refunds in accordance with Section 12-129 Refund of Excess Payment; and

WHEREAS, the Tax Collector recommends that the refunds be made in accordance with the provisions of Section 12-129;
NOW THEREFORE BE IT RESOLVED: that the Town Council approves the following tax refunds:

3,797  RUSS JAMIE P
AMOUNT OF REFUND:  1.42
TYPE:  M
135 PORTER ST
WATERTOWN  CT  06795 2213
REASON FOR REFUND:  PER ASSESSOR; ACCOUNT PRORATED

4,409  POWELL MICHAEL L
AMOUNT OF REFUND:  114.47
TYPE:  M
156 BUSHNELL AVE
OAKVILLE  CT  06779 1406
REASON FOR REFUND:  PER ASSESSOR; VETERAM EXEMPTION APPLIED.

4,454  INZITARI CHRISTINA A
AMOUNT OF REFUND:  12.70
TYPE:  M
31 ADAMS ST
WATERTOWN  CT  06795 0000
REASON FOR REFUND:  PER ASSESSOR; ACCOUNT PRORATED

4,500  NISSAN INFINITI L/T
AMOUNT OF REFUND:  98.48
TYPE:  M
TAX OPERATIONS
915 L ST # PMBC436
SACRAMENTO CA  95814 3700
REASON FOR REFUND:  PER ASSESSOR; ACCOUNT PRORATED

4,502  TOYOTA MOTOR CREDIT CORP
AMOUNT OF REFUND:  228.32
TYPE:  M
REFUND DEPT
260 INTERSTATE NC 12 F
ATLANTA GA  30339 0000
REASON FOR REFUND:  PER ASSESSOR; ACCOUNT PRORATED

4,503  TOYOTA MOTOR CREDIT CORP 1
AMOUNT OF REFUND:  20.37
TYPE:  M
REFUND DEPT
260 INTERSTATE NC 12 F
ATLANTA GA  30339 0000
REASON FOR REFUND:  PER ASSESSOR; ACCOUNT PRORATED

4,508  NISSAN INFINITI L/T 1
AMOUNT OF REFUND:  148.41
TYPE:  M
REFUND DEPT TAX OPERATIONS
PO BOX 650214
DALLAS TX  75265 0214
REASON FOR REFUND:  PER ASSESSOR; ACCOUNT PRORATED
4,511  DIBIANCO LISA  
AMOUNT OF REFUND: 3.39  
TYPE: M  
317 RIVERSIDE ST  
OAKVILLE CT 06779 1541  
FOR REFUND: PER ASSESSOR; ACCOUNT PRORATED  
REASON

4,512  HYUNDAI LEASE TITLING TR  
AMOUNT OF REFUND: 162.26  
TYPE: M  
PO BOX 105299  
ATLANTA GA 30348 5299  
FOR REFUND: PER ASSESSOR; ACCOUNT PRORATED  
REASON

4,513  MACCHI PHILIP OR  
MACCHI MARIANNE E  
200 EATON ST  
OAKVILLE CT 06779 1253  
FOR REFUND: PER ASSESSOR; ACCOUNT PRORATED  
REASON

4,518  HONDA LEASE TRUST  
AMOUNT OF REFUND: 93.57  
TYPE: M  
600 KELLY WAY  
HOLKYOKE MA 01040 9681  
FOR REFUND: PER ASSESSOR; ACCOUNT PRORATED  
REASON

4,521  PETER KARAS  
42 ROCKDALE AVE  
OAKVILLE CT 06779 1937  
FOR REFUND: PER ASSESSOR; ACCOUNT PRORATED  
REASON

4,522  SIROTNAK JUDITH M  
AMOUNT OF REFUND: 75.89  
TYPE: M  
PO BOX 72  
OAKVILLE CT 06779 0072  
FOR REFUND: DUPLICATE PAYMENT.  
REASON

4,526  BARONE JAMES  
AMOUNT OF REFUND: 81.71  
TYPE: M  
91 WOODVINE AVE  
OAKVILLE CT 06779 0000  
FOR REFUND: PER ASSESSOR; ACCOUNT PRORATED  
REASON

TOTAL FOR ALL REFUNDS: 1,152.81

Dated at Watertown, CT this is 16 day of December, 2013.
Motion: (Mary Ann Rosa sec. Kace Duplissie) I move to approve the resolution authorizing tax refunds.

Discussion: none

Motion passed unanimously

f. Consider transfer of funds between line items.

RESOLUTION

WHEREAS, expenses in the 2013-14 fiscal year require the transfer of funds:

NOW THEREFORE BE IT RESOLVED, by vote of the Watertown Town Council, that the following actions are taken relative to the transfer of funds.

TOWN ROAD AID
AMOUNT: $16,709
NO: 1
FROM: 062-50799-090-1851 – Chip Seal
TO: 062-50799-090-0349 – Sidewalks
REASONS: Additional funds needed

Dated at Watertown, Connecticut this 16th day of December 2013.

Raymond F. Primini, Chairman
Watertown Town Council

Motion: (Mary Ann Rosa sec. Kace Duplissie) I move to approve the resolution authorizing the transfer of funds between line items.

Discussion: none

Motion passed unanimously

8. Executive Session (8:25)

a. Discussion regarding the lease of Town of Watertown Property located at Crestbrook Park Restaurant.

Mary Ann Rosa I make a motion that we enter into executive session to discuss the lease of Town of Watertown Property located at Crestbrook Park Restaurant – included in the
executive session will be Frank Nardelli, Finance Director; Charles Frigon, Town Manager; Paul Jessell, Town Attorney and the Town Council Members that are present.

Chairman Raymond Primini We will go into executive session.

Out of Executive Session at 8:40 p.m.

No motions or actions were taken during executive session.


a. Consider authorizing the Town Manager to execute any documents and or agreements associated with the lease of the Crestbrook Park Restaurant.

Motion: (Mary Ann Rosa sec. Ed Lopes) I move to authorize the Town Manager to execute any and all documents and or agreements associated with the lease of Crestbrook Park Restaurant with Ordinary Joe’s Incorporated.

Aye: 6 Primini, Demirs, Duplissie, Lopes, Razza, Rosa
Nay: 0
Abstain: 1 Ramsay

Motion passes

11. Adjournment.
Motion: (Mary Ann Rosa sec. Kace Duplissie) to adjourn the Regular Meeting at 8:45 p.m.

Discussion: none

Motion passed unanimously

Respectfully submitted,

____________________________
Raymond F. Primini, Chairman
Watertown Town Council

Approved: ________________________
Susan King, Clerk