



Town of Watertown Connecticut

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Planning and Zoning Commission
Watertown, Connecticut
Budget and Administrative Sub-Committee
Special Meeting Agenda
Minutes

Date: January 20, 2010

Time: 7:00PM

Place: Town Hall Annex
424 Main Street
Watertown, CT 06795

1. Chairman Minnich called the meeting to order at 7:00PM
2. Roll Call

Members Present: D. Minnich, C. Dupont, R. Rossi, M. Genovese, C. Mancini, K. DeMirs,
E. Markiewicz

Others Present: Ruth Mulcahy, Administrator of Land Use
Moosa Rafey, Wetlands Enforcement Officer

3. New and re-appointed Commission members orientation

The newly appointed members introduced themselves.

Ruth Mulcahy welcomed the new Commission members and reviewed Section 51 of the Zoning Regulations, discussed public hearing procedures and spoke about the relationship of the Plan of Conservation and Development in relation to the Zoning Regulations. Ms. Mulcahy also discussed protocol on site walks and emphasized the value of reviewing the table of contents and Sections 51 and 52 of the Zoning Regulations. Ms. Mulcahy encouraged the new members to contact staff by telephone, e-mail or to come into the Planning and Zoning Office at any time with questions, concerns or to review applications.

Moosa Rafey discussed and reviewed the Zoning Board of Appeals By-Laws and Article VII Section 71 of the Watertown Zoning Regulations concerning the Zoning Board of Appeals.

Chairman Minnich welcomed the new Commission members and spoke about the roles of the Planning and Zoning Commission members outside of the meetings and emphasized the need to refrain from discussing applications with other Boards, Commissions or applicants. Chairman Minnich reviewed the Subdivision Regulations, Planning and Zoning By-Laws and other Commission procedures.

The new Commission members watched three videos on the Roles and Responsibilities of Land Use Commissions by John Rozum, University of Connecticut regarding the Planning Commission, the Zoning Commission and the Zoning Board of Appeals

There was a brief questions and answer period.

4. The meeting adjourned at 9:00PM