



Town of Watertown Connecticut

51 Depot Square Business Center

Suite 502, Watertown Connecticut 06795-2200

Planning and Zoning, Zoning Board of Appeals, Conservation Commission/Inland Wetland Agency

Telephone: (860) 945-5266

Fax: (860) 945-2704

Website: www.watertownct.org

Planning and Zoning Commission

Watertown, Connecticut

Budget and Administrative Sub-committee

Special Meeting Agenda

Date: Wednesday, January 20, 2010

Time: 7:00PM

Place: Town Hall Annex

Conference Room

424 Main Street

Watertown, CT 06795

Invited Guests: New and re-appointed Commission members to the Planning and Zoning Commission and the Zoning Board of Appeals

1. Call meeting to order
2. Roll call
Members: Ron Russ, Jim Blais, Duane George, and Dave Minnich
3. New and re-appointed Commission members orientation
4. Adjournment



Town of Watertown Connecticut

51 Depot Square Business Center
Suite 502, Watertown Connecticut 06795-2200
Planning and Zoning, Zoning Board of Appeals, Conservation Commission/Inland Wetland Agency
Telephone: (860) 945-5266 Fax: (860) 945-2704
Website: www.watertownct.org

New and Re-appointed Commission Members Orientation Planning & Zoning Commission Zoning Board of Appeals

Date: Wednesday, January 20, 2010
Time: 7:00PM
Place: Town Hall Annex, Conference Room
424 Main Street, Watertown, CT 06795

Presenters: Ruth Mulcahy, Administrator for Land Use/Zoning Enforcement Officer
Moosa Rafey, Wetlands Enforcement Officer and Assistant Zoning Enforcement Officer

1. (5 minutes) Introductions
2. (20 minutes) How to Use Watertown Land Use Regulations
 - a. Plan of Conservation and Development
 - b. Zoning Regulations
 - c. Zoning Map
 - d. Subdivision Regulations
 - e. Connecticut General Statutes
3. (10 minutes) Commissions Procedures and P&Z Office Procedures
 - a. (3 minutes) P&Z By-Laws and procedures
 - b. (3 minutes) ZBA By-Laws and procedures
 - c. (1 minute) Legislative role and administrative role
 - d. (2 minutes) Public hearings purpose and conduct
 - e. (1 minute) Commission members contact and roles outside meetings with P&Z staff, Town Engineer, Town Attorney, and applicants
4. (20 minutes) Questions and Answers
5. (51 minutes) Roles and Responsibilities of Land Use Commissions by John Rozum, University of Connecticut (Videos)
 - a. (22 minutes) Planning Commission
 - b. (18 minutes) Zoning Commission
 - c. (11 minutes) Zoning Board of Appeals
6. Questions and Answers