

Planning and Zoning Commission
Watertown, Connecticut
Budget and Administrative Sub-committee Meeting
Special Meeting

Date: Wednesday, November 19, 2008

Time: **3:00PM**

Place: Planning & Zoning Department
51 Depot Street, Suite 502
Watertown, CT

1. Call meeting to order
2. Roll call
Members: Ron Russ, Jim Blais, Dave Minnich
3. P&Z minutes
 - a. Voice recorder, meeting minutes transcriptions, archive storage
 - b. Type of minutes
4. Update of Zoning Map
5. Check List for application reviews
6. Developer's agreement and post P&Z approval process
7. Other budget and administrative issues
8. Adjournment