

Planning and Zoning Commission  
Watertown, Connecticut  
Budget and Administrative Sub-committee Meeting  
Special Meeting

Time: 3:30PM  
Date: September 17, 2008  
Place: Planning and Zoning Department  
51 Depot Street Suite 502  
Watertown, CT

1. Call meeting to order
2. Roll call  
  
Members: Ron Russ, Jim Blais, Dave Minnich
3. P&Z Minutes
  - a. Voice recorder, transcriptions, archive storage
  - b. Typing of minutes
4. Zoning text amendment – Hearing notice sign
5. Check list for application reviews
6. Developer's agreement and post P&Z approval process
7. Town web-site
8. Other budget and administrative issues
9. Adjournment