

# **AGENDA**

## **PUBLIC BUILDINGS COMMITTEE REGULAR MEETING**

**JOHN TRUMBULL PRIMARY SCHOOL  
MEDIA CENTER  
BUCKINGHAM STREET, OAKVILLE**

**WEDNESDAY, FEBRUARY 17, 2010 - 7:00 P.M.**

- 1. Convene Regular Meeting**
- 2. Roll Call**
- 3. Public Participation**
- 3A. Election of Officers**
  - Elect Chairman
  - Elect Vice Chairman
  - Elect Secretary
- 4. Minutes**
  - A. Regular Meeting – January 20, 2010
- 5. Correspondence**

None

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**6. Old Business**

**A. Judson Elementary School**

1. Monthly Progress Report #18, dated January, 2010 by O & G Industries (distributed at meeting).
2. Comments by Kaestle Boos Associates.
3. Comments by Business Manager.
4. Discussion and Vote on Kaestle Boos Associates, Invoice #31, dated January 26, 2010, in the amount of \$1,750.00 (attached).
5. Discussion and Vote on O & G Industries, Inc., Application for Payment #18, dated January 15, 2010, in the amount of \$286,097.29 (\$17,767.56 pending approval by the Planning and Zoning Commission) (attached).
6. Discussion and Vote on Nationwide Moving & Storage Co., Inc., Account #37125, dated February 15, 2010, in the amount of \$200.00 (attached).
7. Discussion and Vote on Advanced Corporate Networking, Invoice #27296, dated January 25, 2010, in the amount of \$1,027.00 (attached).
8. Discussion and Vote on Virco, Invoice #91315323, dated January 20, 2010, in the amount of \$0.00 (attached).
9. Field Observation Report #L-020, dated January 27, 2010 (attached).
10. Discussion and Vote to approve a purchase from CBS for rails for mounting the Smart Boards, in the amount of \$5,525.00 (attached).
11. Project Balance (to be distributed at meeting).
12. Owner Costs (attached).

**B. Watertown High School**

1. Monthly Progress Report #18, dated January, 2010 by O & G Industries (distributed at meeting).
2. Comments by Kaestle Boos Associates.
3. Comments by Business Manager.
4. Discussion and Vote on Kaestle Boos Associates, Invoice #31, dated January 26, 2010, in the amount of \$28,763.00 (attached).
5. Discussion and Vote on O & G Industries, Inc., Application for Payment #17, dated January 15, 2010, in the amount of \$660,250.00 (\$0 pending approval by the Planning and Zoning Commission) (attached).
6. Discussion and Vote on Eagle Leasing Company, Invoice #RI227049, dated January 31, 2010, in the amount of \$155.00 (attached).
7. Discussion and Vote on Nationwide, Account #37125, dated February 15, 2010, in the amount of \$100.00 (attached).
8. Discussion and Vote on Brooks Environmental, Invoice #4312, dated January 7, 2010, in the amount of \$5,195.00 (attached).
9. Discussion and Vote on Brooks Environmental, Invoice #4364, dated January 25, 2010, in the amount of \$215.00 (attached).

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10. Discussion and Vote on Brooks Environmental, Invoice #4421, dated February 8, 2010, in the amount of \$1,515.00 (attached).
11. Discussion and Vote on Brass City Trophy & Gift Shop, Invoice dated January 29, 2010, in the amount of \$272.00 (attached).
12. Discussion and Vote on Apple, Inc., Invoice #9832070110, dated November 25, 2009, in the amount of \$8,273.63 (attached).
13. Discussion and Vote on Apple, Inc., Invoice #9832127898, dated November 25, 2009, in the amount of \$20.00 (attached).
14. Discussion and Vote on BKM Total Office, Invoice #549234, dated January 14, 2010, in the amount of \$1,631.36 (attached).
15. Discussion and Vote on Virco, Invoice #91313895, dated January 12, 2010, in the amount of \$1,341.52 (attached).
16. Discussion and Vote on Virco, Invoice #91314118, dated January 13, 2010, in the amount of \$57,828.02 (attached).
17. Discussion and Vote on Virco, Invoice #91314765, dated January 18, 2010, in the amount of \$25,823.54 (attached).
18. Discussion and Vote on Virco, Invoice #91314766, dated January 18, 2010, in the amount of \$0.00 (attached).
19. Discussion and Vote on Virco, Invoice #91315597, dated January 21, 2010, in the amount of \$0.00 (attached).
20. Discussion and Vote on Virco, Invoice #91316861, dated January 28, 2010, in the amount of \$0.00 (attached).
21. Discussion and Vote on Virco, Invoice #91317395, dated February 2, 2010, in the amount of \$0.00 (attached).
22. Correspondence from Michael V. Pepe, Attorney, Garcia & Milas to Erin L. Bennett, Continental Casualty Company, dated January 19, 2010, Re: Gem Claim, Bond #929460246 (attached).
23. Field Observation Report #9, dated January 14, 2010 (attached).
24. Discussion and Vote to approve a purchase from All Star Cleaning Supply for a Kaivac System, in the amount of \$3,190.00 (attached).
25. Discussion and Vote to approve a purchase from CBS for rails for mounting the Smart Boards, in the amount of \$1,375.00 (attached).
26. Owner Costs (attached).

**C. Polk Elementary School**

1. Monthly Progress Report, dated February 5, 2010, from Clerk of the Works (attached).
2. Monthly Progress Report #5, dated February 9, 2010, from Montagno Construction, Inc. (attached).
3. Comments by Kaestle Boos Associates.
4. Comments by Business Manager.
5. Discussion and Vote on Kaestle Boos Associates, Invoice #24, dated January 26, 2010, in the amount of \$24,581.90 (attached).
6. Discussion and Vote on Montagno Construction, Inc., Application #6, dated January 31, 2010, in the amount of \$534,871.85 (\$7,205.00 pending approval by the Planning and Zoning Commission)(attached).

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7. Discussion and Vote on Eagle Leasing Company, Invoice #RI226893, dated January 31, 2010, in the amount of \$140.00 (attached).
8. Discussion and Vote on Eagle Leasing Company, Invoice #RI227497, dated January 31, 2010, in the amount of \$300.00 (attached).
9. Discussion and Vote on Brooks Environmental Consulting, LLC, Invoice #4411, dated February 4, 2010, in the amount of \$120.00 (attached).
10. Discussion and Vote on Test-Con, Incorporated, Invoice #5655, dated December 2, 2009, in the amended amount of \$4,051.00 (attached).
11. Discussion and Vote on Test-Con, Incorporated, Invoice #5688, dated December 17, 2009, in the amended amount of \$1,477.00 (attached).
12. Discussion and Vote on Republican-American, Account #R18261, dated January 31, 2010, in the amount of \$285.36 (attached).
13. Correspondence from Vito J. Lavacca, Montagno Construction, Inc., to Scott Mangiagli, Project Architect, Kaestle Boos Associates, dated January 11, 2010, Re: Item 19.04 of Meeting Minutes, Polk School (attached).
15. Field Observation Report from CES, dated February 9, 2010 (attached).
16. Field Observation Report #005, dated January 14, 2010 (attached).
17. Field Observation Report #006, dated February 1, 2010 (attached).
18. Discussion and Vote on Joseph Merritt & Company, Invoice #IO1050938, dated January 29, 2010, in the amount of \$193.20 (attached).
19. Owner Costs (attached).

**D. Swift Middle School**

1. Scissor Lift – Bid was awarded to United Rentals at a price of \$12,384.73 (Budgeted amount was \$12,839.00)
2. Discussion and Vote on Republican-American, Account #R18261, dated January 31, 2010, in the amount of \$150.80 (attached).
3. Owner Costs (attached).

**E. Fire Station #1 Renovations**

1. Discussion and Vote on A & S Electrical Services, Inc., Invoice #11548, dated September 4, 2009, in the amount of \$2,994.00 (attached).
2. Correspondence from Larry R. Black, Fire Chief, Town of Watertown to Robert Porter, Chairman, Public Buildings Committee, Town of Watertown, dated February 12, 2010, Re: Final Closeout – Firehouse Renovation Project (attached).

**F. Heminway Park School**

1. Correspondence from Watertown Town Council, Motion Sheet, dated February 1, 2010, Re: Charge from Town Council *“I make a motion that we charge the Public Buildings Committee with the conversion of Heminway School to Town Offices”* (attached).
2. Correspondence from Charles Frigon, Town Manager to Robert Porter, Chairman, Public Buildings Committee, Town of Watertown, dated February 11, 2010, Re: Charges to Public Buildings Committee (attached).

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3. Correspondence from David W. King, Vice President, Kaestle Boos Associates to Robert Porter, Chairman, Public Buildings Committee, Town of Watertown, dated February 12, 2010, Re: Scope Letter and Fee Proposal (attached).

**G. Town Hall**

1. Correspondence from Watertown Town Council, Motion Sheet, dated February 1, 2010, Re: Charge from Town Council *"I move to charge the Public Buildings Committee with developing a plan of action with respect to the repair/replacement of the town Hall Roof to include a proposed design and associated cost"* (attached).
2. Correspondence from Charles Frigon, Town Manager to Robert Porter, Chairman, Public Buildings Committee, Town of Watertown, dated February 11, 2010, Re: Charges to Public Buildings Committee (attached).
3. Correspondence from Joseph Calabrese, Consulting Engineer to Robert Porter, Chairman, Public Buildings Committee, Town of Watertown, dated February 11, 2010, Re: Old Town Hall Roof Replacement (attached).

**7. New Business**

None

**8. Financial Reports**

- A. Swift Middle School (attached)
- B. Watertown High School (attached)
- C. Judson Elementary School (attached)
- D. Polk Elementary School (attached)

**9. For Your Information**

None

**10. Executive Session**

None

**11. Adjournment**

**\*\*\*Please note: Votes are required at this meeting, a quorum is necessary. Please call 945-5255 to advise if you cannot attend.**