

# MINUTES

## WATERTOWN PUBLIC BUILDINGS COMMITTEE REGULAR MEETING

### WATERTOWN HIGH SCHOOL JOB TRAILER WEDNESDAY, MARCH 18, 2009, 7:00 P.M.

**PRESENT:**

Antonio Addona  
John Chipko, Vice Chairman  
David Demirs  
Mark Guerrera  
Michael Magas  
Robert Porter, Chairman  
John Waiculonis, Secretary

**ABSENT:**

Brian Bellagamba  
Mario Mancini

**OTHERS PRESENT:**

Larry Black, Fire Marshall  
Fred Khericha, Kaestle Boos Associates  
Kevin Killeen, Facilities Subcommittee, Board of Education  
Dave King, Kaestle Boos Associates  
Tom Lambert, Facilities Subcommittee, Board of Education  
Gary Miller, Interim Director of Operations, Board of Education  
Mark Sedensky, Project Manager, O & G Industries (Judson)  
Joseph Vetro, Senior Project Mgr, O & G Industries (Swift & WHS)

**1. Convene Regular Meeting – 7:00 P.M.**

Mr. Porter, Chairman, Called the Regular Meeting to Order at 7:00 p.m.

Mr. Porter thanked Mr. Vetro for the pizza, soda, and the tour.

**2. Roll Call**

Mr. Porter, Chairman, executed the Roll Call.

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**3. Public Participation**

None

**4. Minutes**

A. Joint Meeting, March 9, 2009

MOTION: (Mr. Chipko, sec. Mr. Addona) to approve the Joint Meeting Minutes dated March 9, 2009 as presented.

Discussion: None

MOTION PASSED UNANIMOUSLY

B. Regular Meeting, February 18, 2009 (Not Available)

**5. Correspondence**

None

**6. Old Business**

A. Fire Station #1 Renovations

1. Discussion and Vote on A & S Electrical Services, Inc., Proposal for Installing Additional Ice Melt on Roof, in the amount of \$2,994.00 (attached).

**Chief Black:** We've had a situation that occurred during the first snowstorm of the season where on one section of the roof where a valley came up and seeped onto the gradual incline. We had an ice buildup that went underneath the eaves and went back through the roof and leaked inside the second floor, damaged some ceiling tiles and walls that had to be repaired. We had the roofing company come and look at it, there was nothing wrong with the roof. The electrician came and looked at it, we had an ice melt system installed on the lower section of the roof, this is an upper section that drops onto the lower, so the conclusion between everyone involved, including Gar San, is that we needed another section of ice melt system there and going up the valleys, about 10 or 15 feet to keep this ice situation from building up in the future. This caused color that side and there's a similar section on the other side of the, on the north side of the training tower that we figured we should do also to eliminate any possibility of that being a problem there also. So this covers the extension of the ice melt system that's already in place.

**Mr. Porter:** So this is two sections of roof?

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**Chief Black:** Yes, one on the north and one on the south side of the training tower, rear.

**Mr. Porter:** Any questions? Is there money in the budget left?

**Chief Black:** Yes. I had given you a letter, I don't know whether you distributed it to everyone, but I can leave you, I don't know if I have a copy, that gives you a more accurate accounting of where we're at. There's still \$2,000 encumbered for an additional oil tank for the furnace which will increase our capacity to 660 gallons and then if you approve this ice melt system that will be encumbered also. Once these two items are completed and paid for we will be complete with the building so there will be around \$37,000 left (inaudible) and hopefully be approved and go back to the Town.

**Mr. Porter:** I've never seen this.

**Chief Black:** I just printed it out today.

**Mr. Porter:** You said you sent a letter previously?

**Chief Black:** There was a letter I sent you that asked for this tonight and it had some numbers on there that needed to be updated by this.

**Mr. Porter:** I don't remember the numbers. I do remember . . . .

**Chief Black:** The twelfth maybe (inaudible).

**Mr. Porter:** Yes, that's all that we have.

**Chief Black:** Well in that case then pretend I didn't say anything about the letter. This is an accurate accounting as of this afternoon of what's in the construction account.

**Mr. Porter:** So by next month you should be able to tell us you're finished.

**Chief Black:** Yes, if the ice melt is installed and the oil tank is installed, then we'll be done.

**Mr. Porter:** The oil tank was how much money?

**Chief Black:** \$2,000, if you notice we encumbered \$2,000 on there, in the center column, I believe. That's for an additional oil tank. We have 330 gallons now, and we wanted to double that, if we did have a gas crisis where we had no gas, at least that would give us about a week's worth of use out of that 660 gallons.

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**Mr. Demirs:** Who gave you this price?

**Chief Black:** Palmer Plumbing & Heating. He does all of the work for the Town.

**Mr. Porter:** Let's go back to the proposal for the ice melt in the amount of \$2,994. Any further comments or questions? (Inaudible) original contract (inaudible).

**Mr. Demirs:** No money is coming out of the General Fund for this? Everything is coming out of the contingency?

**Chief Black:** That's correct.

**Mr. Demirs:** We don't have to go to the Council to approve any of this? It's all set?

**Mr. Porter:** Not as long as it's in the contingency account and we haven't overspent the original allowance.

**Chief Black:** No, there's (inaudible).

**Mr. Magas:** Life expectancy on these (inaudible)?

**Chief Black:** The warranty is one year.

**Mr. Porter:** It's a perpetual maintenance item. Any time you get into ice melt . . . .

**Chief Black:** In the Fire Department's experience, ice melt systems have not been good with other installations.

**Mr. Demirs:** (Inaudible.) hot wire.

**Chief Black:** They catch on fire. What is there did work very well this season.

**MOTION:** (Mr. Chipko, sec. Mr. Magas) to approve the proposal for installing additional ice melt on roof, in the amount of \$2,994.00.

**Discussion:** None

**MOTION PASSED UNANIMOUSLY**

**Mr. Porter:** The monument, have all the monuments been put into place?

**Chief Black:** No. I talked to that guy and he said he was doing it in the Spring. That may be an additional cost. He was supposed to send me a . . . .

**Mr. Porter:** I thought the monuments were part of the original survey?

**Chief Black:** Well remember the original survey was done by a company that went out of business, so we had to hire (inaudible) who came in and kind of fixed up all of their mistakes. I don't know whether this contract had it in there or not.

**Mr. Porter:** But the contract should have mirrored the original exterior.

**Chief Black:** This contractor that came in was only to fix whatever they hadn't done. I'll pull the paperwork and (inaudible).

**Mr. Porter:** And check to see where the monuments are, if there are any missing, if you would please?

**Chief Black:** I will.

B. Swift Middle School

1. Monthly Progress Report #38, dated February, 2009 by O & G Industries (distributed at meeting).

**Mr. Vetro:** Move over to Summary Data, what you'll see is that we're identical to what we had last month.

Items by Trade Contractor

These are identical to what we had last month.

Commentary

Area "A"

Area "A" is complete and has been turned over to the owner.

Area "B"

Area "B" is complete and has been turned over to the owner.

Area "C"

Area "C" is complete and has been turned over to the owner.

Area "D"

Area "D" is complete and has been turned over to the owner.

The Punch List is complete.

All of the closeout documents have been turned over to the Town except for the site work as-built drawings. The site work drawings are waiting for approval by the Watertown Planning and Zoning Department.

**Mr. Khericha:** It's already been given to Planning and Zoning.

**Mr. Vetro:** They've been given to Planning and Zoning, but don't they have to officially approve it?

**Mr. Khericha:** Well once they get it signed they'll distribute one copy to the Board of Education (inaudible).

**Mr. Vetro:** Town and Owner have gotten together for dollars and we do confirm where we stand. I'm issuing out our final pay applications to Supreme and Gar San. I still owe, if you look at this monthly cost control report which we don't typically look at, I don't usually refer you to it, it doesn't give you any detail, but under site work we're only showing it as 93% complete and the reason for that is we're still holding monies on our site contractor, we are still holding monies on our painting and wall covering contractor at 99% and that's basically the end of it. We plan on releasing those monies by the end of next month.

**Mr. Porter:** So by next month the retainage will be released?

**Mr. Vetro:** Yes, completely.

**Mr. Demirs:** Do we have an accurate figure now on what's going to be left here?

**Mr. Miller:** That's what I handed out at the meeting.

**Mr. Demirs:** I was told that wasn't an accurate figure.

**Mr. Miller:** Well I don't know who's saying that because I accounted for every single bill and matched up to them. Now there's a difference between what I'm tracking against the budget, Frank is tracking against the budget for the bond authorization, (inaudible) so he shows about \$243,000 remaining and I'm \$323,000. I'm tracking the total authorization the Town set for the budget, Frank is looking at the money. When you're done, that \$240,000 represents the dollars.

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**Mr. Porter:** Frank's number is less.

**Mr. Miller:** Yes, his is less. The authorization was more. If we went up to the budgeted amount, he would have had to go out and bond for some more money, and that's what he was concerned about, but he shouldn't have to do that.

**Mr. Porter:** Are we going to be able to make a final report to the Council by next month?

**Mr. Miller:** I would think so. I mean once we get the final bills from Joe, I (inaudible) but that was already in the things that I presented to the Town Council Monday night.

**Mr. Demirs:** Yea, do we have reimbursement coming back to us when it's all done?

**Mr. Miller:** Well you know, Joe is looking at change orders to see if there is any way of eking any more reimbursement out of any of it, but I mean that will all get done after. When the Buildings Committee is satisfied that the project is complete and they make their recommendation to the Board of Education to accept the project as complete, then I can start the process of the paperwork going to the State.

**Mr. Porter:** That's what I would like to do for next month.

**Mr. Vetro:** You can do that now, couldn't you?

**Mr. Porter:** I'd rather wait until next month.

**Mr. Miller:** Then I would make a recommendation to the Board of Education, you might want to make a presentation to them.

**Mr. Porter:** Yes, hold a joint meeting with the Board of Education and state that the project is complete.

**Mr. Miller:** Then I will start the paperwork with the State and that takes about 30 days (inaudible) about 30 days to turn that all around and ask any additional questions they may need to ask, and then once they sign off and they're happy, it goes to Internal Audit, Department of Education. On most projects like this, it takes about 6 to 8 weeks to get out to audit, then half a day they're done, they'll present a draft audit proposal to get a chance to say they don't agree or it's fine, argue about any reimbursable kind of things and then you're done. In the long run it takes about 6 months from the time you say we're done until everything is completely done and signed off and the final State money is actually released by the State Comptroller.

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**Mr. Porter:** And as we've said for some time now, we are on time and under budget.

**Mr. Vetro:** And you got the field and all of that in addition to it.

**Mr. Porter:** Yea, \$600,000 for the field.

2. Comments by Kaestle Boos Associates

**Mr. Khericha:** No comments other than we turned over all of the drawings to Ruth Mulcahy and Chuck Berger.

**Mr. Porter:** They were the mylars required by the Planning and Zoning Commission.

**Mr. Khericha:** (Inaudible.)

3. Discussion and Vote on O & G Industries, Application for Payment #37, dated January 19, 2009, in the amount of \$70,495.06 (attached).

**Mr. Porter:** (Inaudible.)

**Mr. Vetro:** What I don't have is the backup to it, so I plan on once I get that from Supreme, I can bring it up to K.B.A. and have them sign it and bring it, it might be a couple of weeks from now.

**Mr. Porter:** Do you want to wait until next month?

**Mr. Vetro:** That's totally up to you.

**Mr. Porter:** We'll wait until we have everything in place.

**MOTION:** (Mr. Demirs, sec. Mr. Addona) to Table payment to O & G Industries, Application for Payment #37, dated January 19, 2009, in the amount of \$70,495.06.

**Discussion:** **Mr. Porter:** This is FF&E.

**MOTION PASSED UNANIMOUSLY**

4. Discussion and Vote on Eastern Bag & Paper Company, Invoice #10724767, dated February 12, 2009, in the amount of \$8,499.00 (attached).

**Mr. Porter:** That's the auto scrubber which has been going back and forth between the Town, the Purchasing Agent, and the Board of Education. It's finally been approved.

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**MOTION:** (Mr. Chipko, sec. Mr. Magas) to Approve payment to Eastern Bag & Paper Company, Invoice #10724767, dated February 12, 2009, in the amount of \$8,499.00.

**Discussion:** None

**MOTION PASSED UNANIMOUSLY**

5. Discussion and Vote on School Furnishings, Invoice #22742, dated February 19, 2009, in the amount of \$686.40 (attached).

**Mr. Porter:** This is for the library media center. Part of the furnishings allowance.

**MOTION:** (Mr. Demirs, sec. Mr. Chipko) to approve payment to School Furnishings, Invoice #22742, dated February 19, 2009, in the amount of \$686.40.

**Discussion:** None

**MOTION PASSED UNANIMOUSLY**

6. Discussion and Vote on Graybar, Invoice #939643585, dated February 12, 2009, un the amount of \$642.56 (attached).

**Mr. Miller:** It's the intercom interlock to the doorway, there was only one position that you could answer out to the door and (inaudible) causing a real problem in the Swift office so we've added two more positions that have access to unlock the door, instead of having to get up and go to somebody else's workstation to do it.

**Mr. Porter:** This is for both?

**Mr. Miller:** Yes.

**MOTION:** (Mr. Magas, sec. Mr. Waiculonis) to approve payment to Graybar, Invoice #939643585, dated February 12, 2009, in the amount of \$642.56.

**Discussion:** None

**MOTION PASSED UNANIMOUSLY**

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7. Discussion and Vote on Sportsfield Specialties, Inc., Invoice #29059, dated February 9, 2009, in the amount of \$2,164.89 (attached).

**Mr. Porter:** Is this for the artificial turf, the concrete curbing?

**Ms. LaForme:** Yes.

**Mr. Porter:** There's a concrete perimeter around that artificial turf and there were some issues, they wanted protection on it, and this is what was recommended, this rollout rubber with an adhesive to put it down. This installation is being done by?

**Ms. LaForme:** The Board of Education.

**Mr. Demirs:** It's not done yet?

**Mr. Porter:** No, I don't suspect it will be done until the weather warms up, for the adhesive.

**Mr. Demirs:** (Inaudible.)

**Mr. Porter:** With the concrete.

**Mr. M. Guerrero:** What's the \$780 for the drop ship?

**Mr. Miller:** I'm sure that's carrier charges, it's pretty heavy stuff.

**Mr. Demirs:** How thick is it?

**Mr. Porter:** 3/8 of an inch. 4 feet by 25 long. It's got to be cut.

**Ms. LaForme:** It was cheaper to get it this way, if they cut it it would have been a lot more expensive.

**Mr. Demirs:** Who is installing this?

**Mr. Miller:** Our maintenance staff.

**Mr. Khericha:** This whole detail about when the turf was constructed, there was a question raised (inaudible) the curb and needs to be addressed. The turf people said just don't do it. Todd LoFrese decided at the time to buy the material from them and the Town could install it. (Inaudible).

**Mr. Demirs:** (Inaudible.)

**Mr. Porter:** 1,100 linear feet.

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**Mr. Killeen:** Is there any warranty impact when someone other than the (inaudible) installs it?

**Mr. Khericha:** No, this is completely a (inaudible).

**MOTION:** (Mr. Magas, sec. Mr. Guerrero) to approve payment to Sportsfield Specialties, Inc., Invoice #29059, dated February 9, 2009, in the amount of \$2,164.89.

**Discussion:** None

**MOTION PASSED UNANIMOUSLY**

8. Discussion and Vote on Hewlett Packard, Quote for Backup Solution, in the amount of \$16,556.00 (attached).

**Mr. Miller:** We don't have any backup system for the data backup system for Swift, now with all the servers and the Follett System that we're installing, and this will give us the capability to backup the admin server, the Follett server or any other device that's in there. At this capacity because with the fiber between all the buildings we can cross pollinate that, that was from one building to the other overnight. This will have the ability to take another full building for it to put data on it. This is the last of the last coming before you for this project.

**Mr. Porter:** And this is part of the technology?

**Mr. Miller:** Yes. Basically this is what I presented on Monday night. This will bring us a couple of thousand dollars over on the \$400,000 budget on the technology, but you're almost a similar amount under on the FF&E, so between Technology and FF&E you're right on budget.

**Ms. LaForme:** Mr. Vetro brought up a point, what about the projector we had asked him to get a quote for?

**Mr. Vetro:** You still want that projector, I take it?

**Mr. Miller:** I haven't got it encumbered. There's money, we're only talking about \$800.00.

**Mr. Porter:** Where is this projector, for Room 102?

**Mr. Miller:** Yea, it's the one room that somebody decided at one point that we weren't going to need it.

**Mr. Vetro:** Mr. LoFrese took it from that room and put it into another room.

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**Mr. Khericha:** It was a special education room in dealing, that when Ms. Lerz changed the room layout, Mr. LoFrese made changes to the projector. Then afterwards Ms. Lerz wanted a projector in that room as well.

**Mr. Vetro:** I've been asked to pursue it, but I haven't.

**Mr. Porter:** What kind of dollars?

**Mr. Miller:** About \$800 for the projector.

**Mr. Vetro:** A lot more than that. You're looking at a couple of grand.

**Mr. Khericha:** It will cost about \$2,000, \$2,500 for the projector. And then the electrician to wire it, you may be looking at \$3,500.

**Mr. Porter:** Did this come before the Board?

**Mr. Miller:** I know we've talked about it before, because it was on her punch list.

**Mr. Vetro:** She has been asking for it for a long time.

**Mr. Porter:** We'll wait for a recommendation from the Board of Education then, we're not going to make that decision.

**Mr. Miller:** I'll have something for you for the next meeting.

**Mr. Porter:** Then we can put it to bed, either it will be done or not.

**Mr. Miller:** Can you get more firm numbers?

**Mr. Vetro:** Yes.

**Mr. Miller:** If it ends up that we just do the wiring under the project, then we can buy the projector out of the Board funds, maybe we can do it that way.

**Mr. Porter:** Is this a State bid?

**Mr. Miller:** This is the Western States Contracting Alliance which Watertown is a member of. All of the HP products we've been buying throughout this entire project, and all of the other projects, have come off of this bid. We have an agreement with the Western States Contracting Alliance which allows to then sign on with HP on the bid to purchase at these prices.

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**MOTION:** (Mr. Demirs, sec. Mr. Chipko) to approve the purchase of Hewlett Packard, Backup Solution, in the amount of \$16,556.00.

**Discussion:** None

**MOTION PASSED UNANIMOUSLY**

9. Summary Sheet (attached).

**Mr. Porter:** This is what was presented to the Town Council the other night. Were there any questions from the Town Council?

**Mr. Miller:** No.

10. Discussion and Vote on Frey Scientific, Invoice #202500431839, dated February 20, 2009, in the amount of \$8,489.28 (attached).

**Mr. Porter:** This is for 48 microscopes.

**MOTION:** (Mr. Magas, sec. Mr. Addona) to approve payment to Frey Scientific, Invoice #202500431839, dated February 20, 2009, in the amount of \$8,489.28.

**Discussion:** None

**MOTION PASSED UNANIMOUSLY**

11. Correspondence from Joseph DiCarlo, Kaestle Boos Associates to Ruth Mulcahy, Land Use Administrator, Town of Watertown, dated March 10, 2009, Re: As-Built Site Plan – Swift Middle School (attached).

**Mr. Porter:** For your information.

12. Correspondence from Joseph DiCarlo, Kaestle Boos Associates to Chuck Berger, Town Engineer, Town of Watertown, dated February 18, 2009, Re: As-Built Plans for Synthetic Turf Field, Swift Middle School (attached).

**Mr. Porter:** For your information.

**C. John Trumbull Primary School**

1. Status Report, Gary Miller

**Mr. Miller:** With the additional work that we had to do to the ridge was approved and as far as I know that work is all done.

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2. Discussion and Vote on H.B. Fishman & Company, Inc., Invoice #262004, dated February 11, 2009, in the amount of \$2,688.45 (attached).

**MOTION:** (Mr. Chipko, sec. Mr. Waiculonis) to approve payment to H.B. Fishman & Company, Inc., Invoice #262004, dated February 11, 2009, in the amount of \$2,688.45.

**Discussion:** None

**MOTION PASSED UNANIMOUSLY**

(Tape #1, Side A ended – may have missed some.)

3. Correspondence from Michael Moses, H.B. Fishman to Robert Porter, Public Buildings Committee, Town of Watertown, dated February 18, 2009, Re: Phase II Roof Work (attached).

**Mr. Porter:** For your information.

**Mr. Miller:** We sent this forward to the Town to check and see what monies were there. I think there's about \$37,000 or something like that remaining.

**Mr. Porter:** So we are well within the . . . .

**Mr. Miller:** You'll end up with about \$20 something thousand left out of the settlement.

**Mr. Chipko:** Are there more things on the list?

**Mr. Miller:** Shouldn't be.

**Mr. Porter:** No, I think when they discovered this thing with the ridge vent, I think that was about the end of it.

**MOTION:** (Mr. Magas, sec. Mr. Chipko) to Add Agenda Item 6C4, Discussion and Vote on H.B. Fishman & Company, Inc., Invoice #262032, dated March 13, 2009, in the amount of \$5,000.00.

**Discussion:** None

**MOTION PASSED UNANIMOUSLY**

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4. Discussion and Vote on H.B. Fishman & Company, Inc., Invoice #262032, dated March 13, 2009, in the amount of \$5,000.00 (distributed at meeting).

MOTION: (Mr. Magas, sec. Mr. Demirs) to approve payment to H.B. Fishman & Company, Inc., Invoice #262032, dated March 13, 2009, in the amount of \$5,000.00.

Discussion: None

MOTION PASSED UNANIMOUSLY

MOTION: (Mr. Demirs, sec. Mr. Addona) to Add Agenda Item 6C5, Discussion and Vote on H.B. Fishman & Company, Inc., Invoice #262034, dated March 13, 2009, in the amount of \$785.20.

Discussion: None

MOTION PASSED UNANIMOUSLY

5. Discussion and Vote on H.B. Fishman & Company, Inc., Invoice #262034, dated March 13, 2009, in the amount of \$785.20 (distributed at meeting).

MOTION: (Mr. Chipko, sec. Mr. Waiculonis) to approve payment to H.B. Fishman & Company, Inc., Invoice #262034, dated March 13, 2009, in the amount of \$785.20.

Discussion: None

MOTION PASSED UNANIMOUSLY

- D. Heminway Park School/Space Study Needs

**Mr. Porter:** Nothing to report. Anything from the Council's side, Dave?

**Mr. Demirs:** No, not that I know of.

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E. 3 School Project

1. Comments by Kaestle Boos Associates

**Mr. Khericha:**

Watertown High School – We met with Chuck Berger and O & G and the Traffic Engineer, Ditman to discuss the traffic light. Chuck Berger had issues but Ditman resolved it, put everything in the correct order and sent it back to make sure everything was okay. My understanding is it's all set. Ditman was supposed to go to the Police Department and then the Department of Transportation to get their approvals, and all of the necessary documents needed to go out to bid were turned over to Larry Schilling. Now it's up to O & G to get the Public Buildings Committee's approval to go out to bid.

**Mr. Porter:** So you don't know whether he's been to the Police Department or the State yet?

**Mr. Khericha:** No I haven't heard from him about that.

**Mr. Porter:** Can you offer us any insight?

**Mr. Vetro:** No, I cannot. I'll call him tomorrow, he should be back in the office tomorrow.

**Mr. Khericha:** I don't think you want to wait another month to go out to bid to get Public Buildings Committee's approval.

**Mr. Porter:** Can we do a tentative approval then subject to verification? In the packet it does discuss about requesting to go to bid for the traffic light where he's gotten, he met with Carol Roman, there is an anticipated bid date, but we don't have everything in place at this time, so I would suggest when it comes up on the agenda to go ahead to move forward with it, subject to Schilling verifying the last pieces of the puzzle.

**Mr. Khericha:** We met this morning with the State Department, School Facilities Unit, on the furniture and equipment, the technology portion is approved and furniture, they made some minor comments basically to put some dimensions on handicapped, chairs, and stuff like that, which will be forwarded to him by Friday, so hopefully by next week we should have approval from the State Schools Facilities Unit that we are all set with furniture and technology.

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Judson Elementary School – The same issues and technology portion we had one issue, furniture same comments which will be addressed by Friday. On the play equipment, there was some miscommunication between what Gary Miller sent and what Mr. Semenec understood so in that the play equipment approval did not happen because they did not assign anybody at the State site to review the play equipment.

**Mr. Miller:** We tried.

**Mr. Khericha:** We tried to say we are here, it will take 10 minutes, anybody can do it, but they said sorry, we have no time.

**Mr. Miller:** They rescheduled that for April 6, 2009 (inaudible).

Polk Elementary School – The Department of Environmental Protection about 3 days ago said they needed another piece of paper signed by David Wedge, but he is on vacation and expected back on Monday so we'll have to track him down, get this document signed, take it to the Department of Environmental Protection. D.E.P. said they have a letter ready to go out but they need that signed document by David Wedge so they could have that piece of paper signed and send it to David Wedge saying as far as we are concerned, the book is closed. Tentatively we are scheduled to meet with Department of School Facilities next Friday to go over all of the value engineering changes we have made, so they can review it so we are like one step ahead of this. (Inaudible) sends them a letter, Department of School Facilities can then say to the Board, they are all set, you can go out to bid. I have discussed that with Bob Porter, and if all things fall into place, it's our intention to go out to bid first or second week of April, so we may request a Special Joint Meeting between the Public Buildings Committee and the Board of Education once those drawings are finalized to seek approval. You guys can approve so then we can go out to bid. I suggest that before that happens, it may be beneficial to have a short meeting with the Facilities Subcommittee (inaudible).

**Mr. Porter:** When, next week some time?

**Mr. Khericha:** We are meeting with the Department of School Facilities next Friday at 10:00 a.m.

**Mr. Porter:** So you need that before then?

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**Mr. Khericha:** So once we meet with them and hopefully the Department of Environmental Protection will have the paperwork that David Wedge signed, then it's just a matter of the Department of Environmental Protection sending a letter to the Department of School Facilities saying they are all set. We are anticipating hopefully a week from Friday or the week after that we should have a letter. The Department of School Facilities basically would say to us that the letter may take awhile but (inaudible) once they review it (inaudible) they will say paperwork is coming but you are all set. Once they do that then we can move forward.

**Mr. Porter:** So when do you think this Special Joint Meeting will take place?

**Mr. Khericha:** Bob, we will have a better feel for it after Friday, once we meet with the State.

**Mr. Porter:** Wednesday is our usual meeting date, so is a Wednesday okay for everybody?

Many people talking at once (inaudible).

2. Comments by Interim Director of Operations

**Mr. Miller:** I was at the meeting today and as they said, we're going to go back down there one more time for a very brief meeting (inaudible) but I said we're going to review phases 3 and 4 they assumed they were FF&E and Technology on both projects (inaudible) Phase 3 was playground, move forward with FF&E and Technology so they just weren't ready for us (inaudible) so we sent Joe DiCarlo home, but now that we've had all the phases reviewed, it's time to draft a letter for Karen to send down to them to have them give us the renovate as new status, because they still haven't released that yet, so it's usually fairly late, but it's usually when they authorize the final stages is about the time they finally decide to make that decision. As it is all of the requests for payment I've been putting in up under eligible construction and so it won't be until, so it hasn't really had any affect on cash flow yet but I'm sure they'll make their decision before I get to the point of bucking up against the school funds, eligible construction (inaudible). But at least firing a letter off to them will cause them to tell us if there is anything they require and I think the conversation with Mr. Semenecc there wasn't any reason and it's probably time to kick that letter off. I'll take care of that this week.

3. Information Encompassing Construction Details of all 3 Schools

**Mr. Porter:** None.

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F. Watertown High School

1. Monthly Progress Report #6, dated January, 2009 by O & G Industries (distributed at meeting).

**Mr. Vetro:**

Summary Data Sheet

	<u>Original</u>	<u>Projected</u>
Renovation and Addition Work	14%	18%
Site Work	35%	38%
Abatement	26%	26%
Value of Approved Changes	\$ 87,715	\$ 214,991
Estimated & Pending Changes	\$ 526,414	\$ 427,009
Construction Funds Available	\$1,953,157	\$1,925,286

Change Orders By Trade Contractor

Asbestos Abatement - SMI

- All Change Orders are issued out, other than one, we'll get that last one out.

Site Work - Mather

- \$13,984 – Site, Temporary Drives & Parking – that's where we put in the pavement for the bus loop and we've had some maintenance issues as far as that goes with the parking in the back for the kids. This is an actual number.
- \$17,000 – Site, North Parking, Unsuitable Soil – that's for this parking lot right below the trailer here where we encumbered a variety of unsuitable soils. They had to dig that out, all under the direction of Clarence Welty. That is an actual number. It will actually decrease slightly, we have a couple of items that need to come off of that.
- \$10,000 – PR #5, Concession Stand Sanitary – that's on-going.

Concrete – Waterbury Masonry

- \$12,583 – Site Storage Building Foundation – that's an actual number. When O & G bid the project had not included that, didn't pick up on it, didn't put it into anybody's package so thus we put it to Waterbury Masonry and this is his number for the foundation, the slab, the footings, the whole thing.

Structural Steel – Topper & Grigg

- No Change.

General Trades – Secondino

- \$16,594 – F, Visual Display Boards – this is a variety of display boards that were added in.
- \$(10,000) – A, B, C, D, E & F – Casework Product Change – this is a credit where they were able to save a little money, basically going to a melamine type finish on the inside.
- \$3,095 – A, Roller Shades – just changes again with (inaudible) media center, etc.
- \$4,840 – A & B, Horizontal Louver Blinds – This is where the blinds were speced out and allocated for the windows themselves, however not for a couple of the doors and the window wall system is not considered a window, it's considered a transom.
- \$(1,49) – A, B, C, D, E & F, Locker Changes – K.B. A. has made a few changes here that's results in a credit.

Flooring – BKM

- No Change.

Electrical – Banton

- K.B.A., C.E.S. and ourselves have negotiated out a few issued.
- \$7,980 –B-RFI#78, Emergency Power .
- \$3,287 – Site, RFI#58, Dust Collector.
- \$7,205 – B, RFI#77, Auditorium Power Issues – we have a few power issues.
- \$1,697- C, D & F –RFI#89, Smoke Detectors – the Fire Chief has asked for a couple of smoke detectors.
- \$1,035 – B, RFI\*80 – Power Exterior Lights.
- \$(2,027) – Outlet Changes – C.E.S. made a few changes which netted a credit.
- \$12,668 – Lighting Changes – where they changed the light fixture type.
- \$3,812 – Generator Annunciator – currently we're still disputing this.
- \$20,000 – Electrical Changes – these were for the lecture hall.
- \$7.126 – Data/Power Changes.

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**Items For Approval**

Sitework

Site – Temporary Drives and Parking	\$ 13,984
Site – North Parking – Unsuitable Soil (not to exceed)	\$ 17,000

Concrete

Site – Storage Building Foundation	\$ 12,583
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General Trades

F – Visual Display Boards	\$ 16,594
Casework Product Change	\$(10,000)
A – Roller Shades	\$ 3,095
A & B – Horizontal Louver Blinds	\$ 4,840
Locker Changes	\$ (4,149)

Electrical

RFI #78 – Emergency Power	\$ 7,980
RFI #58 – Dust Collector	\$ 3,287
RFI #77 – Auditorium Power Issues	\$ 7,205
RFI #80 – Power Exterior Lights	\$ 1,035
RFI #89 – Smoke Detectors	\$ 1,697
PR #13 – Outlet Changes	\$ (2,027)
PR #22 – Lighting Changes	\$ 12,668
PR #14R – B – Electrical Changes	\$ <u>20,000</u>

**TOTAL** **\$105,792**

**Mr. Demirs:** Are those louver blinds big? How many are there?

**Mr. Vetro:** We've got a variety of transom lights and again the window wall systems, basically a, there are several of them all to do with that. Yes, they are quite large, they encounter a number of glass openings for that. Thus the add of \$3,840.

**Mr. Demirs:** The electrical changes, all the way down the bottom, those are placeholders?

**Mr. Vetro:** Yes, it will be less than that.

**MOTION:** (Mr. Magas, sec. Mr. Demirs) to approve the Items for Approval in the amount of \$105,792.00 as presented.

**Discussion:** None

**MOTION PASSED UNANIMOUSLY**

**Project Commentary**

Sitework

*The north parking lot installation was stopped and placed on hold until the Summer due to existing soil conditions. Paving of the bus loop and the north parking area is scheduled for the Summer. Site demolition in the courtyard is on-going. The sanitary sewer work is ongoing on the south side of the site. The bleachers on the west side of the football field have been removed. Rough grading has started on the west side of the football field.*

**Mr. Vetro:** The Town is getting ready to do some additional survey work out there, once that's done they will be continuing on.

Area A

*Plumbing and electrical underground piping work are complete. Interior Masonry installation in the renovation area is ongoing. Exterior masonry is ongoing. HVAC ductwork installation is on-going. Plumbing and electrical rough-ins are on-going. Miscellaneous steel is ongoing. Roof installation is on-going. The slab for the media center has been poured. Exterior brickwork has started.*

**Mr. Vetro:** We've still got the stairs to install. The roof is considered water tight at this point, it's just the miscellaneous flashings and that sort of thing that they are working on now.

Area B

*Plumbing and electrical rough-ins in the renovation area are ongoing. Miscellaneous steel is on-going. Roof installation is ongoing. Metal stud partitions have started in the auditorium. Exterior brickwork has started. HYVAC ductwork installation has started.*

**Mr. Vetro:** We just did the spray fireproofing. We just started putting in the track up above.

2. Comments by Kaestle Boos Associates

**Mr. Khericha:** I wanted the Committee to know that there was \$20,000 for electrical (inaudible). We gave him the allowance (inaudible) special items as far as the electrical wiring, so we gave a \$20,000 allowance in the documents but once we got together with the school, between the lecture hall and the auditorium they requested specific changes and we incorporated all of their requests so the total came to like \$140,000 plus or minus. Since the \$120,000 was already in the document, we are seeking the additional funds to make sure this takes care of the school's requirements.

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We met with the I.T. people, Gary Miller, Ray Ceniccola to see what they wanted. At the time of the design phase we didn't know what they wanted so we put a placeholder number in. Once they knew exactly what they wanted, (inaudible). I have also spoke with Bob Porter as well. At one time we said let's get a price in the auditorium just to do the electrical rough ins and (inaudible) but once the numbers came in (inaudible) everything as part of this (inaudible).

**Mr. Magas:** Will there be a new sound system in the auditorium and that's all the wiring for that has been laid out?

**Mr. Khericha:** All the sound system (inaudible).

**Mr. Magas:** Is there a mixer (inaudible)?

**Mr. Khericha:** In the back.

**Mr. Magas:** How about lighting?

**Mr. Khericha:** The lighting (inaudible).

**Mr. Magas:** And the boards for that will be in the same location?

**Mr. Khericha:** All of the locations have been reviewed with (inaudible).

3. Discussion and Possible Vote on Kaestle Boos Associates, Invoice #20, dated February 13, 2009, in the amount of \$64,283.00 (attached).

**Mr. Porter:** This should be labeled 6F3.

**MOTION:** (Mr. Demirs, sec. Mr. Addona) to approve payment to Kaestle Boos Associates, Invoice #20, dated February 13, 2009, in the amount of \$64,283.00.

**Discussion:** None

**In Favor:** Mr. Addona, Mr. Demirs, Mr. Guerrera, Mr. Magas, Mr. Porter, Mr. Waiculonis

**Opposed:** None

**Abstained:** Mr. Chipko

**MOTION CARRIED (6-0-1)**

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4. Discussion and Vote on O & G Industries, Inc., Application for Payment #6, dated February 15, 2009, in the amount of \$1,736,296.35 (attached).

**Mr. Porter:** This should be labeled 6F4.

**MOTION:** (Mr. Magas, sec. Mr. Demirs) to approve payment to O & G Industries, Inc., Application for Payment #6, dated February 15, 2009, in the amount of \$1,736,296.35, (\$22,990.00 of that subject to Planning and Zoning Commission approval).

**Discussion:** None

**MOTION PASSED UNANIMOUSLY**

5. Discussion and Vote on Nationwide Moving, & Storage Company, Inc., Account #31181, dated March 15, 2009, in the amount of \$100.00 (attached).

**MOTION:** (Mr. Demirs, sec. Mr. Addona) to approve payment to Nationwide Moving, & Storage Company, Inc., Account #31181, dated March 15, 2009, in the amount of \$100.00.

**Discussion:** None

**MOTION PASSED UNANIMOUSLY**

6. Discussion and Vote on Barkan & Mess Associates, Invoice #47915, dated March 11, 2009, in the amount of \$4,650.00 (attached).

**MOTION:** (Mr. Demirs, sec. Mr. Magas) to Approve payment to Barkan & Mess Associates, Invoice #47915, dated March 11, 2009, in the amount of \$4,650.00.

**Discussion:** None

**MOTION PASSED UNANIMOUSLY**

(Tape #1, Side B ended – may have missed some.)

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7. Discussion and Vote on Eagle Leasing Company, Invoice #RI144940, dated February 15, 2009, in the amount of \$70.00 (attached).

MOTION: (Mr. Demirs, sec. Mr. Chipko) to Approve payment to Eagle Leasing Company, Invoice #RI144940, dated February 15, 2009, in the amount of \$70.00.

Discussion: None

MOTION PASSED UNANIMOUSLY

8. Discussion and Vote on Eagle Leasing Company, Invoice #RI148803, dated February 28, 2009, in the amount of \$70.00 (attached).

MOTION: (Mr. Demirs, sec. Mr. Magas) to Approve payment to Eagle Leasing Company, Invoice #RI148803, dated February 28, 2009, in the amount of \$70.00.

Discussion: None

MOTION PASSED UNANIMOUSLY

9. Discussion and Vote on Slavin, Stauffacher & Scott, Invoice #2539, dated March 2, 2009, in the amount of \$945.00 (attached).

MOTION: (Mr. Chipko, sec. Mr. Guerrero) to Approve payment to Slavin, Stauffacher & Scott, Invoice #2539, dated March 2, 2009, in the amount of \$945.00.

Discussion: None

MOTION PASSED UNANIMOUSLY

10. Discussion and Vote on Travelers, Account #8440F4135, dated March 2, 2009, in the amount of \$29,251.00 (attached).

**Mr. Porter:** This is Builder's Risk.

MOTION: (Mr. Demirs, sec. Mr. Magas) to Approve payment to Travelers, Account #8440F4135, dated March 2, 2009, in the amount of \$29,251.00.

Discussion: None

MOTION PASSED UNANIMOUSLY

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11. Discussion and Vote on Brooks Environmental Consulting, Invoice #2828, dated February 18, 2009, in the amount of \$1,230.00 (attached).

**Mr. Porter:** Do we have a contract in place with them yet?

**Mr. Miller:** No, not yet, but I've been in conversation with Paul Jessell who volunteered to, if Mark Granville was agreeable, Paul Jeseell will draft a contract that would satisfy our language requirements. Mark Granville agreed to that and I emailed them back to Paul today to go ahead and draft that contract. Once we get agreement on the contact then we'll go ahead and, the contracts will be from the date of signing forward, but by agreement we'll then make the payments on everything that is still in arrears. We are a couple of months in arrears on these now.

**Mr. Porter:** Well part of it was Brooks too, it's not totally our problem.

**Mr. Miller:** No.

**MOTION:** (Mr. Magas, sec. Mr. Addona) to Approve payment to Brooks Environmental Consulting, Invoice #2828, dated February 18, 2009, in the amount of \$1,230.00, subject to approval of contract.

**Discussion:** None

**MOTION PASSED UNANIMOUSLY**

12. Invitation to Bid, Traffic Light Installation, Bid Due Date April 14, 2009 (attached).

**Mr. Porter:** This is the specs etc. for the traffic light. It talks about a mandatory pre bid meeting March 31<sup>st</sup>. This is the one where we needed tentative approval to allow this to go to bid, subject to Schilling providing the information to the Police Department and the Department of Transportation. Those are the only 2 things we're waiting for, plus the price for the equipment.

**Mr. Khericha:** We are not waiting for Department of Transportation on that, that would be (inaudible) by Ditman. All I've indicated to Ditman is once the bids are received that the Public Buildings Committee is not allowed to enter into the contract unless the Department of Transportation approval is received. Mr. Cavanaugh told me that he has to (inaudible).

**Mr. Porter:** When do you think we'll get this back?

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**Mr. Khericha:** He had indicated that it would take about a month for the Department of Transportation to approve it, once the paperwork was filed. After our meeting they were going to the Police Department to see if they wanted to file it or he was going to file it.

**Mr. Porter:** What is the liability for us if we go to bid and . . . .

**Mr. Khericha:** You can go to bid, but the only thing is we can't award a contract until the Department of Transportation approval is secured.

**Mr. Miller:** They usually give you 60 days.

**Mr. Khericha:** This traffic light work, we had said there are only 4 or 5 in the State who do this type of work, so we won't get too many prices.

**Mr. Guerrero:** Can we ask them to carry 90 days o their contract just in case there's a mix-up at the State?

**Mr. Magas:** #7 says 90 days.

**Mr. Khericha:** The problem is this work needs to be done when the road work is done when school is out and the traffic light has to be operational for the road to open in September with 2 lanes/1 lane, so it all has to come together at the same time.

**Mr. Porter:** Does this timeframe allow that?

**Mr. Khericha:** If the contract gets awarded and all the issues are resolved, because Mather would not be able to start the work until school is out because they'll shut this whole thing down and that's the time that the traffic signal light will begin so when September comes the light is up and running.

**Mr. Porter:** Worst care scenario, it takes the State 60 days, middle of June, bids are opened middle of April, State approves it middle of June, is that enough time?

**Mr. Khericha:** I would say yes.

**Mr. Porter:** Worst case scenario we'll be okay time-wise for coordination.

**MOTION:** (Mr. Guerrero, sec. Mr. Chipko) to tentatively approve putting the traffic light out to bid.

**Discussion:** None

**MOTION PASSED UNANIMOUSLY**

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13. Correspondence from Biran Holmes, O & G Industries to Robert Porter, Public Buildings Committee, Town of Watertown, dated February 12, 2009, Re: Construction Management Services (attached).

**Mr. Porter:** For your information.

14. Special Inspection Report #21, dated February 13, 2009 (attached).

**Mr. Porter:** For your information.

15. Summary Sheet (attached)

**Mr. Porter:** For your information.

16. Discussion and Vote on Terracon (JGI), Invoice #T027878, dated February 23, 2009, in the amount of \$11,639.65 (attached).

**Mr. Porter:** Invoice number should be #T027879. We are also adjusting the invoice by \$1,302.00, the actual amount to be approved is \$10,337.15. That's for this invoice. If you flip over to the last page, you'll see there are charges for principal and project manager, those are being deducted because they were not in the scope of services provided.

**MOTION:** (Mr. Magas, sec. Mr. Addona) to approve payment to Terracon (JGI), Invoice #T027878, dated February 23, 2009, in the amended amount of \$10,337.15.

**Discussion:** None

**MOTION PASSED UNANIMOUSLY**

**Mr. Porter:** For the record we are also going back and adjusting previous invoices for a total amount of \$2,000, because they have been charging us for project manager and principal review which was not part of the scope of services, so the total is going to be \$3,302.50 that will come off this invoice. A letter will be sent to JGI explaining what we did.

**MOTION:** (Mr. Chipko, sec. Mr. Demirs) to Add Agenda Item 6F17, Discussion and Vote on CCA, LLC's request for an Addendum to perform additional work, in the amount of \$1,000.00.

**Discussion:** None

**MOTION PASSED UNANIMOUSLY**

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17. Discussion and Vote on CCA, LLC's request for an Addendum to perform additional work, in the amount of \$1,000.

**Mr. Khericha:** Water & Sewer reviewed the manhole down the street and they want to change how that inward was tied into the existing manhole. We tried to convince them that (inaudible) down that manhole and there is concern that it's coming right out, (inaudible) layout to show that's not the case. However they insisted they wanted to change the routing. In order for us to do that, there are some existing lines in the way that we (inaudible) so we don't hit it and there are a couple of existing manholes which are locked, they have the keys for them, they (inaudible). They want us to do it, so I requested the surveying guys to go and do the markings and (inaudible). They sent us a proposal because CCA (inaudible). Hopefully Water & Sewer will approve it. These drawings when we prepared it, designed, they were all done and reviewed by Water & Sewer Authority and they were approved and now they've changed their minds.

**Mr. Porter:** This is not a great deal of money and it's not the time to pick a fight with Water & Sewer.

**MOTION:** (Mr. Chipko, sec. Mr. Demirs) to approve the CCA, LLC addendum to perform additional work in the amount of \$1,000.00 as presented.

Discussion; None

**MOTION PASSED UNANIMOUSLY**

G. Judson Elementary School

1. Monthly Progress Report #7, dated February, 2009, by Mark Sedensky, Project Manager, O & G Industries (distributed at meeting).

**Mr. Sedensky:**

Summary Data Sheet

	<u>Last Report</u>	<u>This Report</u>
Renovation and Addition Work	30%	40-45%
Site Work	24%	35-40%
Abatement	98%	100%

Budget-wise not too much change. There were some approvals received at the last meeting and then in the interim between last meeting and this meeting; that bumps up the value of approved changes up to \$79,119.



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03/01/09      Patching Existing Walls in Corridors  
(O&G Est)      \$15,500.00

**Mr. Sedensky:** We have always put in an allowance in the contract, in the mason's contract to patch exiting walls once we were ready to button up the ceilings. It's really for acoustical purposes. Our general trades contractor is looking for work now and we'd like to do that on a T & M basis.

**Mr. Chipko:** You said you had money for the masons?

**Mr. Sedensky:** We actually carried \$10,000, a placeholder in the mason's contract. I think the work we need done is probably easier done by a carpenter.

**Mr. Chipko:** So there's going to be a give back?

**Mr. Sedensky:** Yes, we'll free up \$10,000 somewhere else. Again these are all estimates. There is one hard number on here which I'll go over.

Roofing

02/09/09      Repair/protection of Roof (O&G Est.)      \$3,000.00

**Mr. Sedensky:** The roofing contractor needs to perform on the estimating roof.

02/09/09      Connector Demo/Flashing (O&G Est.)      \$2,000.00

**Mr. Sedensky:** This was required in one area of the roof which was overlooked on the existing building tying into the new building.

03/01/09      Area C Connector Wall (O&G Est.)      \$4,000.00

**Mr. Sedensky:** There is some roof work that needs to be done there, some slate and patching, tying the new to the old.

Drywall

02/09/09      Gym Soffit Extension (O&G Est.)      \$5,000.00

**Mr. Sedensky:** We need to carry the soffit out. It's extra work, we'll do it on a T & M basis.

03/01/09      Gym Soffit Insulation (O&G Est.)      \$2,500.00

**Mr. Sedensky:** We need to insulate that, when we pulled open the walls the insulation that was there was either damaged or just not quite up to snuff so K.B.A. recommended that we replace that insulation.

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02/09/09 Connector Demo/Flashing (O&G Est.) \$2,500.00

**Mr. Sedensky:** That will go along with the roofer. We need to build a little bit of a roof wall on the existing roof to tie in the new.

02/09/09 Phys Ed Office Fire Wall (O&G Est.) \$3,000.00

**Mr. Sedensky:** We need to demo this entire wall due to the condition of the existing and to fit mechanicals in that space.

Acoustical

02/09/09 Sprinkler Change Soffit Mod (O&G Est.) \$2,000.00

**Mr. Sedensky:** Last month you approved both an allowance and a change order to the sprinkler contractor to add sprinkler heads in Area B and C as part of a change modification from K.B.A. Going along with that there is a little bit of extra ceiling and tile work in there.

Flooring

03/01/09 Rubber Flooring Upgrade \$6,400.00

**Mr. Sedensky:** This is actually a hard cost.

**Mr. Khericha:** This is the one that when we bid the job, we (inaudible) as an alternate to put rubber floors in the corridors and to do that we have all the schools, all the corridors are rubber floors, but we didn't know about the money so in the base bid we said VCT and now we're getting a good number to this one and I spoke with Mr. Porter and the school principal and the superintendent and everyone agreed with the rubber floor. Now all of the corridors in this school will have a rubber floor.

**Mr. Guerrero:** The \$6,400.00 is the cost of the upgrade?

**Mr. Sedensky:** You can't beat the price.

**Mr. Demirs:** All of these are placeholder numbers?

**Mr. Sedensky:** All of them are placeholder numbers except I have the rubber flooring upgrade is a hard number.

**Mr. Demirs:** Will we get the actual numbers?

**Mr. Sedensky:** When the T & M yea, and I'll go over that after. Wanted to review that on a couple of contractors who I'm getting up there with and I need to settle up with them.

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Painting

02/09/09 Bathroom Accent Walls (O&G Est.) \$1,800.00

**Mr. Sedensky:** This is again an estimate, it could be a little bit less, it won't be any more, but there was a request that we add some accent walls, change the colors of the walls, additional cutting and taping in from the painter.

Electrical

02/09/09 Additional CL&P Grounding (O&G Est.) \$1,000.00

**Mr. Sedensky:** This is kind of a guess, a heads up from the electrician that this may be required, so I wanted to have it on here in case we need it. If we don't need it, we won't spend the money.

02/09/090 Motorized Shades (O&G Est.) \$2,500.00

**Mr. Sedensky:** Again there is some power lacking so we need to add that power for the motorized shades in the media center.

**Requested Approval Total \$57,700.00**

**Mr. Sedensky:** I would say 90% of this work will be done on allowances. There is going to be some finagling I'll have to do, maybe get my mechanical contractor to pay for this and somebody else to pay for something else. I would like to do it all on allowances, but if I can't I would still like approval to issue change orders. It's two pots of money, both yours, but taking it out of either the left or right pocket.

**Mr. Chipko:** So the intention is, (inaudible) existing walls, when I walked around last month, your plumbing contractor did a real number on some of the block walls. Kind of unnecessary demo.

**Mr. Sedensky:** There's demo that we own, we O&G and the subs. Okay, the demo contractor ran into walls with forklifts. The plumbing contractor (inaudible).

**Mr. Chipko:** Is that number part of this?

**Mr. Sedensky:** No, it's not, it's simply, this is everything up above the ceiling.

**Mr. Chipko:** Well even some of that was a, the plumbing guy got a little carried away with taking out more block than he needed to. I mean we shouldn't be getting stuck with that because that's a lot more expensive work having to fit in blocks here and there around plumbing now (inaudible).

**Mr. Sedensky:** Yea, we're aware of all that. WE own patching, if we came through with a pipe or a duct we own patching just around it. If the guy went crazy it's his problem, it's not your problem.

**Mr. Chipko:** That being broken down I guess is what I'm getting at.

**Mr. Sedensky:** I guess you're going to have to trust me on that.

**Mr. Chipko:** I just don't want to be paying for somebody else's mistakes.

**Mr. Sedensky:** Okay.

**MOTION:** (Mr. Magas, sec. Mr. Addona) to approve the Items For Approval in the amount of \$57,700.00.

**Discussion:** None

**MOTION PASSED UNANIMOUSLY**

**Mr. Sedensky:** I have also included, I think you guys got last week or earlier this week, there is a breakdown of allowances. You'll notice that most of the items I'm carrying are O & G estimates. There are a couple of contractors, general trades, mason, a couple of more that really I need to settle up with. I'm meeting with general trades tomorrow and the mason at the end of the week or early next week to settle up with.

I did not include a written project commentary since you were all out there, apologize about 8:30 Saturday morning, my son, 2-1/2 fell off a chair and we had to get two stitches right below his left (inaudible) fine but I missed the walk through. Jump in any time.

Site Work – the oil tank is installed. Right now we're doing transformer pad, generator pad and continuing with drainage. The water line is in. They're also working on the fire line on the south side of the site.

Area a – structural steel is about 90% to 95% complete, it's not 100% complete. We still have (inaudible) connections and little miscellaneous items, we're still fighting the structural steel battle, but we have done masonry and mechanical and plumbing is going n the addition.

Area B – a little bit of work done in there, framing soffits, the switch gear electrical mechanicals are ongoing in there.

Area C – Drywell is pretty well along. There is a taper there, we will be getting another taper tomorrow and a third next week. We'd like to rap up Area C and start priming in there. Also windows are ongoing. We actually have windows installed now in Area C.

**Mr. Demirs:** When are the ceilings going to start going in?

**Mr. Sedensky:** As soon as we paint. I don't want to tell you by next time you walk through and cut my own throat, but as soon as we can get in.

**Mr. Demirs:** Estimate?

**Mr. Sedensky:** I would say between 4 and 6 weeks. I mean the way I see this just simply now is finish taping, windows are going in, soffits are getting completed, we patched the holes in the walls and start throwing a prime coat on. Once we do that we can start fitting out grid.

**Mr. Demirs:** Hallways, everything too?

**Mr. Sedensky:** The hallways and the classrooms, 4 to 6 weeks.

(Tape #2, Side A ended – may have missed some.)

**Mr. Porter:** When we were there on Saturday, you weren't there, the taping was supposed to be started, it wasn't. You promised us on Monday that there would be a minimum of 3 tapers probably. What's the problem with bringing in tapers?

**Mr. Sedensky:** Nothing I actually have a meeting tomorrow with DryWall Associates, John DeLuca, the owner. It's a manpower issue.

**Mr. Porter:** (Inaudible) manpower.

**Mr. Sedensky:** John said that?

**Mr. Porter:** No, John didn't say it.

**Mr. Sedensky:** Oh, when we walked through last week.

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**Mr. Porter:** Yea. It's not an issue with bringing in more. And if this doesn't happen, I mean there's a whole ramification to this.

**Mr. Demirs:** He said there was going to be a half dozen more, Mark. That's what he told us.

**Mr. Porter:** You're meeting with him tomorrow?

**Mr. Sedensky:** I'm meeting with John DeLuca, the owner, late morning.

**Mr. Porter:** And if he doesn't provide tapers by Friday, what's going to happen?

**Mr. Sedensky:** We're getting an extra taper tomorrow. And we're getting a third on Monday. I'm less concerned about tapers than I am about framers, I need framers.

**Mr. Porter:** Dave just asked you about the (inaudible).

**Mr. Sedensky:** Yea.

**Mr. Porter:** But that's 4 to 6 weeks out you're saying.

**Mr. Sedensky:** Well I have to tape, I have to put a prime coat, I don't have to put a prime coat on but I'd like to.

**Mr. Porter:** When we were there the month before there was a statement made that the sheet rock would be up and taped and primed. The ceiling grids, or the (inaudible). It's not happening. We've only got like 4 or 5 more months to finish this whole project. I think O & G needs to step to the plate and bring in people. If he can't supply tapers, then O & G needs to supply them and back charge them. The work needs to get done. I have some real misgivings.

**Mr. Demirs:** We all have a gut feeling that this isn't going to happen by August and whatever it takes to get it done, I mean we have to be on the projection date so I mean like Bob said, if O & G has to bring people in, then you guys have to do what you have to do because after that date you're at your own mercy, you know what I mean? We have to get the job done.

**Mr. Porter:** This issue with Coastal Steel . . . .

**Mr. Demirs:** We don't feel good about the date, believe me. I'm sure Gary doesn't feel good about it.

**Mr. Porter:** This Coastal Steel issue with changing out the washers, plumbing up the piers, tightening bolts, I mean that has dragged on way too long. That was just resolved last Wednesday, wasn't it? As a matter of fact it was done . . . .

**Mr. Sedensky:** I resolve a new issuer with Coastal Steel every day, and that's how I have to handle it.

**Mr. Porter:** Is the steel work done; is there more work?

**Mr. Sedensky:** Yes, he does.

**Mr. Porter:** Why aren't you using the guy on the hill here?

**Mr. Sedensky:** Well I have been. The guy on the hill was there, today was the first day the guy wasn't here.

**Mr. Demirs:** Mark, we have nowhere to put the children in September, I mean that I know of.

**Mr. Porter:** We're going to bid on the third school in April.

**Mr. Demirs:** That school has to be open.

**Mr. Porter:** Somebody will be paying for portables and it's not going to be the Town of Watertown.

**Mr. Sedensky:** I don't' think you're going to have to need portables.

2. Comments by Kaestle Boos Associates

**Mr. Khericha:** Same comments. I think Mark, in the last month, has done a tremendous effort to move this job forward but I (inaudible) same issues, like all of the members here are expressing and if we (inaudible) 4 to 6 weeks, (inaudible) we have concerns because come the end of June when Polk closes, that furniture has to move and if the school is not ready the furniture cannot move so it will be a chain reaction right down the line so I think it's imperative that O & G does whatever they can, do something with taping and the grid (inaudible) because I have concerns that if the grids are not up from the subcontractors (inaudible) so I think pushing everybody and I think he needs to give a bigger push with the ceiling contractor to get him up and tape it and put more men for the (inaudible).

**Mr. Guerrero:** Has O & G identified any future bottlenecks as far as labor is concerned other than the tapers? Have we looked 2 months out? If this work isn't done you'll have bottlenecks and need manpower here.

**Mr. Sedensky:** We haven't done any formal labor projections but we look at the schedule and we look at times and long lead issues and I don't see any. I think if I get carpenters, I've never worked with the ceiling contractor but I don't see an issue getting carpenters to put ceiling up. Electricians, we're working with a big electrical contractors, one of the biggest in the State, I don't think there's going to be labor issues with our electrician or mechanical or plumbing.

**Mr. Guerrero:** At some point you're going to have all of this labor, will we have too many guys out there tripping over each other, banging each other's work, that sort of thing, will there be too much labor out there at some point and making it less effective?

**Mr. Sedensky:** Well that's the first claim that I get every time I ask for more men. I would say no. With the carpenter right now I need more people, he needs 5 - 10 more guys for 2 to 3 weeks. There is plenty of work for him to work. They won't be working unproductively. They can put 2 guys here, 2 guys here, 2 guys here, they're not going to be standing on top of each other, there's empty rooms that they can be in.

**Mr. Guerrero:** And there's enough of that stuff so we can stagger so you don't have the plumbers (inaudible)?

**Mr. Sedensky:** No, they're not on top of each other. Even in Area A now I have ductwork up, I have plumbing up, the plumber has been in there, the roof drains are piped. I have the masons set up on one side and the framers up on the roof and then the front, so they're not on top of each other. If they are believe me we'll hear it, and O & G will get a claim that they have to deal with.

**Mr. Porter:** Does the carpenter have the personnel to bring in?

**Mr. Sedensky:** He does have the personnel. He's busy now, he's reluctant to get men out of the hall because it's a roll of the dice. There are good men there in the hall now, but again it's a flip of a coin whether he gets a B+ or a C- person so there are men available. 2 or 3 years ago you couldn't find a mason, but now you can find masons and carpenters.

**Mr. Porter:** Does O & G have the personnel?

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**Mr. Sedensky:** We do. We're in the same boat as he is. We have union agreements with mason, laborers, carpenters, teamsters, and operating engineers, so we can get out of the hall if we need to. Do we have guys lying around now? No, we're busy on big GC jobs elsewhere but we're full boat too but we can pull men. We'll get the carpenter issue resolved. We do a lot of work with Drywall Associates. And my call on the way home will be with Mike anyway, I'll (inaudible) him tomorrow to meet with John the owner from Drywall with me.

**Mr. Guerrero:** Has O & G identified a drop dead date as far as when we need to start looking for portables?

**Mr. Sedensky:** We have not, we don't think you're going to need to.

**Mr. Porter:** Let's not wait until the last minute.

**Mr. Guerrero:** Portables (inaudible) if there's a contingency.

**Mr. Porter:** As a contingency and you have to deal with Planning and Zoning and that won't be pretty. There are some serious consequences.

**Mr. Sedensky:** I'm aware of that.

**Mr. Addona:** Maybe Drywall should be another contract if this guys (inaudible).

**Mr. Sedensky:** I can bring in others to supplement also.

**Mr. Porter:** I guess we can't impress upon you enough August 14<sup>th</sup> is coming quick.

**Mr. Khericha:** He is pushing like hell, the steel and (inaudible) drywall contractor (inaudible).

**Mr. Porter:** He had an awful lot of sheet rock up, a lot of mud out there too.

**Mr. Demirs:** Is the site ready as far as (inaudible).

**Mr. Sedensky:** No, actually drainage is pretty well along. The mechanicals are going in or some of them are in. At some point we are going to have to pull those trailers out of that back of trailers that we have and get in there and grade that off and build the parking lot and that will probably be sooner than I want, but if we have to move we move, no matter what.

**Mr. Demirs:** How about the left side of the building, where the field is?

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**Mr. Sedensky:** Not a whole lot. There's actually drainage run all through the fields now that was done during the Winter, there's a detention system.

**Mr. Demirs:** I mean grading, etc. Will that all be done soon?

**Mr. Sedensky:** All of the rough work is done. The site work I guess is what I'm least concerned about.

**Mr. Demirs:** How much time do you see doing that?

**Mr. Sedensky:** He's there every day working. What? Paving (inaudible)?

**Mr. Demirs:** Finished grading, how much time?

**Mr. Sedensky:** Say the area over by where our trailers are and the parking lot, if we give them a month that would be, we'll give them more than that, but we'll be out of his way.

**Mr. Demirs:** The left side of the building where the fields are in the front, and all that, all that area there, how much time do you have to leave that he needs to do that side?

**Mr. Sedensky:** He could be done in 3 weeks, but he'll have more time than that.

**Mr. Demirs:** What was done with the other equipment, the children's playscapes and stuff?

**Mr. Sedensky:** That was demoed. Some of it was turned over to the Town, whatever the Town wanted and the balance of it was removed, per the contract.

**Mr. Demirs:** Where is the Town locating that, does anyone know?

**Mr. Porter:** No idea.

**Mr. Guerrera:** Where is it being stored?

**Mr. Sedensky:** They picked what they wanted and everything else was demoed.

**Mr. Miller:** It probably didn't meet the consumer product safety commission's standards.

**Mr. Khericha:** The way it was installed did not meet the present codes. That's why we are replacing that.

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**Ms. LaForme:** Sometimes if the school doesn't want it, they give it to Park & Rec.

**Mr. Porter:** We'll ask Rey Ceniccola where that equipment is being stored.

Many people are talking at once (inaudible).

**Mr. Khericha:** As far as the site guy is concerned, I talked to him today, he has no issues, structures to put in in the front of the building and the drainage is all completed other than going across (inaudible).

**Mr. Demirs:** No, I mean we were there the other day and I'm looking at it and it looks like they need a lot of time to finish what they're doing there.

**Mr. Khericha:** All of the drainage is complete.

**Mr. Demirs:** We don't have a lot of time left.

**Mr. Khericha:** In fact I asked him the same questions you are asking and said when do you think you'll start paving it and he said he has to get together with (inaudible).

**Mr. Sedensky:** They would like me to move my trailer now.

**Mr. Khericha:** (Inaudible) strategy because if he takes over the whole parking lot he'll shut the whole job down, because right now the cars are parked all the way to the end of the street, end of construction site.

**Mr. Porter:** Has anybody been up there during the day to see how tight that is? It's a shoehorn.

**Mr. Khericha:** It starts all the way from the beginning where the street takes the turn, construction (inaudible) beyond the site further down that's where the cars are parked and then where you enter the driveway, the cars are parked all over. When I go to the meetings I block people in, there's no where to park.

**Mr. Porter:** You have no choice in the matter.

**Mr. Khericha:** He was talking to me and said he has to meet with Mark and figure out they may have to do a portion of the parking lot, the binder of it, move everybody on that side and then take the other side (inaudible).

**Mr. Porter:** Put the binder courses down and let it sit for awhile.

**Mr. Khericha:** And he said that (inaudible).

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Many people talking at once (inaudible).

**Mr. Porter:** I don't want to do it one/two, just put the binder . . . . no.

**Mr. Khericha:** Within a month he said he'll be all caught up and he has to start in the front, start grading and the sidewalk. His biggest thing was to put the oil tank in and do all of the blasting and that's all done.

**Mr. Porter:** The oil tank is in. It went in Monday.

**Mr. Addona:** (Inaudible)?

**Mr. Sedensky:** Tuesday morning, first thing.

3. Discussion and Possible Vote on Kaestle Boos Associates, Invoice #20, dated February 13, 2009, in the amount of \$30,722.00 (attached).

**MOTION:** (Mr. Magas, sec. Mr. Addona) to approve payment to Kaestle Boos Associates, Invoice #20, dated February 13, 2009, in the amount of \$30,722.00.

**Discussion:** None

**In Favor:** Mr. Addona, Mr. Demirs, Mr. Guerrero, Mr. Magas, Mr. Porter, Mr. Waiculonis

**Opposed:** None

**Abstained:** Mr. Chipko

**MOTION CARRIED (6-0-1)**

4. Discussion and Vote on O & G Industries, Inc., Application for Payment #6, dated February 15, 2009, in the amount of \$1,073,053.01 (attached).

**Ms. LaForme:** I distributed a new application for payment tonight.

**Mr. Porter:** The total amount is \$1,132,757.66, of that the O & G payment is \$1,062,552.66, the amount for Planning and Zoning related items, approval on their part is \$70,205.00.

**Mr. Chipko:** On the High School we voted on the total?

**Ms. LaForme:** Correct.

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**MOTION:** (Mr. Magas, sec. Mr. Chipko) to approve payment to O & G Industries, Inc., Application for Payment #6, dated February 15, 2009, in the amount of \$1,132,757.66 (\$70,205.00 of that amount is subject to approval by the Planning and Zoning Commission).

**Discussion:** None

**MOTION PASSED UNANIMOUSLY**

5. Discussion and Vote on Traveler's, Account #2789J6135, dated March 2, 2009, in the amount of \$4,105.75 (attached).

**MOTION:** (Mr. Chipko, sec. Mr. Addona) to approve payment to Traveler's, Account #2789J6135, dated March 2, 2009, in the amount of \$4,105.75.

**Discussion:** None

**MOTION PASSED UNANIMOUSLY**

6. Discussion and Vote on Eagle Leasing Company, Invoice #RI148490, dated February 28, 2009, in the amount of \$150.00 (attached).

**MOTION:** (Mr. Demirs, sec. Mr. Magas) to approve payment to Eagle Leasing Company, Invoice #RI148490, dated February 28, 2009, in the amount of \$150.00.

**Discussion:** None

**MOTION PASSED UNANIMOUSLY**

7. Allowance Schedule, dated March 12, 2009 (attached)

**Mr. Porter:** For your information.

8. Special Inspection Report #14, dated February 18, 2009 (attached).

**Mr. Porter:** For your information.

9. Special Inspection Report #15, dated March 3, 2009 (attached).

**Mr. Porter:** For your information.

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10. Summary Sheet (attached).

**Mr. Porter:** For your information.

11. Discussion and Vote on Terracon (JGI), Invoice #T021461, dated December 30, 2008, in the amount of \$5,385.44 (attached).

**Mr. Porter:** There is no adjustment on this one.

**MOTION:** (Mr. Magas, sec. Mr. Demirs) to approve payment to Terracon (JGI), Invoice #T021461, dated December 30, 2008, in the amount of \$5,385.44.

**Discussion:** None

**MOTION PASSED UNANIMOUSLY**

12. Discussion and Vote on Terracon (JGI), Invoice #T027880, dated February 23, 2008, in the amount of \$8,144.30 (attached).

**Mr. Porter:** This is an adjusted amount. The correct amount should be \$6,956.80. There is \$1,187.50 credit taken on that, there again principal and project manager review should not be part of it.

**MOTION:** (Mr. Chipko, sec. Mr. Demirs) to approve payment to Terracon (JGI), Invoice #T027880, dated February 23, 2008, in the amended amount of \$6,956.80.

**Discussion:** None

**MOTION PASSED UNANIMOUSLY**

**Mr. Porter:** We are going to adjust previous invoices in the amount of \$1,850.00 and that was project manager and principal services not included in the scope of services provided to us. So that amount, the \$1,850.00 plus \$1,187.50 will be deducted and Lynn will send them a letter to that affect.

**Ms. LaForme:** JGI was bought by Terracon, so next month the bills will be from Terracon, not JGI.

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H. Polk Elementary School

1. Comments by Kaestle Boos Associates

**Mr. Khericha:** None.

2. Discussion and Vote on Kaestle Boos Associates, Invoice #15, dated February 13, 2009, in the amount of \$5,545.50 (attached).

**MOTION:** (Mr. Demirs, sec. Mr. Addona) to approve payment to Kaestle Boos Associates, Invoice #15, dated February 13, 2009, in the amount of \$5,545.50.

**Discussion:** None

**In Favor:** Mr. Addona, Mr. Demirs, Mr. Guerrero, Mr. Magas, Mr. Porter, Mr. Waiculonis

**Opposed:** None

**Abstained:** Mr. Chipko

**MOTION CARRIED (6-0-1)**

3. Correspondence from Joseph DiCarlo, Kaestle Boos Associates to Rocco Roberts, Civil Strategies, dated February 17, 2009, Re: 500 Year Flood Elevation (attached).

**Mr. Porter:** For your information.

4. Correspondence from Joseph DiCarlo, Kaestle Boos Associates to Ruth Mulcahy, Town of Watertown, dated March 11, 2009, Re: Various Plans and Drawings (attached).

**Mr. Porter:** For your information.

5. Correspondence from Patrick Bowe, Department of Environmental Protection to Todd LoFrese, Board of Education, Town of Watertown, dated February 20, 2009, Re: Environmental Hazard (attached).

**Mr. Porter:** For your information.

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**7. New Business**

None

**8. Financial Reports - L. LaForme**

- A. Swift Middle School (attached)
- B. John Trumbull Primary School (attached)
- C. Watertown High School (attached)
- D. Judson Elementary School (attached)
- E. Polk Elementary School (attached)

**Mr. Porter:** In the packet for your information.

**9. For Your Information**

None

**10. Executive Session**

None

**10. Adjournment**

MOTION: (Mr. Demirs, sec. Mr. Guerrero) to Adjourn the Regular Meeting at 9:05 p.m.

Discussion: None

MOTION PASSED UNANIMOUSLY

Regular Meeting Adjourned at 9:05 p.m.

Respectfully submitted,

Robert Porter, Chairman  
Watertown Public Buildings Committee

Approved: \_\_\_\_\_  
Lynn M. LaForme, Clerk