

REVISED AGENDA

PUBLIC BUILDINGS COMMITTEE REGULAR MEETING

**JOHN TRUMBULL PRIMARY SCHOOL
MEDIA CENTER
BUCKINGHAM STREET, OAKVILLE**

WEDNESDAY, NOVEMBER 19, 2008 - 7:00 P.M.

- 1. Convene Regular Meeting**
- 2. Roll Call**
- 3. Public Participation**
- 3A. Election of Officers**
- . Minutes**
 - A. Regular Meeting Minutes – October 15, 2008 (Cancellation Notice)
 - B. Special Meeting Minutes – October 22, 2008
- 5. Correspondence**

None
- 6. Old Business**
 - A. Fire Station #1 Renovations**
 1. Discussion and Vote on Amano Integrated Systems, Inc., Quote for Installation of LCD Projectors and Associated Equipment, dated November 13, 2008, in the amount of \$9,780.00 (attached).
 2. Discussion and Vote on Proe's Services, Invoice #14341, dated October 31, 2008, in the amount of \$1,740.00 (attached) (**INFORMATION ONLY – ALREADY PAID PER R. PORTER**).

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B. Swift Middle School

1. Monthly Progress Report #34, dated October, 2008 by O & G Industries (distributed at meeting).
2. Comments by Kaestle Boos Associates.
3. Discussion and Vote on Kaestle Boos Associates, Request for Additional Services associated with preparation and presentation to the Watertown Planning and Zoning Commission pursuant to obtaining As-Built Site Plan approval, dated October 23, 2008 in the amount of \$7,225.00 (attached).
4. Discussion and Vote on A&R Communications, LLC, Invoice #4725, dated July 11, 2007, in the amount of \$1,063.00 (attached).
5. Discussion and Vote on O & G Industries, Inc., Application for Payment #35, dated September 28, 2008, in the amount of \$746,089.24 (attached).
6. Discussion and Vote that the Interim Director of Operations has authority, with concurrence of the Public Buildings Committee Chairman or Vice Chairman, to enter into contracts/Purchase Orders for trade services less than \$4,000 and professional services (other than Construction Manager or Architect) for up to \$15,000.
7. Discussion and Vote on Sportime, Invoice #204900565682, dated October 16, 2008, in the amount of \$332.90 (attached).
8. Discussion and Vote on Dell, Invoice #XCX96DKW4, dated October 17, 2008, in the amount of \$2,910.00 (attached).

C. John Trumbull Primary School

1. Status Report, G. Miller
2. Correspondence from Gary Miller, Interim Director of Operations to Sal DeDominicis, H.B. Fishman & Co., Re: Phase II Roof Repairs RFP (attached)
3. Correspondence from Gary Miller, Interim Director of Operations to Jorge Orfao, Silktown Roofing , Inc. Phase II Roof Repairs RFP (attached)

D. Heminway Park School/Space Study Needs

None

E. 3 School Project

1. Comments by Kaestle Boos Associates.
2. Comments by Gary Miller, Interim Director of Operations
3. Information Encompassing Construction Details of All 3 Schools.
 - A. Discussion and Vote on Robert Porter Cell Phone Reimbursement, dated November 3, 2008, in the amount of \$139.50 (attached).

F. Watertown High School

1. Monthly Progress Report #3, dated October, 2008 by O & G Industries (distributed at meeting).
2. Comments by Kaestle Boos Associates.
3. Discussion and Vote on Kaestle Boos Associates, Invoice #16, dated October 31, 2008, in the amount of \$21,735.00 (attached).

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4. Discussion and Vote on O & G Industries, Inc., Application for Payment #2, dated October 15, 2008, in the amount of \$1,316,796.08 (attached).
5. Discussion and Vote that the Interim Director of Operations has authority, with concurrence of the Public Buildings Committee Chairman or Vice Chairman, to enter into contracts/Purchase Orders for trade services less than \$4,000 and professional services (other than Construction Manager or Architect) for up to \$15,000.
6. Field Report from JGI Eastern, Inc., dated October 21, 2008 (attached).
7. Field Report from JGI Eastern, Inc., dated October 24, 2008 (attached).
8. Field Report from JGI Eastern, Inc., dated October 27, 2008 (attached).
9. Field Report from JGI Eastern, Inc., dated October 29, 2008 (attached).
10. Discussion and Vote on Copes Rubbish Removal, Account #435886, dated November 25, 2008, in the amount of \$304.90 (attached).
11. Discussion and Vote on A & R Communications, LLC, Invoice #5640, dated October 8, 2008, in the amount of \$3,387.70 (attached).
12. Discussion and Vote on Amodio Moving, Inc., Invoice #38939, dated November 1, 2008, in the amount of \$100.00 (attached).
13. Discussion and Vote on appointing 3 Committee Members to approve additional work to keep projects moving forward, approval not to exceed \$25,000, values verified and recommended by Kaestle Boos Associates.

G. Judson Elementary School

1. Monthly Progress Report #3, dated October, 2008 by O & G Industries (distributed at meeting).
2. Comments by Kaestle Boos Associates.
3. Discussion and Vote on Kaestle Boos Associates, Invoice #16, dated October 31, 2008, in the amount of \$10,714.50 (attached).
4. Discussion and Vote on O & G Industries, Inc., Application for Payment #2, dated November 9, 2008, in the amount of \$554,431.49 (attached).
5. Discussion and Vote that the Interim Director of Operations has authority, with concurrence of the Public Buildings Committee Chairman or Vice Chairman, to enter into contracts/Purchase Orders for trade services less than \$4,000 and professional services (other than Construction Manager or Architect) for up to \$15,000.
6. Correspondence from Larry Schilling, O & G Industries to Michael Amato, Mather Corporation dated October 17, 2008, Re: Stormwater – Construction Activities General Permit, Permit No. GSN 001849 (attached).
7. Discussion and Vote on Copes Rubbish Removal, Account #435897, dated November 25, 2008, in the amount of \$421.00 (attached).
8. Discussion and Vote on appointing 3 Committee Members to approve additional work to keep projects moving forward, approval not to exceed \$25,000, values verified and recommended by Kaestle Boos Associates.

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H. Polk Elementary School

1. Comments by Kaestle Boos Associates.
2. Discussion and Vote on Kaestle Boos Associates, Request for Additional Services associated with overflow design to meet the 500 year flood requirements, dated October 24, 2008, in the amount of \$13,800.00 (attached).
3. Discussion and Vote that the Interim Director of Operations has authority, with concurrence of the Public Buildings Committee Chairman or Vice Chairman, to enter into contracts/Purchase Orders for trade services less than \$4,000 and professional services (other than Construction Manager or Architect) for up to \$15,000.
4. Discussion and Vote on CCA, LLC, Invoice #66435, dated November 5, 2008, in the amount of \$1,400.00 (attached).
5. Discussion and Vote on appointing 3 Committee Members to approve additional work to keep projects moving forward, approval not to exceed \$25,000, values verified and recommended by Kaestle Boos Associates.

7. New Business

None

8. Financial Reports

- A. Swift Middle School (attached)
- B. John Trumbull Primary School (attached)
- C. Watertown High School (attached)
- D. Judson Elementary School (attached)
- E. Polk Elementary School (attached)

9. For Your Information

None

10. Executive Session

- A. Pending Claim Regarding Asbestos Abatement at Watertown High School.

11. Adjournment

*****Please note: Votes are required at this meeting, a quorum is necessary. Please call 945-5255 to advise if you cannot attend.**