

MINUTES
Joint Meeting
Watertown Board of Education
And
Watertown Public Buildings Committee
Monday, May 23, 2011 – 6:30 p.m.
Watertown High School
324 French Street, Watertown
Lecture Hall

PBC members present: Robert Porter
Mark Guerrera
John Waiculonis, Secretary
Tom Walsh
John Chipko

BOE Members present: Jake Irwin
Sean Butterly
Mary Colangelo
Richard Beland
Richard Mazzamaro

Others Present: Freddie Kericha, Kaestle Boos Associates
Karen Baldwin, Superintendent of Schools
Karen Clancy, Business Manager
Joe Vetro, Project Manager, O & G
Ray Cenicola, Facilities Manager
Matthew Geary, Principal Watertown High School

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1. Convene Meeting

Mr. Mazzamaro convened the meeting for the BOE at 7:00.

Mr. Mazzamaro executed a roll call for the Board of Education.

Mr. Porter convened the meeting for the PBC at 7:00

Mr. Porter executed a roll call for the Public Buildings Committee.

2. Regular Session

Ms. Baldwin: Board members have at their seats; the PBC members, as well as Board of Education members have two documents. The first is an FF&E request summarized by category. You can see that we outlined for you the equipment purchases, furniture and materials. In total, the total additional funding request is \$469,316.21. I can highlight for you in the second document the details. The second document reflects by room in Watertown High School. This work has been conducted by Mr. Geary, the Principal, in coordination with his teachers and department leaders in trying to make sure that we can continue to have Watertown High School be a state of the art, 21st century learning facility. In every classroom, you can see for technology, we have two notebook computers going to every classroom, which is a big assistance to us in terms of our intervention and having more children have direct access to technology every day. We've also added furniture, so that in the tail end of this, we had several phases that did not get new furniture, we were using existing classroom desks and chairs; we've updated that so that every classroom would be fully outfitted with new furniture. Also of interest, under the equipment line; physical education equipment, you can see there's \$89,892.29. The detail of that is on page 35 of your handout of that larger packet. In essence this was the opportunity that we needed to fully fund the weight room. That weight room is an instructional space for physical education. It's also a training space for our athletic program. You can see the detail of that purchase starting on page 35 and again, Mr. Ceniccola, Mr. Geary and the head football coach as well as other members of the physical education department with outside vendors to best maximize the space that's available and the layout and to purchase appropriate equipment. In addition, is pool deck equipment. That was an area brought ot our attention this fall in terms of some needs that

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needed to be purchased to maintain a clean and safe environment in the high school pool. Those purchases can be found on page 59. Otherwise the bulk of this is obviously in technology and in classroom furniture. There are some miscellaneous science materials just to fully outfit science labs. We're also outfitting the wood shops in the technology area and the family and consumer science areas. Mr. Ceniccola and Mr. Geary are here as is Freddie Karicha from KBA and Mrs. Clancy, the Business Manager if any board members or PBC members have any questions.

Mr. Porter: All this equipment that we're looking at, is it all reimbursable from the state?

Ms. Clancy: Yes.

Mr. Porter: What does that give us for the original estimates for FF&E and equipment? This is in excess of what the original budget was and we haven't exceeded the original budget?

Ms. Clancy: No.

Mr. Porter: Any other questions from the PBC members?

Ms. Baldwin: It's really quite a full list and I want to thank Mr. Ceniccola, Ms. Clancy and Mr. Geary for their hard work on this and also KBA's office in supporting our effort to get pricing. This will round out our work and allow us to continue moving forward with our improvement agenda here. We're really excited to even be in this position. It's hard to believe that we're at this part of the project.

Mr. Porter: One last question. With this purchase of \$469,000 and change, that still leaves us a balance?

Ms. Clancy: It leaves us a balance of about \$40,000 and \$50,000.

Mr. Porter: And these are off a state contract?

Ms. Clancy: We're going to shoot for that. Everything should be.

Mr. Porter: It would be easier than trying to go back to the Council and asking for bid waivers for contracts.

Mr. Mazzamaro: You said there's \$40-50,000 left in contingency?

Ms. Clancy: No, the ending surplus. When you look at the total project and everything that we expended, when all is said and done, we'll still have about \$40,000-50,000 including these purchases.

Mr. Kericha: Once the project is done completely, because we still have certain items that we are taking care of, we still have money left, about \$380,000 plus or minus still left in contingency. When everything is said and done, we don't know how much will be left.

Mr. Mazzamaro: Any other questions? If not we'll call for a motion that we accept the expenditure.

MOTION: made by Ms. Colangelo, sec. by Mr Butterly, that the Board of Education accept the additional Watertown High School FF & E as proposed.

DISCUSSION: None

MOTION PASSED UNANIMOUSLY

MOTION: made by Mr. Guerrero, sec. by Mr. Waiculonis, that the Public Buildings Committee approve the \$469,316.21 for the additional FF & E being proposed.

OPPOSED: None

MOTION PASSED UNANIMOUSLY

MOTION by BOE: made by Ms. Colangelo, sec. by Mr. Irwin, to adjourn the meeting at 7:09 PM.

OPPOSED: None

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ABSTAINED: None

MOTION PASSED UNANIMOUSLY

MOTION by PBC: made by Mr. Chipko, sec. by Mr. Guerrero to adjourn the meeting
at 7:09 PM.

OPPOSED: None

MOTION PASSED UNANIMOUSLY

The meeting adjourned at 7:09 pm.

Respectfully submitted by,

Robert Porter, Chairman
Public Buildings Committee

Patricia Barber
Minutes Secretary