



MINUTES

Public Buildings Committee

Regular Meeting

Wednesday, August 18, 2010, 7:00 pm
John Trumbull Primary School Media Center
Buckingham St., Oakville

Present: Robert Porter, Chairman
John Chipko, Vice Chairman
John Waiculonis, Secretary
Mark Guerrero
Tom Walsh
Michael Magas

Others Present: Freddie Kericha, Kaestle Boos Associates
Dave King, Kaestle Boos Associates
Joe Vetro, Project Manager, O & G
Ray Cenicola
Karen Clancy, Business Manager

Absent: David Demirs
Mario Mancini
Antonio Addona

1. Convene Regular Meeting.

Mr. Porter convened the meeting at 7:00 PM.

2. Roll Call.

Mr. Porter executed a roll call.

3. Public Participation.

None

4. Minutes.

MOTION: made by Mr. Chipko, sec. by Mr. Waiculonis, to approve the minutes of the regular meeting of July 21, 2010

DISCUSSION: None

ABSTAIN: Mr. Guerrero

MOTION CARRIED (5-0-1)

5. Correspondence

6. Old Business

A. Judson Elementary School

1. Monthly Progress Report by O & G Industries.

None

2. Comments by Kaestle Boos Associates.

Mr. Kericha: The gym floor has been replaced.

Mr. Porter: The gym floor is complete, isn't it?

Mr. Kericha: It's complete. I haven't seen it, but I'm told that it's beautiful.

Mr. Guerrero: Same as the other one?

Mr. Kericha: Yes, same color, everything.

Mr. Cenicola: Time will tell. So far so good.

3. Comments by Business Manager.

None

4. Discussion and Vote on TechDepot, Inv. #B10076068V1, dated 7/14/10, in the amount of \$1,560.35 (attached).

Mr. Porter: This is printers and a projector cart. This is all within the FF&E budget?

Ms. Clancy: Yes.

MOTION: made by Mr. Magas, sec. by Mr. Walsh To pay TechDepot \$1,560.35

OPPOSED: None

ABSTAINED: None

MOTION PASSED UNANIMOUSLY

5. Discussion and Vote on Virco, Inc., Inv.# 91346081, dated 7/29/10, in the amount of \$56,616.52 (attached).

Mr. Porter: Desks and chairs. Does this finish out all the new

furniture for Judson?

Ms. Clancy: I think we're pretty close. We probably have a little bit outstanding, but we're getting there.

MOTION: made by Mr. Waiculonis, sec. by Mr. Chipko, to pay Virco Inc. \$56,616.52

OPPOSED: None

ABSTAINED: None

MOTION PASSED UNANIMOUSLY

6. Discussion and Vote on Virco, Inc. Inv. # 91347569, dated 8/3/10, in the amount of \$470.73 (attached).

Mr. Porter: What are these?

Ms. Clancy: Keyboard drawers.

Mr. Porter: Seventeen of them.

Mr. Magas: Keyboard drawer, right?

MOTION: made by Mr. Magas, sec. by Mr. Guerrero, to pay Virco Inc., \$470.73

OPPOSED: None

ABSTAINED: None

MOTION PASSED UNANIMOUSLY

7. Owner's Costs.

B. Watertown High School

1. Monthly Progress Report #24, dated July, 2010, by O & G Industries (distributed at meeting).

Mr. Vetro: If you flip over to the Summary Data, what you're going to see is we dropped the construction funds down from \$853,000 to \$642,000. Freddie and I sat down and went through everything that we could come up with as far as issues on the project and that's why we dropped. If you flip over to Change Orders by Trade Contractor, we'll go over those.

I'll go over the ones that we're looking for approval on.

Asbestos Abatement – SMI

The asbestos containment and Wall demo for \$8000. Actually, we've gotten it approved by Bob, but the containment was for when we demoed out a variety of walls, we found that asbestos floor tile was underneath those walls. So they had built existing walls on top of some of these areas. We then had to pay the abatement guy to come back and reset up containment as a result of that. The other part of this equation is the wall demo on the exterior wall over by the loading dock. That wall contained the vapor barrier, the asbestos containing vapor barrier. That's what a majority of this was, approximately \$5,000 was for that removal and disposal cost.

The kitchen mezzanine removal; this is actually straight demolition. It's not an asbestos item, however, what we did was we used SMI had brought in a sub-contractor who also did demolition as well as abatement. We had gotten pricing on demolition, we got it from him and he turned out to be the lowest. We went with them. The kitchen mezzanine was a concrete slab over the old walk in coolers, so when we took down the walls, we discovered that. That had to be removed. It's about 500 square feet – 600 square feet.

Sitework

We talked about this ADA issue last month as far as that goes. We went ahead and we increased it and we're estimating it to be at this point \$25,000. We have yet to talk to the contractor with respect to that. The ambulance parking; we put in \$3,500, that's for the asphalt area for the ambulance to drive onto that athletic field. Then the drainage issues, which are just some minor drainage items.

Masonry – Civitillo

We have the wheelchair lift, which we've talked about in the past. We've added some masonry right around that life area. In the very back portion of the building we found that masonry is cracking significantly and actually we're finding that the pier is pulling off of the wall. We put in \$10,000 as a place holder. It's hard to determine only because if he's going to open it up then we'll find out what's going on. Kitchen wall size; \$4,500, again that's our estimate. It's we've got an existing wall that was a 6" block, however on either end of it, it's 12", so we have to in fill that space because it's in the kitchen area. The kitchen has an exhaust hood. The hood actually spans this entire thing and we'll end up having to fir that out one way or another. The hood won't fit nicely inside there. To fir that out for running the block.

Structural Steel – Topper & Grigg

The front canopy steel, we've talked about this one at the very front entrance up high. We ended up adding some additional steel to wrap the front masonry pier with and we're going ahead and we're running a roof frame going around the front portion of that. The gutter and all that's going to wrap the front face. Otherwise, what was happening was the gutter downspout was to drop along the front facing. This is just extending that out and around the outside edge.

General Trades – A. Secondino

We had the aluminum lettering for the gym. Last month we talked about it a little bit. We weren't going for approval, however, this month we are. It's going to have Robert B. Cook. It's right outside the gym itself and the auditorium between, in the hallway, there. Robert B. Cook Memorial Gymnasium.

The next item down, CADD room changes; that's actually a credit where they eliminated some case working in the CADD room.

The next one down, trash compactor, hopper. We're adding a hopper on the trash compactor. The custodial staff will be able to load it a little easier. The way it's set up right now, they throw the material into the hopper, or into the compactor, hold the button down. This will allow them to open up a set of barn doors, in effect, throw the material in, shut the doors, push the button and walk away. The doors are lockable to prevent vandalism, that type of stuff.

The next one down, the aluminum benches, we're asked to look into the bench along the south side of the pool area and this is in respect to. It's approximately 50 feet.

The asbestos issue we talked about.

The boiler room pit is the existing boiler room had a large pit area, approximately 20 yards as far as material goes and we need to fill that in with something, otherwise, it's just going to be a dead space, if you will. That's what this cost is and it's just my estimation as far as how much that would cost.

Roofing – Greenwood

We had the rear storage garage roof for \$14,000. When they stripped the roof back, they found a lot of the plywood, in fact, all the plywood was pretty well shot. The joists were also impacted significantly. This is the cost to replace some of those joists for the ones that are bad and then all of the plywood across the roof.

Metal Panel Vapor Barrier – this was for the metal siding on the side of the pool area to add the vapor barrier along with that system.

Windows, Entrances – Cheviot

No change

Drywall – CGM

The new soffit along the natatorium, we ended up adding a soffit along the back side of the natatorium. Due to the mechanical items up above that ceiling, the ceiling was lower to the point that you could reach up on the last couple of (inaudible) and touch the ceiling and push up on the ceiling tile. This is to run a sheet rock ceiling across that space.

Window head framing, when we ended our demolition, what we found above the windows was no framing whatsoever, other than the brick which is tied with a metal steel (inaudible), but there's no actual framing for our window system to attach to. This is to basically create that out of metal studs. It's a placeholder, if you will at \$10,000.

The kitchen wall seismic brace, when we did our demolition in the kitchen and took down the plaster ceilings, what we found was the existing walls when shot, came up shy on this side of the steel, in fact some cases, down 2, 3 courses of masonry. Initially we thought about going with masonry, but obviously that would be more expensive, so we decided to do it with sheet rock. This is just to brace that wall and prevent an issue there.

Temporary sheetrock partitions is just what it says. We have some partitions here that we had to create for the occupancy of school.

Flooring – BKM

Cafeteria moisture mitigation, a credit of \$4,730. That is to

remove their obligation to skim coat the floor. We'll get down to the next contractor where they're actually installing the moisture mitigation system, they're also having to float that floor by skim coating for that system.

Painting – Mohegan Painting

No items here that we're looking for as far as approval.

Plumbing – G & R Valley

No items for approval.

HVAC – Action Air

This is where I was talking about the moisture mitigation for \$18,500. Again, that is to skim coat that floor and provide the mitigation. I should explain, we did a moisture test and it came out high. We need to put down the proper materials there. This is just simply to provide that moisture mitigation system and then just skim and float the entire floor.

Tech Ed equipment change and the programming changes, we're not looking for approval on any of those items.

Fire Protection – M.J. Daly

No change.

Electrical – Banton

There's been no items as far as approval on this area.

If we flip over by items for approval:

Asbestos Abatement

Asbestos containment and wall demo	\$8,000
RFI #448 Kitchen mezzanine removal	\$13,000

Sitework

ASI#127, RFI #279 ADA walk issues	\$25,000 not to exceed
RFI #459 ambulance parking	\$3,500 not to exceed

Masonry

ASI #106 wheelchair	\$4,976
ASI #121 existing brick repair	\$10,000 not to exceed
RFI #469, ASI #59 kitchen wall size	\$4,500 not to exceed

Structural steel

RFI #349 front canopy steel	\$2,774 actual number
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General Trades

PR #28 aluminum lettering for gym	\$3,162
PR #27 CADD room changes	\$(10,739)
RFI #462 trash compactor hopper	\$2,074
Aluminum benches	\$2,800
RFI #442 boiler room pit	\$2,500 not to exceed

Roofing

Rear storage garage roof	\$14,000 not to exceed
PR #26 metal panel vapor barrier	\$4,521

Drywall

ASI #116 new soffit	\$10,000 not to exceed
RFI #479 window head framing	\$10,000 not to exceed

Flooring

Cafeteria moisture mitigation \$(4,730)

HVAC

Cafeteria moisture mitigation \$18,500

\$121,064

Mr. Walsh: Under the masonry, any reason why we just can't fir it out?

Mr. Kericha: What it is Tom is the existing wall, the masonry wall (inaudible) columns.

Mr. Walsh: So can't you just run (inaudible) across...

Mr. Kericha: You can do sheetrock if you want, but it's a kitchen area, the counter we are concerned with wet surface, so we prefer to do masonry.

Mr. Vetro: And of course, masonry is a lot more expensive than sheetrock.

Mr. Walsh: What else is in that area besides the hood?

Mr. Vetro: All the kitchen equipment that goes underneath is in the area, the range, the sinks, the kettle. Any other questions?

Mr. Porter: Any further comments?

MOTION: made by Mr. Magas, sec. by Mr. Chipko, to approve the \$121,064.00 with 8 items not to exceed

OPPOSED: None

ABSTAINED: None

MOTION PASSED UNANIMOUSLY

Mr. Vetro: If you flip over to Project Commentary. The real changes are obviously going to be pool area. The rough-ins are ongoing. Right now the electrician is pulling wire, that type of stuff. The painter is in there. He's actually got a coat of paint on everything at this point. The ceiling grid is going up in the locker room space itself, the floor leveling, it shows that that has started and the locker space has started on Friday. They'll level the entire space. If you've been in there, it's 2 or 3" deep in some locations. Other than that the pool area, the ceiling is up over the pool, the lights are in. The town is actually working on cleaning up the pool and getting it ready. Under area E, for the cafeteria. The painting in there is complete. The floor installation is scheduled to start the end of this week. Right now we're doing the moisture mitigation. That system will be completed tomorrow. They're going to float the floors tomorrow and then the flooring contractor will be scheduled to start on Friday and he'll work through the weekend for a turnover to the town next week. The classrooms and the kitchen area; the abatement is now complete, masonry installation is ongoing and the MEP demolition is pretty much done at this point in time. The plumbing underslab work is the big thing that's going on right now. That's pretty much it. Any questions?

Mr. Walsh: The paint issue; I took a ride by there. The lights were all on. (inaudible) what he was talking about.

Mr. Porter: The paint in the pool area was looked at by June Legge, Matt Geary, Ray, Karen Clancy, myself and Mike, you've been there?

Mr. Magas: I went a separate time, yes.

Mr. Porter: There is no issue. There's plenty of light.

2. Comments by Kaestle Boos Associates.

Mr. Kericha: I have to apologize to the committee. I had a layout for the sign that was to go to the location. The location is fine, but I just wanted to bring it to you.

The paint issue, also, we had requested everyone to look at, including Karen Baldwin and basically, we said the paint is fine.

We are requested to start exploring for the sign outside of the school and it's a long process because we ran into Planning and Zoning just to see what the requirements are and we cannot have a sign more than 9X2, which is 18 square feet, which it's going to exceed. In order for us to get approval, we will make sure that we will ask Karen Baldwin and Bob to say, go ahead and make some concepts to see what you recommend. We have made some and these are the ones that we would like the committee to look at and not approve it specifically, but review it and say it's subject to Karen Baldwin and the Board of Ed's approval. If Karen Baldwin can approve it, then we can finalize that, price it to see where the numbers are and begin the process to go to ZBA. That's going to take time. I just made some concepts, four different ways of doing it.

Mr. Chipko: What's the size of that sign, versus what zoning is saying?

Mr. Kericha: You can't have more than 18 square feet.

Mr. Chipko: What is this proposal?

Mr. Kericha: It's 18 ft right now.

Mr. Porter: Once you exceed what's there, then we have to go to ZB.

Mr. Kericha: One of the things is if you notice, it is 10 feet high because of the way the road is, if you go the north side, you can't

see the sign and that's why the existing sign is that high, so you can see. This sign is designed to put the sign on both sides so either side you are coming, you can see the sign. Right now the way it is, you can't see from both sides. We just put a new thing in about the digital sign so the school can do any programming or any events on it. That was Dave King's idea to do that.

Mr. King: We see that, the message boards at the high schools, going up all over the place. Frequently it's donated by the senior class or someone. We may not have the money to do it here, but we'd make a provision for it.

Mr. Kericha: Right now we have \$25,000 as a placeholder.

Mr. Porter: Do you want a decision on which one tonight?

Mr. Kericha: Not which one, if you can say which committee decides it, or make a decision as to whether Karen Baldwin can look at and say yes, so we can finalize the details of it, get the pricing and begin the process to go to ZB. That's going to take time. I just made some concepts, four different ways of doing it.

Mr. Porter: I think the first approval is going to be yes, we'll make the sign and as far as the design, I think that should go to the Board of Ed in my opinion.

Mr. Magas: I agree. We'll have input, but the Board of Ed should make the final decision.

Mr. Guerrero: I agree.

Mr. Porter: Can we have a motion to proceed with the design of the sign?

Mr. Guerrero: Just a question. As far as all other (inaudible), masonry structure is it?

Mr. King: They've requested, the board has requested brick be

used. How much is used, as you can see, varies from a little bit to a lot. We'll work them so that everybody is happy.

Mr. Guerrero: I'm not going to tell you how to do this, but are you going to make sure the sight lines are where they need to be when you come out of the exit?

Mr. King: We've looked at it a couple of times.

Mr. Guerrero: How far back do they require it from the intersection?

Mr. King: Between the school's property and the house next door, there's a row of overgrown brush, stuff, saplings and so forth. I don't know who owns it. In order to be able to see it coming from Main St., it should be taking down. It's right on the line.

Mr. Magas: We have to find out who owns it.

Mr. King: Secondly, the angle in which the sign is placed now favors coming from this way, but not so much that way, we want to adjust that. Maybe even having the sign double sided or course, but we might have a wedge shape so that we can get a better angle, favorable both ways.

Mr. Magas: Proposing to get those trees, shrubs down, will we be opening up a can or worms? If they are owned by the people next door and they say, don't touch them, how does that work?

Mr. King: There's a series of stuff that just grew there.

Mr. Porter: We'll certainly look into who owns them and we can take the big stuff down and maybe put something else back in. Why don't we just approve the proceeding with the design? We'll start the process.

MOTION: made by Mr. Magas, sec. by Mr. Chipko to approve with proceeding of the design of the sign for Watertown High

School.

OPPOSED: None

MOTION PASSED UNANIMOUSLY

3. Comments by Business Manager.

None

4. Discussion and Vote on Kaestle Boos Associates, Invoice #37, dated 7/30/10, in the amount of \$23,985.00 (attached).

MOTION: made by Mr. Magas, sec. by Mr. Waiculonis, to pay Kaestle Boos Associates \$23,985.00.

OPPOSED: None

ABSTAINED: Mr. Chipko

MOTION CARRIES (5-0-1)

5. Discussion and Vote on O & G Application for Payment (distributed at meeting).

MOTION: made by Mr. Chipko, sec. by Mr. Walsh, to pay O & G \$699,770 with \$760.00 pending approval from P & Z Commission.

OPPOSED: None

ABSTAINED: None

MOTION PASSED UNANIMOUSLY

6. Discussion and Vote on Eagle Leasing, Inv. #RI264292, dated 7/15/10, in the amount of \$155.00 (attached).

MOTION: made by Mr. Magas, sec. by Mr. Waiculonis, to

pay Eagle Leasing \$155.00

OPPOSED: None

ABSTAINED: None

MOTION PASSED UNANIMOUSLY

7. Discussion and Vote on Eagle Leasing, Inv. #RI260837, dated 6/30/10, in the amount of \$600.00 (attached).

MOTION: made by Mr. Magas, sec. by Mr. Waiculonis, to pay Eagle Leasing \$600.00

OPPOSED: None

ABSTAINED: None

MOTION PASSED UNANIMOUSLY

8. Discussion and Vote on Eagle Leasing, Inv. #R267978, dated 7/31/10, in the amount of \$225.00

MOTION: made by Mr. Waiculonis, sec. by Mr. Magas to pay Eagle Leasing, \$225.00

OPPOSED: None

ABSTAINED: None

MOTION PASSED UNANIMOUSLY

Mr. Porter: Ray, are we going to be able to get rid of some of these trailers?

Mr. Cenicola: On the high school side, one will go.

Mr. Porter: What about the rest of them?

Mr. Cenicola: That would be the shop area.

Mr. Porter: And I still see that there's one up at Judson?

Mr. Cenicola: We've got 6 that will go at the end of the week.

9. Discussion and Vote on Brooks Environmental, Inv. #5116, dated 7/13/10, in the amount of \$1,320.00 (attached).

MOTION: made by Mr. Chipko, sec. by Mr. Magas, to pay Brooks Environmental \$1,320.00

OPPOSED: None

ABSTAINED: None

MOTION PASSED UNANIMOUSLY

Mr. Porter: Where do we stand with Brooks, Karen?

Ms. Clancy: I just sent them an email and haven't heard back from them. We're pretty much maxed out where he said we should be. Remember way back when there was an additional \$13,500 in charges? We're about there and I have another invoice that didn't get into this packet. I'm not authorizing the payment. I'm waiting for them to get back to me.

10. Discussion and Vote on Tri-Star Service, Inc., dated 3/4/10, in the amount of \$413.54 (attached).

Mr. Porter: Joe, give us some background on this. There's O&G responsibility and the town responsibility.

Mr. Vetro: That's correct. The O&G portion, the contractors are paying for.

Mr. Porter: So it's a back charge to the contractors.

Mr. Vetro: The other was changing a fan or belt or something.

Ms. Clancy: Exhaust fan, belt...

Mr. Porter: So the \$413.54 is ours.

Mr. Vetro: Yes

Mr. Porter: We probably should put this TriStar to bed.

Mr. Vetro: I hope so.

Mr. Magas: Is this back from February?

Mr. Porter: Yes, it goes back a ways. They aren't too quick in sending out their invoices.

Mr. Magas: Is this when they were using the kitchen in the café?

Mr. Cenicola: So the \$413 is the existing exhaust fan?

Mr. Magas: I didn't know if that was part of the construction or if that was just a repair bill.

Mr. Porter: You're charging off the project, but is it a maintenance thing?

Mr. Vetro: \$1400 of it of the original is ours.

Mr. Porter: \$413 was my question.

Mr. Magas: It's not a large sum or money but...

Mr. Cenicola: What happened was there was an issue with that exhaust fan above the kitchen. It was caused by construction related activities in that area.

Mr. Porter: We'll go back to the original question. The \$413, is that maintenance?

Mr. Cenicola: TriStar was called out for a problem with the exhaust fan, they went to the sight and determined that, in their opinion, was caused by construction related activities.

Mr. Vetro: The one in the boiler room was the motor where a guy stepped on it or we assume a fellow stepped on it, so we blanketed it.

Mr. Porter: So there's two separate areas.

Mr. Vetro: Yes and then the other one, I don't know anything about. That's why we took the first one, because that one was apparently somebody stepping on the motor and broke the...

Mr. Porter: That I understand. I have no issue with that. There's back charges for that. We'll defer it to maintenance. Ok, no action on this.

11. Discussion and Vote on Apple Inc., Inv.#9844184019, dated 7/26/10, in the amount of \$4,182.85 (attached).

Mr. Magas: Are these the license agreements?

Ms. Clancy: Protection plan for 37 IMacs and you'll see the invoice.

MOTION: made by Mr. Magas, sec. by Mr. Chipko, to pay Apple Inc. \$4,182.85

OPPOSED: None

ABSTAINED: None

MOTION PASSED UNANIMOUSLY

12. Discussion and Vote on Apple, Inc., Inv.#9844357559, dated 7/27/10, in the amount of \$73,076.85 (attached).

Mr. Magas: These are all going in the computer labs?

Mr. Cenicola: Some will go in the photo lab, graphics.

MOTION: made by Mr. Magas, sec. by Mr. Waiculonis, to pay Apple Inc. \$73,076.85

OPPOSED: None

ABSTAINED: None

MOTION PASSED UNANIMOUSLY

13. Discussion and Vote on Virco, Inc., Inv. #91348014, dated 8/4/10 in the amount of \$108.67. (attached)

MOTION: made by Mr. Magas, sec. by Mr. Walsh, to pay Virco Inc. \$108.67

OPPOSED: None

ABSTAINED: None

MOTION PASSED UNANIMOUSLY

14. Discussion and Vote on Virco, Inc., Inv# 91344024, dated 7/22/10, in the amount of \$63,091.63 (attached).

Mr. Magas: This is all part of FF&E?

Mr. Porter: All within the budget?

Ms. Clancy: Yes

MOTION: made by Mr. Magas, sec. by Mr. Waiculonis, to
pay Virco Inc. \$63,091.63

OPPOSED: None

ABSTAINED: None

MOTION PASSED UNANIMOUSLY

15. Discussion and Vote on Virco, Inc., Inv. # 91344025, dated
7/22/10, in the amount of \$50,566.26 (attached)

Mr. Porter: Chairs and desks.

MOTION: made by Mr. Guerrero, sec. by Mr. Chipko, to
pay Virco Inc. \$50,566.26

OPPOSED: None

ABSTAINED: None

MOTION PASSED UNANIMOUSLY

16. Discussion and Vote on GovConnection, Inc. (all attached):

Ms. Clancy: This is all networking, switches, so a through h is all
that.

Mr. Porter: These are all individual invoices.

Ms. Clancy: Right

a. Inv. # 46718789, dated 7/16/10, in the amount of \$27,542.41

MOTION: made by Mr. Chipko, sec. by Mr. Guerrero,
to pay GovConnection \$27,542.41

OPPOSED: None

ABSTAINED: None

MOTION PASSED UNANIMOUSLY

- b. Inv. # 46723659, dated 7/19/10, in the amount of \$10,272.18.

MOTION: made by Mr. Magas, sec. by Mr. Walsh, to pay GovConnection \$10,272.18

OPPOSED: None

ABSTAINED: None

MOTION PASSED UNANIMOUSLY

- c. Inv. # 46728836, dated 7/20/10, in the amount of \$33,441.80

MOTION: made by Mr. Waiculonis, sec. by Mr. Chipko, to pay GovConnection \$33,441.80

OPPOSED: None

ABSTAINED: None

MOTION PASSED UNANIMOUSLY

- d. Inv. # 46733789, dated 7/21/10, in the amount of \$51,314.12.

MOTION: made by Mr. Magas, sec. by Mr. Waiculonis, to pay GovConnection \$51,314.12

OPPOSED: None

ABSTAINED: None

MOTION PASSED UNANIMOUSLY

- e. Inv. # 46758494, dated 7/28/10, in the amount of \$11,841.72.

MOTION: made by Mr. Magas, sec. by Mr. Waiculonis, to pay GovConnection \$11,841.72

OPPOSED: None

ABSTAINED: None

MOTION PASSED UNANIMOUSLY

- f. Inv. # 46763474, dated 7/29/10, in the amount of \$10,508.48.

MOTION: made by Mr. Chipko, sec. by Mr. Magas, to pay GovConnection \$10,508.48

OPPOSED: None

ABSTAINED: None

MOTION PASSED UNANIMOUSLY

- g. Inv. # 46768461, dated 7/30/10, in the amount of \$1,444.17.

MOTION: made by Mr. Waiculonis, sec. by Mr. Guerrero, to pay GovConnection \$1,444.17

OPPOSED: None

ABSTAINED: None

MOTION PASSED UNANIMOUSLY

- h. Inv. # 46773494, dated 8/2/10, in the amount of \$15,788.96.

MOTION: made by Mr. Magas, sec. by Mr. Walsh, to
pay GovConnection \$15,788.96

OPPOSED: None

ABSTAINED: None

MOTION PASSED UNANIMOUSLY

Mr. Porter: Is this pretty much finished with GovConnections now?

Ms. Clancy: Just about.

17. Discussion and Vote on Terracon, Invoice #T135668, dated
7/13/10, in the amount of \$353.15 (attached).

MOTION: made by Mr. Magas, sec. by Mr. Waiculis, to
pay Terracon \$353.15

OPPOSED: None

ABSTAINED: None

MOTION PASSED UNANIMOUSLY

18. Discussion and Vote on Advanced Corporate Networking, Invoice
#27726, dated 8/6/10, in the amount of \$53,285.50 (attached).

Mr. Magas: What is this for?

Ms. Clancy: PCs for two labs, 79 total.

Mr. Guerrero: Part of the FF&E?

Ms. Clancy: Yes.

MOTION: made by Mr Guerrero, sec. by Mr. Chipko, to
pay Advanced Corporate \$53,285.50

OPPOSED: None

ABSTAINED: None

MOTION PASSED UNANIMOUSLY

19. Discussion and Vote on Copes Rubbish Removal, Acct # 435886, dated 7/30/10, in the amount of \$426.10 (attached).

MOTION: made by Mr. Chipko, sec. by Mr. Guerrero, to pay Copes Rubbish Removal \$426.10

OPPOSED: None

ABSTAINED: None

MOTION PASSED UNANIMOUSLY

20. Field Observation Report #013 from KBA dated 7/19/10/

21. Field Observation Report # 014 from KBA dated 8/9/10/

22. Owner's Costs.

C. Polk Elementary School

1. Monthly Progress Report #11 from Montagno Construction, Inc. dated July, 2010.

Mr. Porter: I don't have a report here. Where's Vito tonight? Any issues? It says progress report #11. I don't have anything. Karen, could you email him in the morning and tell him you want that report mailed out tomorrow to every member? And find out why he couldn't make tonight's meeting.

Ms. Clancy: Ok.

2. Monthly Progress Report from Clerk of the Works.

Mr. Guerrero: I have a question. There's an open items

list, change order list from Polk in this pile?

Mr. Porter: Yes, Freddie is going to go over that. I don't have anything here for the report.

3. Comments by Kaestle Boos Associates.

Mr. Kericha: We had the health inspection today. Tomorrow they will sign off on, the building inspector, on a CO. Other issues that are ongoing, is Montagno has landscaping issues. We cannot use any pesticides or herbicides. Their concern is once they have seeded and grass is established and they water it, the weeds will come out. Ray was at the meeting, the Park and Rec from the town and the consensus was once you do everything you are supposed to do and you water and you get the grass, weeds will grow into it and there's not much you can do about it. We had requested that we had in writing the process, send it to us today. He made some changes in the seeding mix. Before school opens, they will have the seeding operation all completed. He had expressed some concern with the kids, that if you seed it, the kids will walk onto it. He said he would treat it as a case by case basis, but basically that we promised you standing grass.

Mr. Chipko: Are they going to till the soil and try to take out the weeds?

Mr. Kericha: They have started doing it themselves.

Mr. Porter: Manually.

Mr. Magas: They had piles there today.

Mr. Kericha: We have a punch list for the building, now we need a punch list for the sitework. One of the issues is they forgot to (inaudible) the speed bumps. How are we going to fix that. We don't want to put a patch the first time the snowplow pulls it right up.

Mr. Guerrero: Who forgot?

Mr. Kericha: The paving contractor. We asked them to correct that. We spoke to Chuck Berger about it.

Has he given us a date to set up the punch list? How about the railings in the back? Are those rails finished?

Mr. Kericha: I just noticed it just now. What they did was put a temporary wire mesh fence. Vito must have accepted it because (inaudible)

Mr. Porter: Both sections?

Mr. Kericha: I saw the one down. There are a few items that I put as an estimate. We don't have the hard numbers, but it's what needs to be done:

Chiller enclosure: At last month's meeting, we had estimated \$3,000 without privacy slots. It was requested that we get the slots. The price came in at \$4,952. I called Bob up and he authorized it. It was already processed as a change order, so I'm just bringing it to the committee that this is what we spent.

Casework changes: There are two casework changes that have been requested by Emily. \$2500 (not to exceed)

Paint columns: The outside entrance. \$1500 (estimate)

Protect undercounter pipes: Bob has requested that there was a pipe and we wanted to protect it somehow. \$3500 (estimate)

Exterior railings: There are two portions, one is the retaining wall. Karen Baldwin, Robert and myself walked it last week and it was suggested that kids could jump off. The other was the handicap ramp, the height of the wall is 22". Our concern is if somebody is going on a wheelchair and goes right over. Those are the concerns.

It was a potential problem.	\$5500. (estimate)
IT room outlet	\$1500 (estimate)
Kitchen additional slide tray, power/data outlets: Maggie had requested a sliding tray	\$2500 (estimate)
R/T wall excavation portion only	\$1855.35 *already accounted for in change orders processed
Conc R/T wall	\$5142 (CCD issued)
Adjust MH tops	\$5650.55 (T&M)
Total	\$27,792.05 (excluding already processed items)

Mr. Porter: The IT room outlet for \$1500. What are you doing for \$1500?

Mr. Kericha: I just plugged in a number because we're doing that T&M. Since I don't have a proposal from anything, I just plugged in a number.

Mr. Walsh: What is the sliding tray?

Mr. Cenicola: It's on the service side. There's a column there, and there's no actual tray slide. You have to actually stop.

MOTION: made by Mr. Magas, sec. by Mr. Chipko, to approve \$27,792.05 subject to verification.

OPPOSED: None

ABSTAINED: None

MOTION PASSED UNANIMOUSLY

4. Comments by Business Manager.

None

Mr. Porter: Ray, all the furniture is moved in?

Mr. Cenicola: Six trailers. Those are the ones that are going.

Mr. Porter: Do the two of you feel that you're going to be in there when school starts without any issues?

Mr. Cenicola: It may not be pretty on the outside, but we'll be fine on the inside.

5. Discussion and Vote on Montagno Construction Application for Payment (distributed at meeting). #12, \$474,823.30, nothing for P & Z.

Mr. Porter: When do these get paid?

Ms. Clancy: It'll be within, probably early next week.

Mr. Porter: Make sure we have all the information from Vito.

MOTION: made by Mr. Chipko sec. by Mr. Walsh, to
pay Montagno Construction \$474,823.30

OPPOSED: None

ABSTAINED: None

MOTION PASSED UNANIMOUSLY

Mr. Porter: I need to add an item to the agenda and it's going to be 6C5A. It's for the playground equipment that's been installed at Polk.

MOTION: made by Mr. Magas sec. by Mr. Guerrero, to
to add item 6C5A to the agenda regarding Polk
Playground equipment.

OPPOSED: None

ABSTAINED: None

MOTION PASSED UNANIMOUSLY

Mr. Kericha: I forgot to mention that the playground equipment is all installed. The rubber surface will be next week. I got an email from them today that they plan to have the rubber surface installed early part of next week. We have notified the inspector to come down next week. Once we get a sign off on the inspection, the kids can use it.

Agenda Number: 6C5a, Discussion and vote on Polk
playground equipment, payment #1, dated 8/15/2010 for
\$56,525.00

MOTION: made by Mr. Magas sec. by Mr. Waiculonis, to
approve payment for the Polk playground
equipment for, payment #1, dated 8/15/2010 for
\$56,525.00

OPPOSED: None

ABSTAINED: None

MOTION PASSED UNANIMOUSLY

6. Discussion and Vote on Kaestle Boos Associates, Invoice #30,
dated 7/30/10, in the amount of \$28,902.85 (attached).

MOTION: made by Mr. Magas, sec. by Mr. Walsh, to pay
Kaestle Boos Associates \$28,902.85

OPPOSED: None

ABSTAINED: Mr. Chipko

MOTION CARRIES (5-0-1)

7. Discussion and Vote on USI Ins. Services of CT, Inc., Inv. # 747238, dated 8/5/10, renewal of General Liability for Clerk of the Works through 9/4/10, in the amount of \$520.00 (attached).

Mr. Porter: Do we pay tax on this?

Ms. Clancy: No

Mr. Porter: The invoice should be \$500.00.

Ms. Clancy: It should be \$500 and that's the extension for one month.

Mr. Magas: What is the annual premium on this?

Mr. Porter: It should be about \$6000, at \$500 per month.

Ms. Clancy: It's \$1,695 for the year.

MOTION: made by Mr. Guerrero, sec. by Mr. Magas, to pay USI Ins. Services of CT \$500.00

OPPOSED: None

ABSTAINED: None

MOTION PASSED UNANIMOUSLY

8. Discussion and Vote on Eagle Leasing Company, Invoice #RI264623, dated 7/15/10, in the amount of \$300.00 (attached).

MOTION: made by Mr. Magas, sec. by Mr. Walsh, to pay

Eagle Leasing Company \$300.00

OPPOSED: None

ABSTAINED: None

MOTION PASSED UNANIMOUSLY

9. Discussion and Vote on Eagle Leasing Company, Invoice #RI264181, dated 7/15/10 in the amount of \$140.00 (attached).

MOTION: made by Mr. Waiculonis, sec. by Mr. Magas, to pay Eagle Leasing Company \$140.00

OPPOSED: None

ABSTAINED: None

MOTION PASSED UNANIMOUSLY

10. Discussion and Vote on Eagle Leasing Company, Inv. # RI269358, dated 8/3/10, in the amount of \$200.00 (attached).

MOTION: made by Mr. Magas, sec. by Mr. Walsh, to pay Eagle Leasing Company \$200.00

OPPOSED: None

ABSTAINED: None

MOTION PASSED UNANIMOUSLY

11. Discussion and Vote on BKM, Invoice #566040, dated 7/31/10, in the amount of \$5,233.20 (attached).

Mr. Porter: Ray, what are these?

Mr Cenicola: Office furniture. Filing cabinets.

MOTION: made by Mr. Magas, sec. by Mr. Walsh, to pay
BKM \$5,233.20

OPPOSED: None

ABSTAINED: None

MOTION PASSED UNANIMOUSLY

12. Discussion and Vote on BKM, Invoice #566567, dated 7/31/10, in
the amount of \$171.00 (attached).

MOTION: made by Mr. Guerrero, sec. by Mr. Magas, to pay
BKM \$171.00

OPPOSED: None

ABSTAINED: None

MOTION PASSED UNANIMOUSLY

13. Discussion and Vote on the following invoices from
GovConnection:

a. Invoice #46718743, dated 7/16/10, in the amount of
\$6,366.30

MOTION: made by Mr. Magas, sec. by Mr. Walsh, to
pay GovConnection \$6,366.30

OPPOSED: None

ABSTAINED: None

MOTION PASSED UNANIMOUSLY

b. Invoice #46723622, dated 7/19/10, in the amount of
\$10,464.79.

MOTION: made by Mr. Chipko, sec. by Mr. Magas, to pay GovConnection \$10,464.79

OPPOSED: None

ABSTAINED: None

MOTION PASSED UNANIMOUSLY

- c. Invoice #46728802, dated 7/20/10, in the amount of \$4,598.06.

MOTION: made by Mr. Waiculonis, sec. by Mr. Guerrero, to pay GovConnection \$4,598.06

OPPOSED: None

ABSTAINED: None

MOTION PASSED UNANIMOUSLY

Mr. Porter: Karen, you're paying these by check, not wire transfer?

Ms. Clancy: Right.

14. Discussion and Vote on PSI- New England Storage Products, Invoice # 5744, dated 8/2/10, in the amount of \$7,820.08 (attached).

Mr. Magas: This is all library shelving?

Ms. Clancy: The first one is library shelving and you'll see the invoice from PSI is for storage shelving.

Mr. Porter: They're all there?

Mr. Cenicola: Yes

Mr. Porter: Is this any of the shelving that was damaged?

Mr. Cenicola: No.

MOTION: made by Mr. Magas, sec. by Mr. Walsh, to pay
PSI-New England Storage Products \$7,820.08

OPPOSED: None

ABSTAINED: None

MOTION PASSED UNANIMOUSLY

15. Discussion and Vote on PSI-New England Storage Products,
Invoice #5745, dated 8/2/10, in the amount of \$13,238.25
(attached).

MOTION: made by Mr. Magas, sec. by Mr. Waiculonis, to
pay PSI-New England Storage Products
\$13,238.25

OPPOSED: None

ABSTAINED: None

MOTION PASSED UNANIMOUSLY

16. Discussion and Vote on Robert H. Lord Co., Invoice # 26959A,
dated 6/22/10, in the amount of \$15,539.19 (attached).

Mr. Porter: These are all file cabinets?

Ms. Clancy: Yes

Mr. Guerrero: Are these fireproof file cabinets?

Mr. Cenicola: There's four.

Ms. Clancy: There's four on the front side and then there's one on the back.

Mr. Porter: If you look at the back there's 28 at \$221.85 each.

Mr. Cenicola: 28 are not fireproof.

Mr. Magas: right. Robert Lord?

Mr. Cenicola: Lord sells Hahn products. BKM sells (inaudible).

Mr. Porter: Are these off of state bid contracts?

Ms. Clancy: Yes. That's the lowest.

Mr. Cenicola: Lord also provided the cafeteria tables as well.

MOTION: made by Mr. Magas, sec. by Mr. Waiculonis, to
pay Robert H. Lord Co \$15,539.19

OPPOSED: None

ABSTAINED: None

MOTION PASSED UNANIMOUSLY

17. Discussion and Vote on Test-Con Inc., Invoice #5850, dated
7/13/10, in the amount of \$600.00 (attached).

MOTION: made by Mr. Chipko, sec. by Mr. Walsh, to pay
Test-Con \$600.00

OPPOSED: None

ABSTAINED: None

MOTION PASSED UNANIMOUSLY

18. Discussion and Vote on Connecticut Business Systems, Invoice # 72127A, dated 7/29/10, in the amount of \$14,424.00 (attached).

Mr. Magas: Are all the Smartboards in place?

Mr. Cenicola: We're currently installing them.

MOTION: made by Mr. Magas, sec. by Mr. Walsh, to pay Connecticut Business Systems \$14,424.00

OPPOSED: None

ABSTAINED: None

MOTION PASSED UNANIMOUSLY

19. Discussion and Vote on Insalco Corp., Invoice #1200. Dated 8/5/10, in the amount of \$5,116.24 (attached).

Mr. Magas: Where's the sofas going?

Ms. Clancy: Three in the library and then one of those is a nurse's cot.

Mr. Porter: Three sofas, two in the library and one in the nurse's office?

Ms. Clancy: Three in the library and then there's also a nursing cot.

Ms. Magas: I'm curious, why do we have couches in the library?

Mr. Guerrero: Some place to sit down and relax with your laptop or your Kindle.

Mr. Walsh: You could fit six on there, on each couch. Six chairs

would have cost \$25,000.

MOTION: made by Mr. Guerrero, sec. by Mr. Chipko, to pay
Insalco Corp \$5,116.24

OPPOSED: None

ABSTAINED: None

MOTION PASSED UNANIMOUSLY

20. Discussion and Vote on Ryder, Invoice # 610804, dated 8/9/10, in the amount of \$953.78 (attached).

Mr. Porter: Just out of curiosity what's variable and what's other and why are we paying tax?

Ms. Clancy: Other means service and repairs, customer (inaudible). I don't know what variable is.

Mr. Porter: Ray, do you have any idea?

Ms. Clancy: We can call and find out.

Mr. Porter: I guess and why are we paying the tax?

Ms. Clancy: We shouldn't be. So it should be \$920.00.

Mr. Porter: I'll entertain a motion to pay \$920.00 subject to clarification as to what "variable" is and if it's a reasonable charge.

MOTION: made by Mr. Guerrero, sec. by Mr. Magas, to pay
Ryder \$920.00 subject to clarification

OPPOSED: None

ABSTAINED: None

MOTION PASSED UNANIMOUSLY

21. Discussion and Vote on CCA, LLC, Invoice #113745, dated 8/3/10, in the amount of \$230.00 (attached).

Mr. Porter: This was on relocating the fence line?

Ms. Clancy: Right and we met with the neighbors.

MOTION: made by Mr. Magas, sec. by Mr. Guerrero, to pay CCA, LLC \$230.00

OPPOSED: None

ABSTAINED: None

MOTION PASSED UNANIMOUSLY

22. Discussion of Field Observation Report L-05 from KBA, dated July 16, 2010. (for information)

23. Discussion of Field Observation Report L-05 from KBA, dated July 22, 2010. (for information)

24. Discussion of Test-Con Inc. Field Compaction Report dated 7/13/10 (attached).

25. Owner's Costs.

D. Swift Middle School

1. Owner's Costs.

Mr. Porter: Can we get rid of this? Have they finally closed out Swift?

Ms. Clancy: No, it's in the town's hands.

Mr. Porter: It's still an item on the agenda and it just doesn't make much sense. There's nothing to report. Can you find out what's going on?

Ms. Clancy: Yes I will.

E. Heminway Park School

1. Update.

Mr. Porter: Nothing to report.

F. Town Hall

Mr. Porter: Nothing to report.

7. New Business

8. Financial Reports

- a. Swift Middle School
- b. Watertown High School
- c. Judson Elementary School
- d. Polk Elementary School

9. For Your Information.

10. Executive Session

None

11. Adjournment

MOTION: made by Mr. Chipko, sec. by Mr. Guerrero, to adjourn the meeting at 8:35 p.m.

OPPOSED: None

ABSTAINED: None

MOTION PASSED UNANIMOUSLY

The meeting adjourned at 8:35 PM.

Respectfully submitted,

Robert Porter, Chairman
Watertown Public Buildings Committee

Patricia Barber
Minutes Secretary