



Minutes

Public Buildings Committee

Regular Meeting

Wednesday, October 19, 2011, 7:00 pm
John Trumbull Primary School
779 Buckingham St., Oakville, CT 06779

1. Convene Regular Meeting.

Mr. Porter, Chairman called the meeting to order at 7:02 p.m.

2. Roll Call.

Present: John Chipko, Vice Chairman
David Demirs
Robert Porter, Chairman
George Sacchi (arrived 7:03)
John Waiculonis, Secy.
Tom Walsh

Absent: Antonio Addona
Mark Guerrero
Michael Magas

Others Present: Joseph Vetro, Senior Project Manager, O & G Industries
Karen Clancy, Business Manager

3. Public Participation - none

4. Minutes.

a. Minutes Regular Meeting – September 21, 2011

(Mr. Chipko, sec. Mr. Waiculonis) accept September 21, 2011 Regular Meeting Minutes as presented.

Discussion: none

In Favor: 5

Opposed: 0

Abstain: 1 Demirs

Motion passes

5. Correspondence - none

6. Old Business

A. Judson Elementary School

1. Comments by Kaestle Boos Associates – Mr. Kericha did not attend meeting
2. Comments by Business Manager – no comments
3. Owner's Costs - attached

B. Watertown High School

1. Monthly Progress Report by O & G Industries (distributed at meeting).

Mr. Vetro: You all have a copy of the report. Summary data, overall we increase slightly on constructions funds, went from 399 to 402. Change Orders by Trade Contractor not much changes here, SMI & Mather no changes, Waterbury Masonry you will see a slight change it went up to \$20,797 what I am looking for approval tonight and what happened we went to the bluestone and I took out the money from Greenwood \$2,600, the bluestone was approx \$1,400 for the cap and that is the only change there. Civitillo there is no change, Structural Steel no change, Secondino we had money set aside for the card reader which will run through Cheviot for \$5,295 under windows and entrances, roofing is now 0, dry wall there are no issues, flooring & painting and all the below there are no changes. If you flip over to items for approval under concrete and the school sign is \$20,797, windows/entrances and the card reader is \$5,295. One item I would like to add is I received the bond cost from Mathers for \$1,840. We look for the bond from contractors at the end of the job and I do not do it on a change order basis. Some contactors actually bill for it, for the most part people have not and I have \$15,000 set aside in the report for covering the bond cost. The total would then be \$27,932 for those three items.

Mr. Demirs who was the bond amount for?

Mr. Vetro Mathers

Agenda Number: 6B1, discussion and vote on approval of \$27,932 per O&G.

Motion: made by Mr. Demirs, sec. by Mr. Walsh, to approve \$27,932.00

Opposed: none

Abstained: none

Motion Passed Unanimously

Mr. Vetro: Overall I anticipate your construction funds available will increase a little bit more when I close out Secondino and I should be looking at a little bit of a credit. Banton will be a wash what we have spent a little bit more on his allowances. With respect to the commentary there is nothing to report. We have the turf logo; I contacted the manufacturer a couple of times he has the product sitting on his dock and is waiting for the installer. It is a two day delivery time and they are telling me it is a one or two day installation time. The entry sign out front you will see that the foundation is in and they are going to be building that sign starting Monday by the end of next week it should be all complete. Banton should be complete with their end on the sign and I have him set up for Monday, Tuesday running the underground and getting that in place and setting those lights. I have a few issues as far as the miscellaneous punch list type items that are still out there, the aluminum doors having some hardware issues and have ordered new hardware, the wood doors a couple of them hitting one another and we are going to get Secondino back out to shave door down, the card reader you have approved that previously, Banton is complete as far as they can go, Cheviot has come out and installed the parts and two trees will be replaced.

Mr. Chipko I attended a ceremony Friday night and I happened to be standing alongside the library and where the tile goes up towards the glass window walls separating the foyer from the library there is one or two mortar joints that are old.

Mr. Vetro it is on the wall?.

Mr. Chipko is it the base trim and it is all tile.

Mr. Vetro and that is right around the media center.

Mr. Chipko on the side wall between the foyer, right before where the chairs are out.

Mr. Vetro I will get over there.

2. **Comments by Kaestle Boos Associates** - no attendance from KBA this evening.
3. **Comments by Business Manager** – no comments
4. **Discussion and Vote on O&G application for payment (to be distributed at the meeting).**

Mr. Porter it is for \$104,347.78.

Mr. Vetro what I want to point on that is SMI retain age is complete and a partial retain age for Mather. We got a sign off from the abatement consultant Mark Randall with respect to the SMI.

Mr. Porter if I am reading this correct we still owe about \$430,000 for retain age.

Mr. Vetro that is correct, I have several people on some paperwork issues.

Mr. Porter and the as builds are coming in?

Mr. Vetro yes, other than Mathers, Action Air might still have an as build that they still have to ship, everyone has given all I have.

Mr. Porter they bill electronically too.

Mr. Vetro yes

Mr. Porter where are they stored Karen, the as builds?

Mr. Vetro they are at the high school up on the second floor you go into the Science Lab Wing and there is a storage room where we put everything. I don't know if Ray has moved it since then, they was there about 8 months ago.

Mr. Porter and Swift are where?

Mr. Vetro I don't recall where Swift is.

Mr. Porter I know we had a horrible mess here with these as builds.

Mr. Demirs shouldn't they be stored in the Town Hall.

Mr. Vetro it is more than just as builds, I give them complete submittals and there is boxes of submittals, so there is quite a bit of information.

Mr. Demirs they should not be in the buildings, the danger of being misplaced they should be at the Town Hall.

Mr. Porter some place secure we have been asking for that since the project got started.

Ms. Clancy I will find out where they are?

Mr. Demirs there are some lights out too by the pool area, one whole row is out.

Mr. Vetro I know the roof leaks as far as that goes they have taken care of all the roof leaks

Mr. Porter the application for payment amount for \$104,347.78 are there any questions or comments.

Motion: made by David Demirs, sec. by Mr. Walsh to pay O & G
\$104,347.78.

Opposed: none

Abstained: none

Motion passed unanimously

5. Discussion and Vote on Kaestle Boos Associates, Inc, Invoice #46, dated October 13, 2011, in the amount of \$2,907.50 (attached).

Mr. Porter this is for additional services

Motion: made by Mr. Demirs sec. by Mr. Waiculonis to pay Kaestle Boos Associates, Inc. \$2,907.50.

Opposed: none

Abstained: 1 Chipko

Motion Passes

- 6. Discussion and Vote request for deposit of \$997.50 (1,995.00 total cost) from Carangi & Associates, Invoice # 10411-1, to create a record board for the Watertown HS Swim Team (attached).**

Ms. Clancy they require a deposit.

Mr. Porter the balance of \$997.50 will be due upon delivery of the record board, once the balance is paid we will ship out the letters and numbers.

Mr. Demirs they have been saying this for months why was the old one thrown out, it has been there for 30 years or more and they want a new one.

Motion: made by David Demirs, sec. by Mr. Chipko to pay Carangi & Associates \$997.50

Mr. Porter did they say how long to do this?

Ms. Clancy no

Opposed: none

Abstained: none

Motion passed unanimously

- 7. Discussion and Vote on Grainger, Invoice #9637804049, dated 9/16/11, in the amount of \$10,348.00 (attached).**

Mr. Porter it is for a band saw, oxygen acetylene, combination torch set and bench press.

Ms. Clancy all the following six invoices are for wood shop equipment. You can see on the invoices they have charged tax and we will not pay that.

Mr. Demirs the total amount of money that was spent on these items is there a minimum amount to have this go out to bid or no.

Ms. Clancy we usually purchase off of the state contract and we go out to bid for over \$4,000.

Mr. Porter one thing I noticed 6b7 has the acetylene cutting torch as 704.00 and 6b12 is another one for the same amount of money.

Ms. Clancy we did buy two, they were shipped separately.

Motion: made by David Demirs, sec. by Mr. Waiculonis to pay Grainger
\$10,348.00

Opposed: none

Abstained: none

Motion passed unanimously

8. Discussion and Vote on Grainger, Invoice #9637804056, dated 9/16/11, in the amount of \$1,765.50 (attached).

Motion: made by Mr. Chipko, sec. by Mr. Walsh to pay Grainger
\$1,765.50

Opposed: none

Abstained: none

Motion passed unanimously

9. Discussion and Vote on Grainger, Invoice #9638017310, dated 9/16/11, in the amount of \$2,450.00 (attached).

Motion: made by Mr. Demirs, sec. by Mr. Waiculonis to pay Grainger
\$2,450.00

Mr. Porter for a drill press

Opposed: none

Abstained: none

Motion passed unanimously

10. Discussion and Vote on Grainger, Invoice #9638612391, dated 9/16/11, in the amount of \$1,460.00 (attached).

Motion: made by Mr. Waiculonis, sec. by Mr. Demirs to pay Grainger
\$1,460.00

Opposed: none

Abstained: none

Motion passed unanimously

11. Discussion and Vote on Grainger, Invoice #9638990698, dated 9/19/11, in the amount of \$906.00 (attached)

Motion: made by Mr. Chipko, sec. by Mr. Sacchi to pay Grainger
\$906.00

Opposed: none

Abstained: none

Motion passed unanimously

12. Discussion and Vote on Grainger, Invoice #9641281945, dated 9/21/11, in the amount of \$704.00 (attached).

Motion: made by Mr. Chipko, sec. by Mr. Walsh to pay Grainger
\$704.00

Opposed: none

Abstained: none

Motion passed unanimously

13. Discussion and Vote on Grainger, Invoice #9642004601, dated 9/21/11, in the amount of \$3,425.00 (attached).

Mr. Demirs what is this for?

Mr. Sacchi a foot shear for bending metal

Motion: made by Mr. Waiculonis, sec. by Mr. Demirs to pay Grainger
\$3,425.00

Opposed: none

Abstained: none

Motion passed unanimously

14. Owner's Costs

C. Polk Elementary School

1. **Comments by Kaestle Boos Associates** – no attendance this evening
2. **Comments by Business Manager – Ms. Clancy** the only thing I can say is we went to Planning & Zoning on October 5th for the chiller and it was approved subject to the following condition. One of the conditions was the chiller has to meet the maximum night time levels of 45 decibels at the residential property line which the test showed that it did. We also had to submit a Mylar site map; it has to be approved by Ruth. Then that had to be filed at the town clerk, which we today and now they have to approve the zoning compliance. That was the last step and that is where we are.
3. **Discussion and vote on Kaestle Boos Associates, Inc., Invoice #34, dated 10/13/11, in the amount of \$3,781.00 (attached).**

Mr. Porter that was for additional services and this should be the end of it.

Ms. Clancy for Polk that is the end of it.

Mr. Porter the add services is due to Planning & Zoning. Hopefully we do not have to go through this with the high school. There is money set aside for add services.

Motion: made by Mr. Demirs, sec. by Mr. Waiculonis to pay Kaestle Boos Associates, Inc. \$3,781.00

Opposed: none

Abstained: 1 Chipko

Motion Passes

4. **Discussion and vote on DEMCO, invoice #4354404, dated 9/27/11, in the amount of \$1,461.88 (attached).**

Mr. Porter this is for the display case

Motion: made by Mr. Chipko, sec. by Mr. Walsh to pay DEMCO \$1,461.88.

Opposed: none

Abstained: none

Motion passed unanimously

5. Discussion and vote on reimbursing the Board of Education for postage cost of \$150.93 for certified letters sent to landowners abutting Polk Elementary School notifying them of a public hearing (attached).

Motion: made by Mr. Demirs, sec. by Mr. Walsh to reimburse the Board of Education for \$150.93.

Opposed: none

Abstained: none

Motion passed unanimously

6. Owner's Costs.

7. New Business - none

8. Financial Reports - attached

- a. Watertown High School
- b. Judson Elementary School
- c. Polk Elementary School

9. For Your Information- none

10. Adjournment

(Mr. Demirs, sec. Mr. Chipko) to adjourn meeting at 7:30

MOTION PASSED UNANIMOUSLY

Respectfully submitted

Robert Porter, Chairman
Watertown Public Buildings Committee

Susan King
Minutes Secretary