

**MINUTES**  
**PUBLIC BUILDINGS COMMITTEE**  
**WALK THROUGH**  
**\*\*\*Polk Elementary School\*\*\***  
**Saturday, June 26, 2010**  
**Beginning at 9:00 a.m.**

In attendance: Freddie Khericha (KBA)  
Vito Lavacca (Montagno)  
Tom Lambert (BOE)  
John Chipko (PBC)  
Tom Walsh (PBC)  
Karen Clancy (BOE)  
Ray Ceniccola (BOE)  
Emily Judd (BOE)

- Polk site walk
  - o Seeding to begin mid-August
  - o Paving to be complete by June 30, 2010
  - o Reviewed bus loop drop off traffic plan
- Walk through of Polk School
  - o Toured Area A
    - Front offices in process
    - Cafetorium
      - Stage floor to be finished this upcoming week
      - Stage lighting, curtains and panels to be completed thereafter
      - Tile floor to start this week to cure over the holiday weekend
      - Kitchen equipment to be delivered next week
      - Punch list to be compiled and submitted for July 16<sup>th</sup>
    - Music Room
      - Oak trim to be completed
      - Baseboard to be completed
      - Ceiling tiles to be completed
    - Gymnasium

- Install and/or repair wall pads after holiday
  - Install gymnasium floor
  - Install score board
- Toured Areas B and C
  - Temporary certificate of occupancy target date is July 6, 2010
  - Areas B and C have been cleaned
  - Punch list has been issued; punch list work to commence
  - KBA to address exposed plumbing under the sinks in each classroom
- Discussed scheduling of walk through for Polk staff.

Walk through ended at 9:50 a.m.