



MINUTES

Public Buildings Committee

Regular Meeting

Wednesday, July 20, 2011, 7:00 pm
John Trumbull Primary School
779 Buckingham St., Oakville, CT 06779

John Chipko, Vice Chairman
David Demirs
Michael Magas
Robert Porter, Chairman
John Waiculonis

Absent: Antonio Addona
Mark Guerrera
Mario Mancini
Tom Walsh

Others Present: Joseph Vetro, Senior Project Manager, O & G Industries
Karen Clancy

1. Convene Regular Meeting.

Mr. Porter convened the meeting at 7:00 pm.

2. Roll Call.

Mr. Porter executed a roll call.

3. Public Participation - none

4. Minutes.

a. Minutes Regular Meeting – June 15, 2011

MOTION: made by Mr. Chipko, sec. by Mr. Magas, to approve the minutes of the regular meeting of June 15, 2011.

DISCUSSION: None

OPPOSED: None

ABSTAINED: None

MOTION PASSED UNANIMOUSLY

5. Correspondence - none

6. Old Business

A. Judson Elementary School

1. Monthly Progress Report by O & G Industries – none

2. Comments by Kaestle Boos Associates – none

3. Comments by Business Manager

Karen Clancy – Business

I attended a meeting with O & G on Wednesday along with Mr. Chipko, Mr. Porter, Karen Baldwin and Mike Brennan regarding the Judson School floors. The tiles that had issues in the classrooms were pulled and replaced and will be done by the start of school.

Mr. Porter suggested the ones that are not done should be marked and designated so the teachers understand that it is going to be repaired.

4. Discussion and Vote on GovConnection, Inc., Invoice #47918049, dated 6/11/11, in the amount of \$3,940.68 (attached).

Karen Clancy they are the access points for the wireless we ordered, the purchase order sent to them was lost, so we had to resend it.

MOTION: Mr. Chipko, sec. Mr. Waiculonis we pay Gov Connection \$3,940.68

OPPOSED: None

ABSTAINED: None

MOTION PASSED UNANIMOUSLY

5. Owner's Costs - attached

B. Watertown High School

1. Monthly Progress Report #35, dated June, 2011, by O & G Industries (distributed at meeting).

Joe Vetro – Senior Project Manager

Summary report we are 100% under abatement and 99% renovation. With the 99% renovation there are a few small items, walking out on the back field there are two issues. One issue is the radius of the ball field it is octagon shaped they need to cut that back to create a true curve. The second issue in the far back outfield there are several areas where the grass has not been established and we will need to do again the end of August. Inside the building itself the biggest issue that I have is the aluminum doors are not engaging and the parts are on order. Under items for approval we have the school sign and the field logo. The total cost for sign would be roughly \$38,000 with Stony Brook doing the work. The big item here is the turf field, the logo I have \$15,000 and the contracted submitted an estimate late today for \$28,186 with \$25,624 for Field Turf and 10% for the contractor.

Mr. Porter going back to the school sign, who did you speak with?

Ms. Clancy Karen Baldwin, I am working with KBA to get the application in.

David Demirs: what are the dimensions of the sign?

Mr. Porter when did they say they can do that?

Mr. Vetro we need to get a site person out there first. The letters will be brushed aluminum. The height of the sign is 7' 8", width 11' 4" and the inside is 7' 4" with the pillars 2' by 2'.

David Demirs: what is the location of the sign?

Ms. Clancy: where the wooden sign is now.

Mr. Porter on to the turf we originally estimated \$15,000 for the turf.

Mr. Vetro Field Turf gave a quote here of \$28,186 with 53 feet in diameter

with a circle and in the center it says WHS.

Mr. Porter this is 960 square feet of material they are going to cut out and put this in the center and color it in.

Mr. Vetro yes

Mr. Porter I was working under the assumption and I am sure the board was to that the \$15,000 would cover it and this is more. What we decided at the time if there is money left over from the project we would consider doing something like this. It seems like a lot of money and I would suggest that we send this back to the board and see if they want to spend that kind of money.

The consensus of the commission is that it goes back to the board.

David Demirs you have to make sure it is cut and done immediately and that everything is sealed back. If water gets in there we are going to have more problems and asked if that question could be said to the people who propose to install it.

Mr. Vetro yes and this is the same company that did the field.

Mr. Porter so do you wanted to do a tentative approval by the Board of Ed and are asking 90% of the purchase price.

Mr. Vetro (inaudible)

Mr. Porter so the total amount you are looking for is \$64,747

Mr. Vetro that is correct.

Mr. Porter there is no hidden costs.

Mr. Vetro to the best of my knowledge that is what I was told today.

MOTION: made by Mr. Demirs, sec. by Mr. Magas to accept this as presented \$64,747 with the provision that the Board of Education approves the additional sums done by Field Turf.

OPPOSED: None

ABSTAINED: None

MOTION PASSED UNANIMOUSLY

2. Comments by Kaestle Boos Associates

Mr. Vetro there are no issues, the only items that I can think of on the punch list are the rubber floor is some places it is curling up at the seams and the contractor went in did some repairs and we are going to get him back to finish up. The other issue that we have in the auditorium with the lights, to fix it was to put a crate on top of the light itself being provided by the manufacturer and we should see that soon. The other issue is the lights in the parking lot they are losing their LED's and dropping out and the manufacturer is going to replace all those lights.

3. Comments by Business Manager – none

4. Discussion and Vote on O&G application for payment # 33 (to be distributed at the meeting).

Mr. Porter I have an amount of \$399,268.95. I will tell you that KBA has not signed off on it, pending approval to pay it subject to KBA signature for this application.

Mr. Vetro the retain age matter is 4% and we are holding \$77,000. We are not planning on releasing any of it until they finish their punch list with Mathers who is the site work contractor. The other issue is retain age for O & G and we are holding back \$67,000.

MOTION: Mr. Demirs, sec. Mr. Chipko to pay O & G \$399,268.95 subject to approval with KBA.

OPPOSED: None

ABSTAINED: None

MOTION PASSED UNANIMOUSLY

5. Discussion and Vote on Kaestle Boos Associates, Invoice #45, dated July 12, 2011, in the amount of \$28,374.89 (attached).

Mr. Porter this is for ad services.

MOTION: made by Mr. Magas, sec. Mr. Waiculonis to pay Kaestle Boos Associates \$28,374.89.

OPPOSED: None

ABSTAINED: 1 Mr. Chipko

MOTION CARRIES (4-0-1)

6. Discussion and Vote on Eastern Bag and Paper Co., Invoice #11199100, dated 6/16/11, in the amount of \$668.36 (attached).

MOTION: made by Mr. Waiculonis, sec. Mr. Magas to pay Eastern Bag \$668.36.

OPPOSED: None

ABSTAINED: None

MOTION PASSED UNANIMOUSLY

7. Discussion and Vote on Eastern Bag and Paper Co., Invoice #11199477, dated 6/17/11, in the amount of \$2,192.94 (attached).

Mr. Porter we have 6b7, 6b8, 6b9 I spoke with Karen they are for vacuum cleaners, scrubbers, and carpet extractors. It is a considerable amount of money in the range of \$34,000. My question to Karen, does this replace existing equipment, is it in addition to the existing equipment and what is the age and condition of the existing equipment. Some of this has already been ordered and my concern is the amount of equipment.

Ms. Clancy I will find out and let you know whether it is replacement or supplemental.

Mr. Porter I would like to have this for next meeting, one is for \$2,200, \$6,500 and \$13,000.

Ms. Clancy this was all part of the FFE.

Mr. Magas were these particular items itemized on a FFE list or was it just a dollar amount.

Ms. Clancy they were itemized.

Mr. Porter the referendum was in 2005 that is when the numbers would have been put together.

Mr. Magas how often do the carpet cleaners get used?

Mr. Porter and there are two carpet extractors here.

Ms. Clancy there is only one. That one crossed out we had not received it, they bill us and then they credited us.

Mr. Porter so instead of the bill being \$13,000 it is \$6,600 give or take.

Mr. Demirs this is the high school only.

Ms. Clancy yes

Mr. Demirs we need table it and get more specifics on it.

Mr. Porter I say the same thing, has anything been ordered at Judson yet.

Ms. Clancy yes

Mr. Magas is there a way we can share the equipment.

MOTION: made by Mr. Chipko, sec. Mr. Magas to table item 6b7.

OPPOSED: None

ABSTAINED: None

MOTION PASSED UNANIMOUSLY

8. Discussion and Vote on Eastern Bag and Paper Co., Invoice #11198799, dated 6/16/11, in the amount of \$6,582.43 (attached).

MOTION: made by Mr. Chipko, sec. Mr. Magas to table item 6b8.

OPPOSED: None

ABSTAINED: None

MOTION PASSED UNANIMOUSLY

9. Discussion and Vote on Eastern Bag and Paper Co., Invoice #11201083, dated 6/21/11, in the amount of \$12,937.99 (attached).

MOTION: made by Mr. Chipko sec. Mr. Magas to table item 6b9.

OPPOSED: None

ABSTAINED: None

MOTION PASSED UNANIMOUSLY

10. Discussion and Vote on GovConnection, Inc., Invoice # 47933692, dated 6/16/11, in the amount of \$1,144.02 (attached).

Ms. Clancy this is for a TV monitor for the front entrance.

MOTION: made by Mr. Chipko, sec. Mr. Waiculonis sec. Mr. Magas to pay GovConnection \$1,144.02

OPPOSED: None

ABSTAINED: None

MOTION PASSED UNANIMOUSLY

11. Discussion and Vote on Paxton/Patterson, Invoice # 253513, dated 6/10/11, in the amount of \$1,255.00 (attached).

Ms. Clancy this is for a rack for the wood shop.

MOTION: made by Mr. Magas, sec. Mr. Demirs sec. Mr. Magas to pay Paxton/Patterson \$1,255.00

OPPOSED: None

ABSTAINED: None

MOTION PASSED UNANIMOUSLY

12. Owner's Costs - none

C. Polk Elementary School

1. Monthly Progress Report #18 from Montagno Construction, Inc. – none

2. Comments by Kaestle Boos Associates - none.

3. Comments by Business Manager.

Mr. Porter there is a very small punch list left.

Mr. Demirs is this all we have left plus \$10,000 retain age.

Mr. Porter yes and this was signed by KBA.

4. **Discussion and vote Montagno Construction, Inc., application for payment #18, dated July 11, 2011 in the amount of \$109,453.80 (attached).**

David Demirs these people are done Bob.

Mr. Porter to my knowledge there is nothing left as far as the punch list except a small amount of site work and we are going to hold 10.

MOTION: made by Mr. Chipko, sec. Mr. Magas to pay Montagno Construction \$109,453.80.

OPPOSED: None

ABSTAINED: None

MOTION PASSED UNANIMOUSLY

5. **Discussion and vote on Hewlett-Packard Co., Invoice #49625944, dated 6/16/11, in the amount of \$1,839.00 (attached).**

Ms. Clancy this is for a charging cart which will hold 30 laptops.

MOTION: made by Mr. Waiculonis, sec. Mr. Magas to pay Hewlett-Packard \$1,839.00

OPPOSED: None

ABSTAINED: None

MOTION PASSED UNANIMOUSLY

6. **Discussion and vote on BKM, Invoice #593673, dated 6/7/11, in the amount of \$585.52 (attached).**

Ms. Clancy this is for two bookcases for the principal's office.

MOTION: made by Mr. Demirs, sec. Mr. Waiculonis to pay BKM \$585.52

OPPOSED: None

ABSTAINED: None

MOTION PASSED UNANIMOUSLY

7. **Discussion and vote Eastern Bag and Paper Co., Invoice # 11199478, dated 6/21/11, in the amount of \$5,963.98 (attached).**

Mr. Porter to table 6c7.

OPPOSED: None

ABSTAINED: None

MOTION PASSED UNANIMOUSLY

8. **Discussion and Vote on Eastern Bag and Paper Co., Invoice #11198798, dated 6/16/11, in the amount of \$8,105.03 (attached).**

Mr. Porter to table 6c8.

OPPOSED: None

ABSTAINED: None

MOTION PASSED UNANIMOUSLY

9. **Discussion and Vote on OFI, Invoice #68541, dated 6/13/11, in the amount of \$331.24 (attached).**

Ms. Clancy this is for the principle's chair in the office.

MOTION: made by Mr. Magas, sec. Mr. Demirs to pay OFI \$331.24.

OPPOSED: None

ABSTAINED: None

MOTION PASSED UNANIMOUSLY

10. **Discussion and Vote on PSI-NESP, Invoice #5892, dated 6/16/11, in the amount of \$452.93 (attached).**

Ms. Clancy we are having issues with the library shelving in the back with gaps and to install custom fittings.

MOTION: made by Mr. Waiculonis, sec. Mr. Chipko to pay PSI-NESP \$452.93.

OPPOSED: None

ABSTAINED: None

MOTION PASSED UNANIMOUSLY

11. Discussion and Vote on PSI-NESP, Invoice #5893, dated 6/16/11, in the amount of \$1,188.05 (attached).

Ms. Clancy wood shelving panels for the library.

MOTION: made by Mr. Magas, sec. Mr. Demirs to pay PSI-NESP \$1,188.05

OPPOSED: None

ABSTAINED: None

MOTION PASSED UNANIMOUSLY

Mr. Porter we need to add one item to the agenda 6c13.

MOTION: made by Mr. Demirs sec. Mr. Chipko to add 6c13.

OPPOSED: None

ABSTAINED: None

MOTION PASSED UNANIMOUSLY

6c13

Mr. Porter this is for a wall mounted bookcase in the hallway. We originally price it at \$5,086.72.

Ms. Clancy you have copies on the first page it says original and was presented at the last meeting that you tabled. We went back and got pricing and I spoke with KBA and they got couple of prices that were not under state contract. If you look at second document which is pretty similar to the original price \$2,505, option 2 from Demko and again very similar the total is \$1,961.88.

Mr. Porter same type of material with the glass and wood.

Ms. Clancy yes

Mr. Porter Demko looks good with adjustable shelves and has Emily Okayed this?

Ms. Clancy I am sure she would be happy with any one of them.

The consensus of the commission to go with the Demko for \$1,961.88.

MOTION: made by Mr. Magas, sec. Mr. Demirs to go with the Demko Library Interiors display case with the principle deciding on which wood finish in the amount of \$1,961.88.

OPPOSED: None

ABSTAINED: None

MOTION PASSED UNANIMOUSLY

12. Owner's Cost

Mr. Magas it looks like with the purchase of the equipment we are going to be in the deficit of over \$22,000, am I reading that wrong.

Mr. Porter I don't think so, the way that I look at it the balance it should be \$26,882.00, you are going to take off \$22,644 and we are on the plus side.

Ms. Clancy right

Mr. Magas is the balance remaining prior to the purchase of the equipment or after.

Ms. Clancy I will confirm that.

Mr. Porter: Is Swift completed.

Ms. Clancy I have no idea I have not heard anything.

Mr. Porter asked Ms. Clancy to find out the completion date for Swift and asked what date will we get charged for bonding?

Ms. Clancy March

Mr. Porter Judson, Polk and the high school need to be closed out by March.

- D. Heminway Park School – Update - none.**
 - E. Town Hall - none**
 - 7. New Business - none**
 - 8. Financial Reports**
 - a. Watertown High School
 - b. Judson Elementary School
 - c. Polk Elementary School
 - 9. For Your Information. - none**
 - 10. Adjournment**
- MOTION:** made by Mr. Chipko, sec. Mr. Demirs to adjourn the meeting at 8:00 pm.
- OPPOSED:** None
- ABSTAINED:** None
- MOTION PASSED UNANIMOUSLY**

Respectfully submitted,

Robert Porter, Chairman
Watertown Public Buildings Committee

Susan King
Minutes Secretary