



**MINUTES**  
**ECONOMIC DEVELOPMENT COMMISSION**  
**REGULAR MEETING**

**Town Hall Annex**  
**424 Main St., Watertown, CT 06795**  
**THURSDAY, DECEMBER 15, 2011, 7:30 PM**

**Members Present:** John Manno  
Joseph McGrail, Chairman  
Theodore Migliarese, Secretary  
Nancy Rahuba  
Jack Traver  
Jack Walton

**Absent:** Suzanne Church

**Alternates Present:** Donato Orsini

**Alternatives Absent:** Charles Rowan

**Others Present:** Joseph Seacrist, Economic Development Coordinator  
Thomas Winn – Town Council Member  
Jim Lukasavage - Resident

**1. Convene Regular Meeting**

Mr. McGrail, Chairman, called the meeting to order at 7:32 pm.

**2. Roll Call**

Roll call executed

**3. Public Participation - none**

**4. Minutes**

MOTION: (Nancy Rahuba sec. John Manno) to approve the Regular Meeting Minutes from November 17, 2011 as corrected.

Discussion: Page 4 change Echo Lake Road to Park Road

Aye: 7  
Nay: 0  
Abstain: 0

Motion passed unanimously

**5. Correspondence - none**

**6. Economic Development Coordinator's Report**

Distributed at meeting and posted on web.

**7. Old and Unfinished Business**

- a.) **Update on CERC information** – continue in January not able to meet due to scheduling and holidays.
- b.) **Update on CVS proposal** – still ongoing
- c.) **Update on Medical Complex on Buckingham St** – judge has granted another extension for more information.
- d.) **Utilization study of building with industrial park – fall project** – no update
- e.) **Update on Construction Debris Facility** – breaking ground in the spring.
- f.) **Discuss Commercial Realtor Seminar** – on going

**8. New Business**

**a. Discuss 2012 budgets.**

Reviewed budget for this year.

- To add \$10,000 for CERC
- To add a line for advertising – not to exceed \$10,000
- Marketing Conferences – to add \$2,000
- Website
- First meeting for EDC budget is for January 13<sup>th</sup>, 2<sup>nd</sup> meeting on January 24<sup>th</sup> with Town Manager and Town Council meeting is on March 20<sup>th</sup> at 8:30 p.m.

**b. Discuss on setting up a procedure for recommending tax incentives to the Town Council.**

General discussion regarding tax incentives.

Need to establish guidelines

Set up Sub-committee

**9. Adjournment**

Motion: (Nancy Rahuba sec. Jack Traver) to adjourn the meeting at 8:53 pm.

Discussion: None

**MOTION PASSED UNANIMIOUSLY**

Respectfully submitted,

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Joseph McGrail, Chairman