



## TOWN OF WATERTOWN, CONNECTICUT

Town Hall, 37 DeForest Street  
Watertown, Connecticut 06795-2200

Office of the Assessor, (860) 945-5235 FAX (860) 945-4741  
Carolyn Nadeau, CCMA II

PLEASE READ ALL INSTRUCTIONS CAREFULLY BEFORE YOUR HEARING

- Those who are appealing Personal Property values must provide any and all books and documents including:
  - Your Federal Tax returns from 2009, 2008 and 2007 including forms 4562 and Schedule L. You must be able to substantiate what assets your business has.

NO CHANGES CAN BE MADE TO YOUR ACCOUNT WITHOUT THE REQUIRED DOCUMENTATION

### **ON THE EVENING OF YOUR HEARING:**

- Please sign in, and wait for your name to be called.
- A Board of Assessment Appeals member will hear your appeal and will take your appraisal, or whatever documentation you may have.
- You will be notified of the results of the hearing within ten days.