TOWN OF WATERTOWN
WATERTOWN, CONNECTICUT

NOTICE OF BID

2015 16,500 lb. GVWR 4x4 Truck
Watertown Parks Department

Sealed bids are invited and will be received by the Purchasing Agent of the Town of Watertown until 11:00 a.m., Friday, January 16, 2015 at the office of the Purchasing Agent, Town Hall Annex, 424 Main Street, Watertown, Connecticut, at which time and place they will be publicly opened and read aloud for furnishing a 2015 16,500 lb. GVWR 4x4 Truck to the Town of Watertown.

The Information for Bidders, Form of Bid, Specifications, and other contract documents may be obtained or examined at the office of the Purchasing Agent, Town Hall Annex, 424 Main Street, Watertown, Connecticut 06795. Proposals must be submitted on the forms provided and in a sealed envelope plainly marked "Bid - 2015 16,500 lb. GVWR 4x4 Truck".

To receive consideration bids must be in the hands of the Purchasing Agent or his authorized representative no later than the day and hour mentioned above.

The Purchasing Agent reserves the right to accept or reject any or all bids; to waive any informalities; or to accept any bid deemed in the best interests of the Town of Watertown.

The Town of Watertown reserves the right to take into account the residency of bidders within the Town of Watertown and/or the location of the bidder's business within the Town of Watertown in awarding this bid.

All bids will be considered valid for a period of sixty (60) days.

Jason Warner
Purchasing Agent
TOWN OF WATERTOWN
WATERTOWN, CONNECTICUT 06795

INFORMATION FOR BIDDERS

2015 16,500 lb. GVWR 4x4 Truck
Watertown Parks Department

BID OPENING: 11:00 a.m., Friday, January 16, 2015

PROPOSALS RECEIVED
All bids must be in a sealed envelope and received prior to 11:00 a.m., Friday, January 16, 2015 at
the office of the Purchasing Agent, 424 Main Street, Watertown, Connecticut 06795.

PREPARATION OF PROPOSALS
Proposals must be made upon forms contained herein. The blank spaces in the Proposal must be
filled in correctly where indicated. The Bidder must state the prices for which he proposes to do
each item of the work contemplated. In case of discrepancy where both words and the numerals are
requested, the words shall govern. Ditto marks are not considered writing or printing and shall not
be used. The Bidder shall sign his Proposal correctly. If the Proposal is made by an individual, his
name, post office address and telephone number must be shown. If made by a firm, partnership, or
corporation, the Proposal must be signed by an official of the firm, partnership, or corporation
authorized to sign contracts, and must show the post office address and telephone number of the
firm, partnership, or corporation. Failure to do so may disqualify the bid.

Each bid must be submitted in a sealed envelope bearing on the outside the name of the Bidder, post
office address, and name of the project for which the bid is submitted. If forwarded by mail, the
sealed envelope containing the bid must be enclosed in another envelope addressed to: The
Purchasing Agent, Town Hall Annex, 424 Main Street, Watertown, CT 06795.

All information shall be entered in ink or by typewriter. Mistakes may be crossed out and corrections
inserted before submission of your bid. The person signing the bid shall initial corrections in ink.

Corrections and/or modifications received after the closing time specified will not be accepted.

SUBMISSION OF PROPOSALS
All proposals and literature shall be submitted IN DUPLICATE on the proposal form, which is a
part of these specifications.

Descriptive literature containing complete specifications must accompany each bid. If a bidder
wishes to furnish additional information, more sheets may be added.
Adobe Acrobat® Reader is required to view electronic documents on-line. If you do not have Adobe Acrobat® Reader, you may download it for free from Adobe at http://www.adobe.com/products/acrobat/readstep.html.

Response summaries will be available online at http://www.watertownct.org on the day of the bid opening.

Responses delivered via fax are received subject to the following qualifications and limitations:
- The Town is not responsible for the confidentiality of the information transmitted.
- The Town cannot guarantee that its fax equipment will be operational and able to receive transmittals by a particular time and date. It is the Bidder's responsibility to ensure that quotations are received in their entirety and on time at the required location. It is recommended that vendors be advised to call immediately after transmitting a document electronically to confirm complete and accurate receipt by the Town. The Town assumes no liability in the event that a bidder's electronic transmission is not received by the Town in a timely fashion, or is not received either in its entirety or error-free.
- Bids transmitted electronically which have a bond requirement are subject to the same submittal requirements as those responses delivered via traditional means, such as mail or hand delivery, or as otherwise stipulated by appropriate authority.

INCURRING COSTS
The Town of Watertown is not liable for any cost incurred for the preparation of proposals or submission of samples by the firms submitting proposals for the work requested in this bid document or request for proposals.

FAMILIARITY WITH THE WORK
Each bidder is considered to have examined the work to fully acquaint himself with the exact existing conditions relating to the work and has fully informed himself as to the work involved and the difficulties and restrictions attending the performance of this bid. Failure to do so will not relieve a bidder of his obligation to furnish the vehicle specified herein for the consideration set forth in this bid. The submission of a bid will be considered as conclusive evidence that the bidder has made such examination.

CONSIDERATION OF PRIOR SERVICE
Previous performance, quality of service and merchandise will be considered.

ADDENDA AND INTERPRETATIONS & ALTERNATE PROPOSALS
Addenda information will be available online at http://www.watertownct.org. Adobe Acrobat® Reader may be required to view this document. It is strongly suggest that Bidders check for any addenda a minimum of forty eight hours in advance of the bid deadline.

At the time of the opening of bids each Bidder will be presumed to have inspected the work and to
have read and to be thoroughly familiar with all of the Contract Documents (including all addenda). The failure or omission of any Bidder to receive or examine any form, instruction or document shall in no way relieve any bidder from any obligation in respect to his bid.

If any person contemplating submitting a proposal is in doubt as to the true meaning of any part of these specifications, he may submit a written request for an interpretation to the Purchasing Agent. No interpretations as to the meaning of the plans, specifications or other Contract Documents will be made to any Bidder orally.

Every request for such interpretation should be in writing addressed (duplicate copy) to the Town of Watertown, Purchasing Agent, 424 Main Street, Watertown, Connecticut 06795, and to be given consideration, must be received at least five (5) days prior to the date fixed for the opening of Bids. Any and all such interpretations and any supplementary instructions will be in the form of written Addenda to the Specifications which, if issued, will be mailed by Registered Mail with Return Receipt Requested to all prospective Bidders at the respective addresses furnished for such purposes, not later than three (3) days prior to the date fixed for the opening of bids. Failure of any Bidder to receive any such Addendum or interpretations shall not relieve any Bidder from any obligations under his bid as submitted. All Addenda so issued shall become part of the Contract Documents. Oral explanations will not be binding on the Town.

The specifications listed are to be interpreted as meaning the minimum acceptable by the Town of Watertown. Bidders are requested to submit quotations on the basis of these specifications. Alternative bids providing a broader scope and/or services than requested in these specifications may receive consideration providing such equipment and/or service is clearly explained. Any exceptions to the specifications requested herein must be clearly noted in writing and are to be included as a part of the bid proposal. If none are included it will be assumed that there are none.

Definition of the word "complete" means that each unit of the equipment proposed shall include all appurtenances, fasteners, parts, accessories, and services ordinarily catalogued.

An item equal to that named or described in the specifications may be furnished by the Bidder, except where expressly noted as “no substitutions.” The naming of any commercial name, trademark, or other identification shall not be construed to exclude any item of any manufacturer not mentioned by name, nor limit competition, but shall establish a standard of equality only. An item shall be considered equal to the item so named or described if:

- It is at least equal in quality, durability, appearance, strength and design.
- It will perform at least equally the function imposed by the design for the work being contracted for or the material being purchased.
- It conforms substantially, even with deviations, to the detailed requirements for the item in the specifications.
The Bidder shall hold the Town of Watertown, its officers, agents, servants, and employees, harmless from liability of any nature or kind because of use of any copyrighted or uncopyrighted compositions, secret process, patented or unpatented inventions, articles or appliances furnished or used under this bid, and agrees to defend, at his own expense, any and all actions brought against the Town of Watertown or himself because of the unauthorized use of such articles.

**QUOTATION LIMITATION**
Bidders shall offer only **ONE ITEM AND PRICE** for each line item bid. If an or equal item is to be bid, the bidder is to select the brand and model that meets or exceeds the specified item, and submit his bid for that item.

**ESTIMATE OF WORK**
For bidding purposes, the work has been subdivided into unit price items. The quantities shown are to be considered as approximate only. The Purchasing Agent does not expressly or by implication agree that the actual quantity will correspond therewith, but reserves the right to increase or decrease the amount of any item or portion of the work as deemed necessary.

**SAMPLES**
Samples of articles, when required shall be furnished free of cost of any sort to the Town of Watertown. Samples received may be retained by the Town for future comparison. Samples which are not destroyed by testing, or which are not retained for future comparison will be returned upon request at the bidder's expense.

**WITHDRAWAL OF BID**
Bidders may withdraw their proposals at any time prior to the bid date. No agent/broker shall withdraw or cancel their proposal for a period of sixty (60) days after the bid closing date of 11:00 a.m., Friday, January 16, 2015. The successful agent/broker shall not withdraw, cancel or modify their proposal.

**POWER OF ATTORNEY**
Attorneys-in-fact who sign contract bonds must file, with each bond, a certified and effectively dated copy of their power of attorney.

**SUBCONTRACTORS**
- Each bidder contemplating the use of any subcontractor shall submit a list of subcontractors as listed on the Bid Form.
- The apparent low bidder shall file with the Town of Watertown, within five (5) days after the date of bid opening, a complete list of the names and addresses of competent, responsible and qualified subcontractors who are actually to perform major portions of the work. This in no way restricts or limits the requirement that all subcontractors must be approved by the Town.
- Subcontractors listed on the Bid Form or those previously approved may not be changed without the approval of the Town of Watertown.
Local subcontractors, material suppliers, and labor in the Town of Watertown should be considered and sought insofar, as is practical in the performance of this project.

QUALIFICATION OF BIDDER
In determining the qualifications of a bidder, the Town may consider his record in the performance of any contracts for similar work into which he may have previously entered; and the Town expressly reserves the right to reject the bid of such bidder if such record discloses that such bidder, in the opinion of the Town, has not properly performed such contracts or has habitually, and without just cause, neglected the payment of bills or has otherwise disregarded his obligations to subcontractors, suppliers, state or local codes, men or employees of subcontractors.

The Town may make such investigation as he deems necessary to determine the ability of the bidder to perform the work and the bidder shall furnish to the Town all such information and data for this purpose as the Town may request. The Town reserves the right to reject any bid if the evidence submitted by or the investigation of such bidder fails to satisfy the Town that such bidder is properly qualified, or that such bidder misrepresented material facts in the bid documents.

DISQUALIFICATION OF BIDDERS
More than one proposal from an individual, firm, partnership, corporation, or an association under the same or different names will not be considered. Reasonable grounds for believing that any Bidder is interested in more than one proposal for the work contemplated will cause the rejection of all proposals in which such Bidder is interested. Any or all proposals in which such Bidder is interested will be rejected if there is reason for believing that collusion exists among the Bidders and all participants in such collusion will not be considered in future proposals for the same work. Proposals in which the prices are obviously unbalanced may be rejected. No Contract will be awarded except to competent Bidders capable of performing the class of work contemplated.

SERVICE CENTER REQUIREMENTS
Bidders must state the location of the nearest available factory authorized service center and the availability of emergency service for all components of the equipment specified.
DELIVERY

Inasmuch as this work concerns a needed public improvement, the provisions of this bid relating to the time of delivery, performance and completion of the work are of the essence of this bid. Accordingly, the successful bidder shall commence work upon receipt of the signed Purchase Order, and shall proceed with the work diligently so as to permit completion no later than forty-five (45) calendar days after delivery of cab and chassis to dealership location.

Time of delivery shall be stated as the number of calendar days following receipt of the Purchase Order by the Bidder to receipt of the goods or services by the Town of Watertown.

Prices quoted must include delivery to the Town of Watertown as specified on the Purchase Order. No charges will be allowed for parking, crating, freight, express or cartage unless specifically stated and included in this bid.

Time of delivery may be considered in the award.

PAYMENT

The Town of Watertown is anticipating purchasing this vehicle utilizing a Tax Free Municipal Lease over three (3) year(s) with a $1.00 buy out at the conclusion of the lease.

Each lease proposal shall clearly itemize the portion of each payment allocated to principal and interest. The aggregate amount of the payments shall constitute payment in full, subject to the payment of $1.00 at the expiration of the term of this agreement.
IT IS UNDERSTOOD AND AGREED THAT SHOULD A BID BE ACCEPTED, IT WILL AUTOMATICALLY BECOME THE CONTRACT OR AN ADDENDUM TO ANY CONTRACT AGREED UPON.

Notification of the bid award will be made by issuance of a purchase order. Bidders are to list their bids on the appropriate attached sheets. Bidders may attach a letter of explanation. A clear notification should be made on the standard bid sheets at the appropriate point of explanation that there is a letter of explanation attached. All bids must be NET prices.

The successful bidder shall submit an itemized invoice to the Town of Watertown for the work as described herein.

The bidder shall be required to submit a Mechanics Lien Waiver, acceptable to the Town of Watertown, with each progress payment and at time of final payment prior to any payment being made.

At the time of award the successful bidder shall be required to supply the Town of Watertown a Certificate of Good Standing, certifying that the corporation is in fact a valid corporation and presently licensed to conduct business in the State of Connecticut.

SALES TAX
Certain materials and supplies incorporated in the work of this project are exempt from Connecticut Sales Tax. The Bidder shall familiarize himself with current regulations of the State Tax Department. The tax on materials or supplies exempted by such regulations shall not be included as part of the bid. The Town will furnish the successful Bidder sales tax exemption authorization.

COMPLIANCE WITH FEDERAL, STATE AND LOCAL CODES
The Bidder shall be responsible for full compliance with any Federal, State and/or Local codes, laws, regulations and standards, as applicable.

AWARD
The Town of Watertown reserves the right to accept or reject any bid to best serve its interests, or to hold the bids for sixty (60) days before decision.

The Town reserves the right to reject any and all bids (or any part thereof), to waive defects in proposals, or to accept any proposal deemed to be in its best interest.
Exceptions will be considered to the specification provided, providing they are listed and fully explained on a separate page entitled "EXCEPTIONS TO SPECIFICATIONS"

Each exception will be considered as to its degree of impact and total effect on the bid. The purchaser shall determine which (if any taken) exceptions are acceptable, and this determination shall be final.

The Town of Watertown reserves the right:

- To award bids received on the basis of individual items, or groups of items, or on the entire list of items.
- To reject any or all bids, or any part thereof.
- To waive any informality in the bids.
- The Town of Watertown reserves the right to take into account the residency of bidders within the Town of Watertown and/or the location of the bidders business within the Town of Watertown in awarding this bid.
- To accept the bid that is in the best interest of the Town of Watertown. The Purchasing Agent's decision shall be final.

NONDISCRIMINATION IN EMPLOYMENT

The successful bidder shall agree and warrant that, in the performance of this contract, he will not discriminate or permit discrimination against any person or group of persons on the grounds of race, color, sex, religion, or national origin in any manner prohibited by State, Federal, County, or Municipal law. A certification of Nonsegregated Facilities and a Certification Regarding Equal Employment Opportunity shall be considered a part of this contract.

MECHANICS LIEN WAIVERS

The successful Bidder shall be required to submit a Mechanics Lien Waiver, acceptable to the Town of Watertown, with each progress payment, and/or at time of final payment, prior to any payment made.

For further technical or administrative information contact Jason Warner, Purchasing Agent at (860) 945-5260 or via email at warner@watertownct.org.
PLEASE

IT IS A REQUIREMENT OF THIS BID THAT EACH PROPOSAL SUBMITTED MUST HAVE A DUPLICATE COPY ATTACHED.

YOUR COOPERATION IS APPRECIATED
2015 16,500 lb. GVWR 4x4 Truck
Bid Specifications

2015 4x4 regular cab dual rear wheel chassis cab

141” wheelbase/ 60” cab to axle

16,500 lb. GVWR

6.7L Power Stroke diesel engine. 300HP @ 2800 RPM, 660 Ft/lbs. torque @ 1600 RPM. 49.7 quart cooling system. 1,102 sq. in. frontal area radiator main loop, 828 sq. in. secondary loop, exhaust brake, engine block heater. Driver controlled manual regeneration mode required.

HD 6-speed automatic transmission with overdrive & tow/haul mode.


Minimum 7000 lb. front axle and springs. Must be equipped with factory snowplow prep package for future installation of snowplow. HD gas shocks, power steering.

Minimum 12,000 lb. rear axle and springs. 4.30 limited slip differential. Front and rear stabilizer bars.

118” BBC regular 2 door cab. (2) front tow hooks, power & heated trailer tow mirrors, tinted glass, underhood service light, 40 gallon fuel tank.

4 wheel power disc brakes with 4 wheel ABS.

Minimum 200 amp alternator, dual 78 amp/hr, 750 CCA batteries. Factory installed upfitter switches (4) mounted in dash.

Electric trailer brake control- factory installed in dash with high capacity trailer tow pkg.

AM-FM stereo w/CD & clock, air conditioning, gray vinyl 40/20/40 seat with fold down console. Tilt & telescope steering column, power point, windshield wipers w/ interval.

(6) 225/70R x 19.5" G, Max Trac all terrain mud & snow tires.
(6) 19.5” argent painted steel wheels, 10 stud

Roof clearance lights, chrome front bumper and black grille.
Exterior color to be dark green metallic clear coat with grey vinyl interior trim.

Power windows and door locks. Triangle reflector kit and 5 lb. fire extinguisher.

Cab interior- 40.7” headroom, 41.1” legroom, 68.0” shoulder room, 67.6” hip room. Speedometer, tachometer, oil pressure, coolant and transmission temperature gauges. Fuel gauge, tow/haul indicator light, low tire pressure & charging system warning light.
2015 16,500 lb. GVWR 4x4 Truck

Warranty- Shall be a minimum of 3 years/ 36,000 miles bumper to bumper, 5 years/ 60/000 miles powertrain, and 5 years/ unlimited miles rust thru warranty. 5 years/ 100,000 mile diesel engine warranty.

Truck Craft TC-500 aluminum 9'2" flatbed body, 96" wide constructed of 100% heat treated aluminum alloy. All materials are 6061-T6 extrusion with 37,000 PSI minimum tensile strength. Floor will be aluminum plank extrusions, with rigid reinforcement every 5". Rub rails with stake pockets 1-1/2"x 3-1/4". Mitered bed corners, flush mtd. grommet style clearance, marker, and ID FMVSS lights. 97 db backup alarm, rubber rear mudflaps, 40" tapered aluminum headboard constructed of 5-1/2" wide extrusion material to match appearance of rubrail, 3/8" round aluminum bar window, to match profile of truck window.

Venco VC516ED-SF sub frame electric/ hydraulic hoist for body

Towplate shall be 1/2" thick steel with 2" square receiver tube and two D- rings, with trailer plug.

Fisher 8-10 XLS extendable snowplow with fishstick control and cutting edge.

Fisher Polycaster 8' sander, 2.5 cubic yard capacity with ratchet tie down straps.

Strobe lights- One strobe mounted on top of headboard, two strobes mounted in rear of body wired to factory upfitter switches.

Delivery- shall be stated in calendar days for delivery of completed truck to Town. Truck shall be delivered to the Parks Garage with minimum 1/2 tank of fuel. Factory PDI will be done prior to body & equipment being installed. Truck will be clean inside and outside and all fluids will be at proper levels. (2) keys, the owners & warranty manuals, and factory window sticker will be provided at delivery.

Delivery time to Town- Complete Truck _____________ days ARO

Bid submittal- shall include a printed quotation stating standard equipment and all optional equipment including truck and body equipment make, model, and equipment company installing equipment.
TOWN OF WATERTOWN
WATERTOWN, CONNECTICUT 06795

BID PROPOSAL

2015 16,500 lb. GVWR 4x4 Truck
Watertown Parks Department

BID OPENING: 11:00 a.m., Friday, January 16, 2015

TO:  Jason Warner, Purchasing Agent
     Town of Watertown
     Town Hall Annex
     424 Main Street
     Watertown, CT 06795

The undersigned, as bidder, agrees to furnish and deliver the vehicle as specified herein and declares that no person or persons, other than those named herein, are interested in this Proposal; that this Proposal is made without collusion with any person, firm, or corporation; that no person or persons acting in any official capacity for the Town is directly or indirectly interested therein or in any portion of the profit thereof; and that he proposes and agrees, if this Proposal is accepted, to provide all necessary equipment, tools, labor and deliver and do all work and furnish all materials specified in the manner and time therein prescribed, and according to the requirements of the Town as therein set forth, and that he will take in full payment therefor, the following unit prices and lump sums, to wit:

FIRM ____________________________________________

                               Name
                               Street

                               City
                               State
                               Zip Code

NAME ____________________________________________

Please Print

TELEPHONE NUMBER ________________________________

FAX NUMBER ______________________________________

EMAIL ADDRESS ____________________________________

SIGNED ___________________________ DATE ____________
PROPOSAL

Cab & Chassis Manufacturer:

Model:

Year:

Body Manufacturer:  

Model:  

Plow Manufacturer:  

Model:  

Cost Complete (without trade): $__

Suggested Options:

1.  Spare tire & wheel, mounted with matching tread $__

2.  Parts & service manuals on CD-Rom $__

3.  Vinyl OEM all-weather floor mats $__

4.  Lifetime Poly fenders $__

5.  30” aluminum diamond plate toolbox, frame mounted $__

6.  Driver & passenger window vent shades (rain guards) $__

Warranty
Have you taken any exceptions or have you deviated from our printed specification and if so, are such suggested changes clearly noted on the page provided for exceptions to specifications?

___ yes  ___ no

EXCEPTIONS TAKEN TO SPECIFICATIONS:

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RECEIPT OF ADDENDA

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NAME OF BIDDER: ____________________________________________

OFFICIAL ADDRESS: __________________________________________

PHONE NUMBER: _____________________________________________

BY: ____________________________ TITLE: ______________________
    (Please Print)

DATE: ____________________________

SIGNATURE: ________________________
PROPOSED SUBCONTRACTORS

FIRM __________________________________________ Name __________________________________________

________________________________________ Street __________________________________________

City __________________________________________ State __________________ Zip Code __________________

CONTACT ______________________________ TELEPHONE ______________

Please Print

TYPE OF WORK TO BE PERFORMED __________________________________________

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FIRM __________________________________________ Name __________________________________________

________________________________________ Street __________________________________________

City __________________________________________ State __________________ Zip Code __________________

CONTACT ______________________________ TELEPHONE ______________

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TYPE OF WORK TO BE PERFORMED __________________________________________

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City __________________________________________ State __________________ Zip Code __________________

CONTACT ______________________________ TELEPHONE ______________

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TYPE OF WORK TO BE PERFORMED __________________________________________

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REFERENCES

Please list a minimum of three references of similar work performed within the last three years.

FIRM ______________________________________

Name

Street

City __________________ State _______ Zip Code

CONTACT __________________________________ TELEPHONE __________________

Please Print

TYPE OF WORK TO BE PERFORMED ________________________________________


FIRM ______________________________________

Name

Street

City __________________ State _______ Zip Code

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TYPE OF WORK TO BE PERFORMED ________________________________________


FIRM ______________________________________

Name

Street

City __________________ State _______ Zip Code

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TYPE OF WORK TO BE PERFORMED ________________________________________


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