

# AGENDA

**TOWN COUNCIL  
WATERTOWN, CONNECTICUT  
TUESDAY, MARCH 18, 2003  
8:00 P.M. – REGULAR MEETING**

**Polk School Library  
435 Buckingham Street, Oakville, Connecticut**

1. Call Meeting to Order.
2. Roll Call
3. Pledge of Allegiance.
4. Public Participation.
5. Minutes.
  - A Regular Meeting – March 3, 2003
6. Subcommittee Reports.
7. Chairman's Report.
  - a. Correspondence
    1. Resignation Letter from George Valaitis, Water and Sewer Commission effective February 28, 2003
    2. Resignation Letter Joseph Polletta, Public Buildings Committee, received March 13, 2003.
  - b. FEMA Snow Removal Assistance and Reimbursement
  - c. Facts and Fallacies
  - d. Other
8. Action Items.
  - a. Consider Appointments to Boards and Commissions.

The terms of various Boards and Commissions have expired or are expiring. Appointments must be made to fill these vacancies.
  - b. Discussion Regarding Proposed Additions and Renovations to Watertown Fire Houses.

The Town Council will discuss proposed additions and renovations to both firehouses

- c. Consider Authorization to File a Grant Application with the Federal Emergency Management Agency (FEMA) on Behalf of the Fire Department for Self Contained Breathing Apparatus and Related Equipment

The Watertown Fire Department has requested authorization to file a grant application with FEMA. Should FEMA award the grant, the Town must conduct a Special Town Meeting to pay for the Town's share of the grant.

- d. Consider Resolution Authorizing a Bid Waiver for the Purchase of Software for the Town Clerk's Office .

Town Council Authorization is required for any purchase exceeding \$4,000 that has not been independently bid by the Town's Purchasing Agent. The Town Clerk has requested that the waiver be approved as the software package offered by BAS Software Solutions for Municipalities, Inc., is not available through any other vendor.

- e. Consider Resolution Authorizing the Acceptance of Milliken Street into the Town of Watertown Road System.

The Watertown Planning and Zoning Commission and the Public Works Director have approved the acceptance of the above referenced streets. Town Council authorization is required for final approval and acceptance into the Watertown Road System. The one year warranty period on the road begins from the date the Town Council accepts the road.

- f. Discussion Regarding Minutes Taking Policy.

- g. Consider Transfers.

Town Council authorization is required for the transfer of departmental funding between line items.

9. Public Participation

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10. Old Business
  - a. Code of Ethics (referred to Ordinance Subcommittee)
  - b. Consider the Appointment of One or More Ordinance Enforcement Hearing Officers Pursuant to Ordinance #04-15-02-248.
  
11. Executive Session.
  - a. Legal Matters.
  - b. Pending Litigation.
  - c. Personnel.
  
12. Adjournment.