TOWN OF WATERTOWN
ZONING BOARD OF APPEALS
REGULAR MEETING MINUTES
Wednesday, November 18, 2026, at 7:00pm
Watertown Town Hall, Town Council Chambers
61 Echo Lake Road

1. **Call to Order**

   Chairman Enrico Sarandrea called the meeting to order at 7:06 pm.

2. **Roll Call & Appointment of Alternates**

   Members Present: E. Sarandrea, N. Dalton, V. Gianetto, G. Swingle, J. Pro, J. Franson (7:28pm)

   Members Absent: None.

   Others Present: C. Natusch

3. **Approval of Minutes**

   a. Regular Meeting October 22, 2025

      G. Swingle moved to approve the October 22, 2025 Meeting Minutes. J. Pro seconded and the motion carried with N. Dalton abstained.

   b. Regular Meeting March 25, 2026

      G. Swingle moved to approve the March 25, 2026 Meeting Minutes. V. Gianetto seconded and the motion carried unanimously.

4. **Old Business**

   a. Review of By-Laws

      Members of the commission questioned what the proposed changes to the by-laws were as J. Franson who proposed the changes was not yet at the meeting. C. Natusch informed the commission that the proposed changes were provided to them, and that the changes included the formalization of the public hearing order of business in article IX and an addition to the regular meeting order of business to add zoning enforcement actions to article X. R. Sarandrea questioned the need to formalize the public hearing order of business stating that they have done it that way for years already.

N. Dalton said for the article X changes that there should be a report for whatever comes before them already. J. Pro noted that there should be a report for any cease and desists that are sent out by the zoning office to be part of the regular meeting.

N. Dalton moved to approve the proposed changes to Article IX and X of the ZBA by-laws proposed by J. Franson. V. Gianetto seconded and the motion carried unanimously.

5. **New Business** (None)

6. **Communications & Bills**

   a. Approval of 2027 Meeting Dates

   C. Natusch stated that there were no conflicts with holidays for any of the meeting dates. N. Dalton moved to approve the 2027 Meeting Dates for ZBA. G. Swingle seconded and the motion carried unanimously.

   b. CT Federation of Plannng and Zoning Agencies Quarterly Newsletter Fall, 2026
   c. CT Federation of Plannng and Zoning Agencies Quarterly Newsletter Winter, 2026

   R. Sarandrea spoke of the importance of the CT Federation annual meeting at the Aquaturf as it is a great opportunity to learn of what is happening in the Land Use field. He implored all members and especially staff to go.

7. **Adjournment**

   V. Gianetto asked if Phil Rogers is still vice chair. R. Sarandrea nominated V. Gianetto to be vice chair as he was the most senior member. V. Gianetto said he had no opinion on taking up the position.
   J. Pro questioned the members list as some regular members were listed as alternates, and more alternates needed to be appointed. R. Sarandrea also noted that the members list should be changed.
   G. Swingle said he could also be the temporary vice chair until elections are held.
   V. Gianetto nominated G. Swingle as the interim vice chair. N. Dalton seconded and the motion carried unanimously.

   N. Dalton made a motion to adjourn at 7:29pm. V. Gianetto seconded and the motion carried unanimously.

Respectfully submitted,

Cameron Natusch
Assistant Zoning Enforcement Officer
Watertown, CT